

Wentworth School Board
Monday, August 15, 2016
Wentworth Elementary School

Board Members Present: Kevin Kay, Melisa Farrell and Kathleen Mack

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal

Public Present: George Morrill

4:30 p.m. Non public session

4:45 p.m. Public Session

Motion: Melisa Farrell Second: Kathleen Mack

Agenda Review and Disposition: Nothing added

Minutes of June 17, 2016 Approved as written with spelling error corrected

Motion: Kathleen Mack Second: Melisa Farrell

Superintendents Report:

We looked at new SATS for all Juniors and looking at district wide data and analyzing data. Updated website going live soon within next few days which will also include mobile application. New teacher orientation this past Friday We did an overview of Policy and Procedures, Professionalism, Ethics, and Social media. We have opening day for all teachers at SAU next wed at High School.

Hand out of Summer work passed around and John on track to finish everything. There are a few pieces still being finished like the new AV equipment for screen that comes down and new speaker system for community events. In Sept and Oct we will update capital improvement plan and get going on what projects need to be completed now. Joe has put a lot of hours in and community has responded well. It has been a great summer

Principals Report:

Enrollment:

57 students

+2 for specials only

+4 about to enroll (61 total) Waiting for enrollment paperwork

Building:

Upgrades to building went well

Painted classrooms
New Roof
Fixed Locks in building
New phone line for dedicated fire alarm
Pad and fence for Dumpster
AV equipment to be installed soon

Crews very respectful and do quality work and I have learned much about building.

Staff:

Sara has been honored by Pemi Valley Grange as Educator of the year.
Chris was interviewed for UNH Magazine and there will be an article coming.
Sarah, Nicole, Zach, Nick, Courtney and Rachel all participated in professional development over the summer months:
Responsive classroom, Next Generation Science Standards Academy,
Handwriting without Tears and Google Summit!

3 Personal Development days Responsive Classroom technique and Respect Jill LaValley is coming in to speak with 4 new paraprofessionals on Autisim spectrum.

Students ESY went well with 2 students and 2 para in building

New procedure put in place this year. 1234 phone procedure. (personal device procedure) The expectation is that students only use those devices when they are working with a teacher on a specific project.

1st Strike Device taken away and stored in classroom until end of day.
2nd Strike Device taken and secured in main office until end of day.
3rd Strike Device taken and secured in main office until guardian claims.
4th Strike Device taken and secured in main office and meeting held.

Sports. Kari Bassingthwaite will be coaching again. First practice has begun
Community shout out: Kozak family Marni brought in lots of prizes for 8th grade class

PTO is purchasing T-shirts for all kids to wear on Friday and field trips and it will bring pride.

Upcoming events:

Soccer games scheduled through Sept. Ice cream social put on by PTO 8/25 @ 5
Upcoming event for W 250 is Country-Gospel night 9/10 at 7 P.m. and Roland Bixby has asked for students to do two sets at this event.

Discussion Items:

Bullying Policy: Bullying policy in place. Our attorney has looked at and brought up-to-date look at new policy. We are asked to look at and come back next month with ideas and suggestions to make sure we are on SAU wide policy.

Other business: Discussion on food service and meeting guidelines and pleasing everyone's taste.

Privilege of the Floor:
None

Consent Items

1. Claims and payroll No correspondence
2. Correspondence

Non-Public Session meeting results

To accept the nomination of Michelle Albert for the Reading/ Writing Specialist for the 2016-17 school year. Motion: Kathleen Second: Melisa

To accept the nomination of Jess Mardis for Guidance Counselor for the 2016-17 school year. Motion: Kathleen Second: Melisa

To accept the nomination of Megan McLean as a special education paraprofessional for the 2016-17 school year. Motion: Kathleen Second: Melisa

To accept the nomination of Samantha Udder as a special education paraprofessional for the 2016-17 school year. Motion: Kathleen Second: Melisa

To accept the nomination of Kristen Sorenson as a special education paraprofessional for the 2016-17 school year. Motion: Kathleen Second: Melisa

To accept the nomination of Rachael Eames as a special education paraprofessional for the 2016-17 school year. Motion: Kathleen Second: Melisa

Future School Board meetings

4:30 non-public 4:45 public session Future meetings: 9/19, 10/17, 11/21, 12/19, 1/tbd, 2/20, 3/20, 4/17, 5/15, 6/19

Meeting ended 5:23

Respectfully Submitted: Martha E. Morrill

Wentworth School Board
Monday, September 19, 2016
Wentworth Elementary School

Board Members Present: Kevin Kay, Melisa Farrell

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal

Public Present: Staff Member Sarah Cormiea

4:30 p.m. Non public session

4:45 p.m. Public Session

Motion: Melisa Farrell Second: Kevin Kay

Agenda Review and Disposition: Nothing added

Minutes of August 15, 2016 Approved as written

Motion: Melisa Farrell Second: Kevin Kay

Superintendents Report:

Bus company was sold last week. Mark Halloren and Kyla Welch meeting with new owners and offering benefits to drivers and it will not affect our contract. Auditors will be in first week of October at SAU office. We will be meeting Wed with Principals on the Superintendent's Council to discuss when we are going to release Smarter Balance, State Testing results to parents. There has been a significant increase, SAU-wide, in homeless kids and we are preparing to keep a watch on this.

Principals Report:

Enrollment: 58 students Family of 3 moved out

Building:

Scoreboard coming soon! AV equipment completely done/operational
Old baseball backboard is being torn down by community, field re-lined.
Exterior doors are being fixed to assure a secure environment

New iPads have been purchased for K-1.

Buying Chromebooks and ordered for grades 2-5.

All current portable computers will be inventoried, repaired and distributed to middle school students so that every student has a machine that is dependable. We can track computers with problems a little easier now.

Staff:

We will have a staff member at every PTO meeting and every School Board meeting for this year.

All co-curriculars are finished/assigned/starting next week: drama, sports, peer leadership, etc.

Nicole Oesch and Zach Denoncour are the 8th grade advisors.

- Fundraisers have been scheduled
- Students have begun planning their trip for the spring

Staff Shout out: Tristan Blake helped prepare kids for the country gospel night! His enthusiasm helped motivate the kids to prepare for the show.

Students:

Country Gospel Night - Huge success

Field Trip scheduled at Beans and Greens in Gilford NH. K-5th grade

Kids will learn about local crops and farm animals. They will do a corn maze, and hayride. They will also have lunch at the farm too!

Sports:

Soccer Moving right along Running club beginning this Friday.

COMMUNITY SHOUT OUT:

A big thanks for Margaret Bickford and Roland Bixby for reaching out to school and asking us to be a part of Country Gospel night, Market Day, and Septemberfest as part of the 250th celebration.

UPCOMING EVENTS:

- Fundraiser for hunting season
- Fall Festival Trunk or Treating October 27

PTO

Upcoming events: no discussion

DISCUSSION ITEMS:

Bullying policy amended – 2nd reading

Motion to accept: Kevin Kay Second: Melisa Farrell

New club for consideration: National Junior Honor Society

Joe Sampson discussed ideas for beginning a National Junior Honor Society.

- It provides kids an opportunity to be academic leaders in community.
- Membership is transferable
- Raises the bar for kids to prove their leadership by doing good things for our school community and greater community.
- Very easy to implement. Guidelines available for how to put group together.

- Bylaws NJHS available
- Annual fee for school 385.00
- Staff for position has been selected Sarah Cormiea
- Thornton Elementary School is the only other school in this district with NJHS. We will be able to collaborate with that school on some events to save money.
- Details of our own personal program will be determined upon acceptance.

Privilege of the Floor: Keri Bassingthwaite spoke to the Board about implementing upper body exercise equipment for students. Discussion followed with suggestions to Kari to do some more investigating and gather some information and bring back to Board. She will look at Grants. Look into what the PTO could do and look at their existing 'playground folder'.

Lot of great options out there, whether to add to existing equipment or look into new equipment. The Board is okay for Kari to explore.

Consent Items

1. Claims and payroll
2. Correspondence: Audit Engagement letter

Non-Public Session meeting results:

To accept the nomination of Hannah Parquet for Special aide

Motion: Melisa Farrell Kevin Kay seconded

Future School Board meetings

4:30 non-public 4:45 public session Future meetings: 10/17, 11/21, 12/19, 1/tbd, 2/20, 3/20, 4/17, 5/15, 6/19

Meeting ended 5:50

Respectfully Submitted: Martha E. Morrill

Wentworth School Board
Monday, October 17, 2016
Wentworth Elementary School

Board Members Present: Kevin Kay, Melisa Farrell

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal

Public Present: none Staff Member: none

4:30 p.m. Non-public session

4:45 p.m. Public Session

Motion: Melisa Farrell Second: Kevin Kay

Agenda Review and Disposition Nothing added

Minutes of September 19, 2016

Motion: Kevin Kay Second: Melisa Farrell

Superintendents Report:

The company that bought the bus company has a shortage of drivers. The company is advertising and offering benefits with a \$1000 sign on bonus. Needs drivers. They are revamping their whole safety protocol, security, first aid training. Contract-wise they should not be late. Discussion followed on buses being late 3 days per week. They should be able to follow the contract. Kyla Welch will follow up on that.

The SAU has started implementing new cyber- bullying policy across all districts.

No Child Left Behind no longer exist. The new policy, Every Student Succeeds, is on hold until after the elections. Any of the regulations are on hold due to the upcoming elections. The NH Dept. of Ed is putting together a proposal to send to Washington for approval. We continue to follow Best Practice and doing what is best for kids.

The Administration is meeting with all the Police Chiefs and they are looking at Alert systems. Plymouth H.S. has switched to Alert which is WiFi based. It contacts any officer in the area.

SAU Personnel are being asked to think about what they need and a first draft on budget will be prepared for a preliminary budget next meeting.

Principal's Report:

Enrollment: 59 One new student in 3rd.

Building:

More Chromebooks for MS!

New Desktops for the library

New Computer for the Nurse (Hers was 11 years old)

Staff Shout Out: Keri Bassingthwaite and Amber Comtois did a great job with the Soccer Team this year. They had anywhere between 2 and 0 subs for games. Many of the losses this season were earned in the last 2-5 minutes in the games when the kids were very tired. The kids played very well!

Chris Misavage and Tristan Blake have brought 2 students with them tonight to discuss their Bridge projects.

Student shout out:

8th Graders have been working very hard to participate/lead Morning Meeting discussions with younger students to help promote respect and kindness in the building. They discussed different ways to work with younger students in school like doing reading buddies, participating in Morning Meeting games with younger students and helping teach them school wide expectations.

8th Grade field trip to Rock of Ages and day hike next week.

NJHS - School is accepted, Sarah is finalizing timeline and planning initiation ceremony.

Community shout out: 250th committee Septemberfest Kids Fun Day Fundraiser

Big upcoming event is Fall Festival next Thursday. This will be a large event. Music numbers are getting finalized. People registering for Trunk or Treat. Starts at 2:30. All the kids get to decorate pumpkin and can stay if they have supervision.

Veterans lunch, Nov 10, Getting a menu from Café services. Entire school eat together and do a presentation and change out old flag and replace with new flag.

Discussion Items

Preliminary Budget Discussion

We can put together what we need and go from there. Kyla will bring numbers and they will discuss. Joe will meet with teachers and see what they need. We will have it right before November meeting. Majority of November meeting we will go line by line and go from there.

Video Taping Policy — 1st Reading New policy in place follows the RSA, nothing additional. We will follow, we can pass it on the first reading. Take home look over and decide next month.

Other Business

Privilege of the Floor none

Consent Items

1. Claims and Payroll

2. Correspondence none

Non-Public Session meeting results: Formerly approved the co-curricula

111. Nonpublic Session (RSA 01-A:.3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Meeting ended: 6:00 p.m.

Future Meetings: 11/21, 12/19, l/tbd, 2/20, 3/20, 4/17, 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Wentworth School Board
Thursday, December 1, 2016
Wentworth Elementary School

Board Members Present: Kathleen Mack, Melisa Farrell, Kevin Kay

Administration Present: Kyla Welch Assistant Superintendent
Joe Sampson, Principal
John Francis

Public Present: Richard Young, Custodian

4:30 p.m. Non-public session

5:00 p.m. Public Session
Open the meeting

Motion: Melisa Ferrell Second: Kathleen Mack

Agenda Review and Disposition: Nothing added

Minutes of October 17, 2016 Approved as written with spelling change
Motion: Melisa Ferrell Second: Kevin Kay

Motion to accept resignation of Richard Young, June 30, 2017 with regrets
Motion: Kyla Welch Second: Kevin Kay

Superintendents Report

Superintendent's office has been working closely with Principals going through the budget process diligently preparing all nine of budgets while John Francis is working on gathering numbers for Capital Improvement for suggestions on fuel oil, electricity and any of our contractors services as well. Kyla Welch would like to remind us that on Dec. 15th, Thursday, SAU Board meeting will be held at 6 o'clock at Plymouth High School. Each District usually sends a representative.

Principals Report

1. Enrollment: 59 students
2. Safety: WES has established a new safety and wellness committee called Child Wellness and Safety Committee (CWS).
 - a. This month at our safety meeting we discussed past safety drills, planned safety drills and discussed the overall changes that are being planned to streamline the usability of the school's safety management plan.
 - b. Representatives from Campton Elementary School's Safety Committee attended the meeting and discussed how they built their committee and plan over the last several years. They

- discussed ways to improve our safety procedures based upon their work and the professional development opportunities they have taken part in during their committee's existence.
3. Building: Nothing new to report. The building as a facility is operating well.
 4. Students: Students have been an integral part of planning and promoting the myriad of events that have taken place in the last month. 8th grade fundraising committee and the Peer Leadership group have been busy planning countless events and fundraisers.
 - a. Notable Events/Fundraisers:
 - Fall Festival
 - Veteran's Lunch – Very successful
 - Thanksgiving Feast – Family reading with children
 - Pie and Bake Sales – Very successful
 - Student Pie Baking
 - Firewood raffle/Cozy Cabin Gift Card Raffle
 - b. NJHS
Applications are all in, letters sent, timeline set.
 5. Sports
 - a. Basketball practice for Girls underway
 - a. Not enough kids signed up for boys, a basketball camp has been planned instead. 6 weeks, with a possible scrimmage.
 - b. Ski Club
 6. Community Shout out
 - a. All of the parents who have worked so hard this year to support the 8th grade fundraising effort. This years 8th grade has set a lofty goal for their trip that requires a lot of planning and fundraising.
 - a. The community services, Fire, Police, Municipal Work Crew?? Who have supported multiple community events at our school over the last few weeks. (Trunk or Treat)
 - b. The bus drivers who used great judgment the other day by going slow, stopping and waiting for sanding trucks to come.
 7. Upcoming Events:
 - ❖ Roland Bixby at Morning Meeting talking about Native American History and Local Lore.
 - ❖ Christmas Concert - Monday December 19th
 - ❖ Author Visit - December 22nd
 - ❖ Wild Game Dinner - January 19th
 - ❖ Talent Show TBD - February

Discussion Items

1. Video Taping Policy – 2nd reading

All the other schools have adopted and it follows the new RSA 18958, approved by the New Hampshire School Board Association

Motion to accept: Kevin Kay Seconded: Kathleen Mack

2. Budget Draft 1

We looked over copy of first draft of budget and each function. Kyla Welch summarized each column and explained Adopted Budget, Proposed Budget and Difference if any. Under Operating and Building we are looking at increasing the numbers of hours to 5 hours per day for the new custodian. Attached copy of Budget Draft 1

3. Other Business Discussion of performance contract piece. Looking at putting more money into Capital Reserve up to \$15,000 so next meeting we can look at that.

Discussion followed on whether to put in a Warrant Article to consider paving and why we are doing it. More to follow next meeting.

Privilege of the Floor Richard thanked all of us for the support he has been given for his years being here.

Consent Items

1. Claims and Payroll
2. Correspondence

Nonpublic Session (RSA 01-A:.3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Meeting ended: 7:00

***Please note: Next meeting 12/19 – Time has changed to 4:00 non-public
4:15 Public***

Future Meetings , 1/tbd, 2/20, 3/20, 4/17, 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Wentworth School Board
Thursday, December 19, 2016
Wentworth Elementary School

Board Members Present: Kathleen Mack, Melisa Farrell, Kevin Kay

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal
Jon Francis, Facilities Director
Dan Rossner, Business Administrator

Public Present: George Morrill

4:00 p.m. Non-public session none

4:00 p.m. Public Session

Open the meeting

Motion: Melisa Farrell Second: Kathleen Mack

Agenda Review and Disposition: Nothing added

Minutes of December 1, 2016 Approved as written

Motion: Melissa Farrell Second: Kathleen Mack

Superintendents Report

The budget hearing was held last week and enough people turned out to have a quorum. The Budget was approved. SAU 48 is posting the position Director of Student Services.

Title I did onsite visits to seven schools. Wentworth came out with flying colors. Dan Rossner said the audit came back with everything in order.

Principals Report

1. Enrollment: 58
2. Safety:
 - a. Contacted Kevin Patten about a planned walk away drill. Kids will be warned and clothed. We will practice walking over to the Garage and back. Since our conversation Kevin has cleared a path from his property to ours with his tractor.
 - b. Our next safety meeting has been pushed off until January 3rd because the week before holiday break is too busy with activities etc.

- c. At the next meeting we will be reviewing our new protocol for getting information from each teacher after drills. This is a tip that we received from Campton.
- 3. Building
 - Scoreboard goes in Wednesday!
 - a. Gym resurfacing begins promptly on Friday the 23rd
 - b. Front door flashing will be added to keep cold air blasts from entering to building.
 - c. Insurance compliance visit this week including a check of the boiler.
- 4. Students
 - Student have been working hard to prepare for their winter concert as well as caroling at Glenclyff.
 - a. Student have been busy decorating the school for the concert as well!
 - b. Student have done several self assessments at all levels about how their first semester went and what they wish to improve upon.
 - i. MS student did a goal sheet related academic performance and skill acquisition
 - ii. The whole school did new year's resolutions!
 - c. 8th grade booked travel for their trip and is continuing to fundraise toward their goal.
- 5. Sports
 - Record 3-2
 - a. Very well attended games at home with positive crowds.
 - b. Scoreboard goes up Wednesday!
- 6. Community shout out!
 - Ron and Linda Franz, Dianne Stanley, the Pemi Baker Grange, Angle Tree of Plymouth/PSU, Olympia Sport and Peabody Smith Realty, Several Un-named staff members all donated items for children at our school.
 - Peabody Smith Realty set up Christmas Trees in three of their offices where we sent stars to hang. Employees took stars to fulfill and bring back wrapped presents. They donated OVER 75 items wrapped and ready for Xmas. (Toys, clothes, winter gear, boots)
- 7. Upcoming Events:
 - Winter Concert tonight @6:00
 - a. Caroling at Glenclyff 12/21/16 @1:30
 - b. Movie Night 12/22/16 @3:00
 - c. SKI CLUB! 1/6, 1/13. 1/20, 1/27, 2/3
 - Skiing @Loon Skating @PSU
 - d. Wild Game Night 1/21/17 @5

Discussion items:

1. Budget Draft 1

The question was asked if the Board wants to move forward with Draft 1 as we presented last week.

Motion to move forward: Melissa Farrell Second: Kevin Kay

Approved

2. Warrant Articles Draft

Article 1 Election of Officers

Article 2 Accept reports of Agents & Officers

Article 3 Fund Balance to Capital Reserve Fund

Article 4 Paving and Parking Lot

Discussion followed on Article 4 Paving and Parking Lot. The Board will come back and revisit

Article 5 Operating Budget

Amended or approved DRA has approved the warrant as it is

The Board will revisit Warrant Articles at a future date.

3. January Meeting Date Jan 19th 4:00 non-public 4:30 Public

Privilege of the Floor none

Consent Items

1. Claims and Payroll

2. Correspondence none

Nonpublic Session (RSA 01-A:.3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Meeting ended: 4:30

Motion to adjourn: Melisa Farrell Second: Kevin Kay

Future Meetings 1/19, 2/20, 3/20, 4/17, 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Wentworth School Board
Thursday, January 19, 2017
Wentworth Elementary School

Board Members Present: Kathleen Mack, Melisa Farrell, Kevin Kay

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal
John Francis, DOT

Public Present: none

4:00 p.m. Non-public session none

4:15 p.m. Public Session
Open the meeting

Motion: Melisa Ferrell Second: Kevin Kay

Agenda Review and Disposition: Nothing added

Minutes of December 19,2016 Approved as written

Motion: Kevin Kay Second: Melisa Ferrell

Superintendents Report:

Getting ready for budget hearing, District Meetings and Bond Hearing for high school. Trying to get video editing working with Department of Education.

Principals Report 1/19/17

1. **Enrollment:** 58
2. **Safety:**
 - a. We completed our first walk away drill over to Patten's Auto Repair. It went very well
 - b. During our last Staff meeting we reviewed the 2nd draft of the safety plan (modelled after Campton's plan) that will be implemented next year.
2. **All building improvements** have been made! Floor is done, scoreboard is set, flashing is installed.
3. **Students:**
 - a. Winter Program has begun and has been very successful. Kids are now quite comfortable with Loon and how to get around etc.
 - b. Parent's have provided a HUGE help to us supporting the groups and lodge scene!

- c. Academics: We are in the process of taking the 2nd round of NWEA testing. 8th grade is taking the test as a part of their placement procedure for PRHS. K is taking the test for the first time and the remainder of the students taking the test are those who are either Tier II or Tier III students who we want to monitor progress more closely. Front page of the paper! NJHS Record Enterprise.

2. **Sports**

- a. Record is 3-5 currently
 - b. Playing basketball with the PSU basketball teams today. Both teams showed up.
 - c. Going to a basketball game Monday night!

Shout out to all: PTO parents who have put in a lot of time getting ready for our Wild Game dinner.

2. **Upcoming Events:**

- a. Wild Game Dinner Saturday @5pm
- b. Ski Club 1/21, 1/27, 2/3 three more weeks

Talent Show 2/24 (day before break)

Discussion Items:

Warrant Articles Review Will post on the website

Article 1 Election of Officers

Article 2 Accept reports of Agents & Officers

Article 3 Fund Balance to Capital Reserve Fund

Article 4 Paving and Parking Lot John Francis addressed this.

Main parking lot \$64,676 + new added spot along Hwy 25, \$22,000 + the back road access \$66,025. Total \$93,300.00

Kevin Kay added that he didn't think the new added spot would be feasible since it was intended for handicap parking and would not be adequate.

Discussion followed and Kevin Kay and John Francis will meet in the Spring and do a walk around of possible paving spots.

The land for sale which, attaches to school, was another possibility and more information from the seller, Larry Bixby, will be looked into.

It was decided to not include Warrant Article 4 due to other increases in budget and put it on hold.

Article 5 Operating Budget

Kevin suggested we can eliminate from the budget the snow plowing, the town will do it. It is not a large sum but every bit will help get budget passed this year. Discussion followed and it was agreed that the town will do it.

Budget hearing Feb 2, 6:00 p.m. Kyla Welch will have a powerpoint presentation on budget summary at this hearing to highlight funding reasons.

Amended or approved DRA has approved the warrant as it is
The Board will revisit Warrant Articles at a future date.

Privilege of the Floor: none

Consent Items

1. Claims and Payroll
2. Correspondence none

Nonpublic Session (RSA 01-A:3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or Information deemed confidential, personal or invasion of privacy.)

Meeting ended: 5:00

Motion to adjourn: Melisa Ferrell Second: Kathleen Mack

Budget Hearing: Feb. 2 @ 6:00 pm, Board meeting @ 5:30pm

District Meeting: March 11@ 4:30pm

Future Meetings: 2/20, 3/20, 4/17, 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Wentworth School Board
Thursday, Feb 02, 2017
Wentworth Elementary School

Budget Hearing

Board Members Present: Melisa Farrell, Kevin Kay

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal
Dan Rossner, Business Administrator

Budget Hearing:
Motion to open meeting at 6:00 p.m. Melisa Farrell
Second: Kevin Kay

Discussion Items: Kyla Welch set up a presentation and passed out a variety of pertinent forms to refer to while discussing 2017/2018 budget and major pieces that impacted budget changes

REDUCTIONS FROM 2016-2017 BUDGET

OT/PT services	- \$15,658
Transportation	- \$16,628
Building Improvements	- \$12,249

INCREASES FROM 2016/2017 BUDGET

Regular Education	+ \$35,580	(New Teachers Agreement/Staff Exchange)
Special Education	+ \$22,545	(Increased Student Needs)
Health Insurance	+ \$29,608	(Rate Increase of 8.1%)

RECENT BUDGET HISTORY

2013-2014	\$1,478,601
2014-2015	\$1,319,338
2015-2016	\$1,545,081
2016-2017	\$1,479,049
2017-2018	\$1,561,455

FY 17-18 REVENUE OVERVIEW

Unreserved Fund Balance
Return to town to offset taxes \$0

State Sources

Adequate Education Grant \$347,288
Building Aid \$0

Medicaid Reimbursement \$10,000

A portion of the health related costs incurred by the District through an IEP for any Medicaid eligible students whose services qualify. The money comes from state and federal sources.

National Forest Reserve \$2,085

Estimated payment in lieu of taxes. Final numbers in the Fall

EARNINGS ON INVESTMENTS \$50.00

Interest earned by the District Treasurer on money in the District's accounts:

Payroll and accounts payable.

IDEA Reimbursement: Special Education Federal Aid \$0

Transfer from Capital Reserve \$0

Federal Fund Revenues: Title I and Title IIA \$34,000

Food Service Revenue

Money generated from payments to the Breakfast/lunch Program \$55,000

TOTAL ESTIMATED REVENUES \$448,423

WARRANT ARTICLES 2017

Article 1: Election of Officers

Article 2: Accept reports of Agents & Officers

Article 3: Fund Balance to Capital Reserve

Article 4: Operating budget

End of presentation.

Motion to end meeting: Kevin Kay

Second: Melisa Farrell

Future Meetings:

District Meeting: March 11@ 4:30pm

School Board Meetings:

2/20, 3/20, 4/17, 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Wentworth School District
Annual Meeting
State of New Hampshire
March 11, 2017

A legal meeting of the inhabitants of the School District in the Town of Wentworth, in the County of Grafton, State of New Hampshire, qualified to vote upon District affairs was called to order by Moderator, Stephen Welch, at 4:30 p.m. Mr. Welch led those present in the Pledge of Allegiance to the flag. He then reminded everyone to use the microphone, state their name and direct all questions through the moderator.

Mr. Welch went on to make the following announcement.
You are hereby notified to meet at the Wentworth Elementary School in said Wentworth on Tuesday, the 14th of March, polls to be open **for voting on Article 1** at 11:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon.

Article 1: Election of Officers

To choose all necessary School District Officials for the year ensuing.
(Second Session, March 14, 2017)
Clerk (One Year Term)
Treasurer (Two Year Term)
School Board Member (Three Year Term)

Amended article to say March 14 instead of March 7, 2017
Motion to accept as amended by Bernie Sullivan, seconded by Bruce Welch
Article was passed

Article 2: Accept reports of Agents & Officers

To see what action the School District will take relative to the reports of agents, auditors, committees and officers.

Motion to accept as read by Kevin Kay, seconded by Melisa Farrell
Article was passed

Article 3: Fund Balance to Capital Reserve

To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be added to the School Building Capital Reserve Fund previously established. This sum to come from June 30, fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board recommends this article. (Majority vote required)

Amended by Francis Muzzey to add the year 2017 to dates. This sum to come from June 30, 2017 fund balance available for transfer on July 1, 2017.

**Motion to accept as amended by Kevin Kay, seconded by Kathleen Mack
Article was passed**

Article 4: Operating Budget:

To see if the school district will vote to raise and appropriate the SCHOOL BOARD'S recommended amount of One Million Five Hundred Sixty-One Thousand Eight Hundred Twenty-Six Dollars \$1,561,826. Said amount does not include any amounts contained in any other article. (Majority vote required)

Discussion from the floor followed by motion.

Motion to accept as read by Deb Gelsi, seconded by Kevin Kay.

Article was passed

Motion to adjourn by Deb Gelsi, seconded Kevin Kay

Meeting was adjourned by Stephen Welch at 5:00 p.m.

Respectfully submitted,

Martha E. Morrill, School District Clerk



Wentworth School Board
Thursday, March 20, 2017
Wentworth Elementary School

Board Members Present: Kathleen Mack, Melisa Farrell, Kevin Kay

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal

Public Present: George Morrill

4:00 p.m. Non-public session

Board reorganizing. Motion made to appoint Kevin Kay Chairperson

Motion: Kathleen Mack Second: Melisa Farrell

4:32 p.m. Public Session

Open the meeting

Motion: Kevin Kay Second: Melisa Farrell

Agenda amended for student presentation at beginning of meeting.

Presentation by: Delaney Comtois

Agenda Review and Disposition: Nothing added

Minutes of Jan 19,2017 Approved as written

Motion: Kevin Kay Second: Kathleen Mack

Minutes of Feb 2, 2017

Motion: Kevin Kay Second: Kathleen Mack

Minutes of March 11, 2017

Motion: Kevin Kay Second: Kathleen Mack

Superintendents Report: Kyla Welch thanked everyone for participation and for budgets all passing. Now we are on to our hiring season for most of District.

Principals Report *_3/20/17*

- Enrollment 58
- Safety:

We have been looking into ELERTS, can we get it here. Kyla has the adjusted cost for our building because we are a small school. It is slightly more than our current budget. The ELERT is an APP that notifies a police officer that there is a situation at the school. Did a fire drill last week and things went very well. Cleared the building in a minute and 40 seconds.

- Building:

Small issue with a steam valve in 2-3 classroom is being fixed over break. There was a small flood/leak that destroyed some books as a result. I was able to secure Title I carry over money to repurchase the books.

New hoops! We had spring loaded basketball hoops donated to the school from PRHS. They were powder coated by a local body shop and are ready for Richard to install over break.

- Students:

Joe Sampson did a Data presentation. WES Mid-Year Data Review Grades K-8. District testing using NWEA scores. It demonstrated one of the ways we develop into Tiers and progress made this year so far.

Students have been active in the building. Writing poems for poem-in-your-pocket day. Now that sports and other community events are done, the staff and teachers are taking an opportunity to dive in deep academically while we have a distraction free environment.

- Staff:

We have nominations for both positions open in the building. Teresa Gotcha is our long term sub for the library. Amy Downing is our new Paraprofessional.

- Sports:

Girls ended 5-5! Counting the Staff/Student game.

We will be sending Boys and Girls to Rumney this year for Baseball and Softball! They really need the students and it is very exciting.

Past Events:

WES Olympics Very successful Winter Olympics 1 event a day, ½ to an 1 hr per day so we did not lose class time

Talent Show 2/24/17 Level of talent was very good.

NJHS Dog Treats trip to Humane Society First thing was a field trip to Humane society to deliver dog treats.

Shamrock Shuffle NJHS

- Upcoming Events:

SBAC Testing

Kickball Tournament for PTO May 20th

NJHS Pizza Party benefit for Police/Fire TBD in April

Circle Trot April 30th. School spirit challenge for \$500. Based on % of students participating in event.

8th has fund raised the total amount for their trip and have \$1,500 left over.

Student Presentations: Delaney Comtois Moved to beginning of meeting

Discussion Items:

Looked at proposed calendar for next year. Discussion on last day of school. Will table discussion for April.

Kevin Kay spoke about accessibility to building and people not being able to get into building because staff is parking close to door.

Privilege of the Floor: Question asked about doing school vouchers. Being able to choose from surrounding school. If you don't have public school in your town you might choose from surrounding towns. No voucher system in this school but there are several items being discussed in the legislature.

Consent Items

1. Claims and Payroll
2. Correspondence

Nonpublic Session (RSA 01-A:3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Meeting ended: 5:30

Motion to adjourn: Kevin Kay Second: Melisa Farrell

Future Meetings: 4/17, 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Wentworth School Board

SCHOOL EQUIPMENT AND SUPPLIES DISPOSAL POLICY

No equipment or supplies shall be disposed of until permission has been received from the School Board. If the material does not have salable value, the proper disposal of the books, equipment, and/or supplies shall be determined by the administration.

The Board authorizes disposition of obsolete items according to the following priority actions:

1. By selling to the highest bidder or whatever other business arrangement is in the best interest of the School District. Athletic shirts will be offered to alumni at a reasonable fee and/or donation to the District.
2. When practical, the Board shall donate such items to the sending districts and/or to charitable organizations.
3. By giving such items to local citizens.
4. By removal as per disposal contracts.

Fixed asset inventories will be amended to reflect changes in values through disposal.

First Reading: April 17, 2017

Wentworth School Board
Thursday, April 17, 2017
Wentworth Elementary School

Board Members Present: Kathleen Mack, Melisa Farrell

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal

Public Present: George Morrill

4:00 p.m. Non-public session None

4:36 p.m. Public Session
Open the meeting

Motion: Melisa Farrell Second: Kathleen Mack

Agenda Review and Disposition: Nothing added

Minutes of March 20,2017 Approved as written

Motion: Kathleen Mack Second: Melisa Farrell

Superintendents Report: Kyla Welch invited one of the Wentworth School Board Members to attend the next SAU wide meeting May 25, at the high school. This is a twice per year SAU wide meeting.

Principals Report 4/ 17/17

1.Enrollment 58

2.Safety: Full surprise Lock Down drill happening in the spring.

3.Building:

- a. Lots of lights have been fixed lately in the Gym and hallway.

4.Students:

- a. We started a new reading challenge through Usborne Books and using CLiF Grant money we are matching donations for the reading drive. If kids get pledges, we can match their money up to 6 dollars for every students which is enough for a free book. A rep from Usborne visited last monday to tell us about it. The Challenge lasts until we get back from break.
- b. The Wentworth town librarian came to school to read to K-5 and talk about the library. She will be returning to do a library card drive and we have also talked about adding the Wentworth Library to the bus route. In the past kids have been dropped off there.
- c. Kids did an awesome job on SBAC. The focus was very high, kids took their time and did their best work.
- d. Tavi Wilms was accepted to the Envisions national youth leadership forum pathways to STEM at Babson College sometime in July and will be attending. She was nominated by Mrs. Mardis. She will be in Boston from July 24-28th.

- e. Lucas and Halle Kozak will be going to Mind Flight! This program is covered with Title I funding.
 - f. Lucas Kozak is a finalist for the Aviation Museum Scholarship through the National Flight Academy. Last week he travelled to Manchester for his interview. He is one of 13 finalists for one full scholarship. The scholarship will cover a trip to Washington DC.
 - g. NJHS is "Beautifying" the building over the coming weeks with the help of Marni Kozak. They will be reviving the flower beds, planting new perennials and adding mulch.
 - h. Peer Leaders is planning Memorial Day Ceremony that the Community is welcome to attend. It will be first thing in the morning when we return from the long Memorial Day weekend.
5. Staff:
- a. Rachel Troiano went to Portsmouth NH for a Differentiation conference where she learned how to effectively implement student choice into learning when designing differentiated instruction. Differentiation: The Power and Potential of Choice.
6. Sports:
- a. We have 5 girls playing softball in Rumney this season. Their games begin after April break.
 - b. The Wentworth Running club is participating in the Muddy Moose running race in Wolfboro NH on April 29th over break! Running Club is covering registration costs!
 - c. Wentworth Running club and other WES students are participating in the Circle Trot on April 30th over break. Our school is entered into a contest where the school who sends the largest percent of their school building to the race, wins a \$500.00 prize to purchase playground equipment.
7. Upcoming Events:
- a. Kickball Tournament for PTO, May 20
 - b. NJHS Pizza Party for Police/Fire May.
 - c. Muddy Moose 4 miler in Wolfboro, NH.
 - d. Circle Trot April 30th. School spirit challenge for \$500. Based on % of students participating in event.
 - e. NJHS Spring Spruce up at WES and Roadside Clean Up.
 - f. Kindergarten Registration May 17th.
 - g. 8th Grade class trip May 24-26th
 - h. Memorial Day Service on May 30th.
 - i. Semi Formal June 2nd.
 - j. All School Field Trip to (4-8)Alpine Adventures in Lincoln (K-3)Polar Caves in Rumney and Deda Wilm's Horse Farm June 8th. (All School Lunch at the farm)
 - k. Graduation June 14th 6PM
 - l. School Picnic/Last Day Field Day June 16th.
 - m. Genius Hour after school.
 - n. Kindergarten registration, May 17.

Discussion items:

Last Day of School: State of NH has mandated if a school has enough instructional hours, they don't have to make up day by day for snow days. Wentworth Elementary School has enough instructional hours.

A motion made to make June 16th last day with noon dismissal
Motion to approve: Melisa Farrell Second: Kathleen Mack
Kyla Welch added that teachers will have to work their contracted days and will do professional development for those days...Teachers last day, June 20.

Kyla Welch passed around Wentworth School Board *School Equipment and Supplies Disposal Policy* and asked the Board to read and approve at this meeting or at a later meeting.

Motion to approve: Melisa Farrell Second: Kathleen Mack

Privilege of the Floor: none

Consent Items

1. Claims and Payroll
2. Correspondence

Nonpublic Session (RSA 01-A:.3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Meeting ended: 4:58

Motion to adjourn: Kathleen Mack Second: Melisa Farrell

Future Meetings: 5/15, 6/19

Respectfully Submitted: Martha E. Morrill

Martha E. Morrill

Wentworth School Board

Monday, May 15, 2017

This meeting was cancelled.

Wentworth School Board
Monday Sept 18, 2017
Wentworth Elementary School

Board Members Present:

Administration Present: Kyla Welch, Assistant Superintendent
Joe Sampson, Principal
Dan Rossner, Business Administrator

Public Present: none

4:00 p.m. Non-public session

4:05 p.m. Public Session
Open the meeting

Motion: Kathleen Mack Second: Kevin Kay

Agenda Review and Disposition:

Minutes of August 21,2017 Approved as written

Motion: Second:

Superintendents Report:

Melisa Farrell attended SAU Board meeting from last month. Reviewed all the SAU contracts as well as general curriculum updates and business updates. John Francis did building and maintenance projects.

Closed out school buildings, Students gone, teachers in most of the buildings this week to do Professional Development.

Principals Report

1. Enrollment 58
2. Safety:
 - a. Visit from Homeland Security. Lots of good feed back.
 - i. Walkthrough followed by detailed report
 - ii. Critique of safety plan
 - iii. Shared resources and training information
 - iv. Discussed safety plan/procedures with Safety committee
 1. Chief Ames and Chief Trott were in attendance
3. Building:
 - . No recent changes.
 - a. Interviewing a candidate for Custodian this week.
 - b. Robert Cormiea will be working throughout the summer until we find replacement for Richard.
4. Students:
 - . Osborne Reading Challenge 15 students earned awards. Some raised over 100 dollars for school books. One half goes back to school to buy books.
 - a. Engineering Genius Workouts for three weeks.
 - . Egg Drop/Water Rocket/Kite
 - b. Belknap Mill

- c. Hershey, PA 8th grade class trip went very well.
 - d. 7th grade field trip to the Warren Fish Hatchery
 - e. NJHS has been active
 - . Pizza Party
 - i. Beautification
 - f. Alpine Adventures/Polar Caves/Whilms Farm
 - g. Emilia Fleck VIsit
 - . Pease Library Cards
 - h. Graduation Slightly different format this year. We had the students run their graduation, write speeches, very kid centered
 - . Writing Contest Roland Bixby selected best student writing.
 - i. 8th Grade Fundraising Had our first meeting already.
 - j. Field Day/Step Up Day An hour in the morning where they stepped up to their classes and new teachers.
5. Staff
- . New Staff
 - . Amber Comtois
 - i. Kristin Robidoux
 - ii. Dennise Coolidge
 - a. Powerschool training, two people have gone.
 - b. Staff are completing end of year PD
 - . Two days doing school PD
 - i. Three days scheduling around RTI model
6. Events:
- . Circle Trott
 - a. Muddy Moose
 - b. Skate Date
 - c. Kickball
 - d. Teacher Appreciation
 - e. Spring Concert
 - f. Memorial Day Ceremony
 - g. Semi Formal
 - h. Jungle Jim
 - i. Graduation

Writing Contest.

End of year 2016-2017 Closeout

Dan Rossner went over a copy of Budget Update FY17. \$10,000 will go into Capital Reserve Fund. He spoke about Major Variance Sources.

We did add a couple of Purchase Orders for two items. One was for gas leak purchase order for \$4000 to address that.

A second was for Purchase services from Autism Specialist. Purchase order for \$55,000 to address need that has recently come up.

Two things we made some improvements to how we adhere to State regulations. Last year State passed legislation that we feed any child that comes through lunch line. Reason why we see Food Services increase. All schools in all Districts are adhering to this.

SAU board meeting brought forth a new modified policy that is reflective of new legislation. Current policy meets legislative issue that we still have to feed kids whether they qualify for free and reduced lunch. You have to provide them with universal meal not al la cart. You can't charge al la cart items by law.

Discussion items:

Nominations Kyla Welch:

Motion to nominate Amber Comtois as reading and writing specialist.

Second: Kathleen Mack

Kristen Robidoux as 6th,7th,8th, English/Social Studies Teacher

Second: Kevin Kay

Dennise Collidge as .8 percent Special Ed Teacher and .2 percent Aide

Second: Kevin Kay

Resignation w/regret

Suzanne Cosgrave .8 Sped/ .2 Aide

Tristan Blake

Second: Kevin Kay

Privilege of the Floor:

Kevin Kay spoke to everyone about the Facility Uses. He asked what the contract says about use of our facilities. He is very concerned about general cleanliness of the Café. Café services is in charge of cleaning appliances, everything else. Richard just does the floor.

Dan Rossner will talk with them Monday about Kevin's concern about condition of sanitation of kitchen.

Another question was why we have a *For Profit* Company (private company) taking up space in our building for practice and they store equipment here taking up space. We will look at policy.

Consent Items

1. Claims and Payroll
2. Correspondence

Nonpublic Session (RSA 01-A:.3) (Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Motion to adjourn: Kathleen Mack Second: Kevin Kay

Meeting ended: 5p.m

Future Meetings: 8/22,9/18,10/16,11/20,12/18 (note August meeting is Tuesday)

Respectfully Submitted: Martha E. Morrill

Martha E. Morrill