

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Selectmen's Working Meeting of October 04, 2016

Present:  
Also Present:

No Meeting was held.

Respectfully submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting of October 11th, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Janice Thompson, Kay Bailey, Craig Pasco, Ellie Murray, Palmer Koelb, George Morrill, Jordan King, Francis Muzzey, Margaret Bickford, Chip Stata, Glenda Toomey

Chris motioned to open the meeting at 6:01 pm, seconded by Ray and approved. The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed:

- Meeting Minutes of Sept. 27th
- Driveway Permit for M/L 11-4-27
- Crane & Bell (MS-535)
- Property Liability Trust / Ballagher Bassett Services (Workers Comp)
- Tri-County Receipt (request of funds/budget)
- Mid-State Health Center (request of funds/budget)
- Septic Approval M/L 4/3-6 & 6-6
- Integrated Ins. Umbrella Policy/Quote
- NHMA Conference / Arlene Patten
- Resignation from John Emery
- Review of Applications for Road Agent

The Board welcomed Jordan King, NH Licensed Forester #457 to the meeting. The Board spoke briefly of Jordan and made a motion to accept Him as the new, Town of Wentworth Forester. Ray seconded and approved the decision.

Margaret Bickford was invited to the floor and spoke of the 250<sup>th</sup> Celebration. Ray requested for a list of people that were involved, Margaret replied she would try to put something together.

Margaret announced an Anniversary Party in celebration of the Town's official birthday being held on November 1<sup>st</sup>, at 6:00 pm. This event will take place at The Town Hall. She requested that the Board be involved in a skit, involving costumes, and script readings, related to the earlier years of Wentworth. She will keep the Board up to date on this event. Flyers have been made and passed out to the Board, and hung on the bulletin board. There will be further discussion as the time draws near.

Chris indicated that the office received a couple of complaints that a huge rock was blocking the road, on Ellsworth Hill Rd. After investigating, Chris noted it was indeed blocking the entry to Nichols Hill Road, from Ellsworth Hill Road, a Class VI road. The Board will request the Highway Dept. remove this obstruction tomorrow.

The Board invited Privilege of the Floor:

Mr. Muzzey mentioned that He would like to have the old Planning Board book replaced with the latest copy, in the Meeting Room. The Board briefly discussed, and will look into this.

Ms. Thompson questioned the Bridge floor and having safety concerns, with it not being finished. The Board indicated that within the month, the floor and sides would be completed. She also questioned if we had insurance on the Bridge. The Board replied that the Bridge is insured and technically the State owns the Bridge. Mr. Koelb also made mention of the abutments and their size.

The Board read a quick review from a Civil Engineer Contractor, Mr. Mike Santom (father of Pete Santom). Mr. Santom mentioned a list of items in the review (covered bridge drainage issues), which He felt should be addressed. The Board concurred and stated they will forward this to the State contractors.

Ms. Thompson inquired if yet a date or time was given by the Insurance Carrier, for the Town Hall inspection. Ms. Patten stated she heard from John Nies, Travelers Insurance, that the inspection should happen the week of Oct. 31<sup>st</sup> through Nov. 4<sup>th</sup>. The Insurance Co. would be giving a call to finalize in the next week or so.

Mr. Stata requested an explanation from The Board as to why the Non-Public Meeting held with The Trustees of The Trust Fund, member George Morrill, had to be a Non-Public Meeting? The Board responded with a brief description and informational, mentioning the RSA guidelines.

#### **Non-Public Meeting #1**

At 6:47 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Ray and approved. Selectmen discussed a legal matter. Chris motioned to come out of the Non-Public Meeting at 7:03 pm, seconded by Ray and approved.

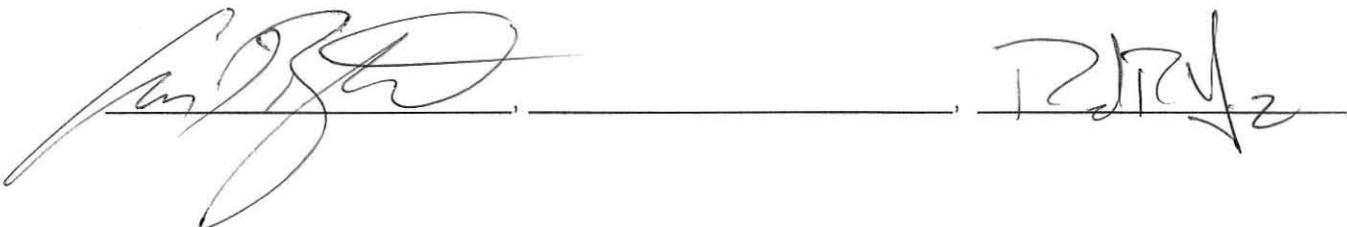
#### **Non-Public Meeting #2**

At 7:06, Chris motioned to go into a Non-Public Meeting – per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee. The motion was seconded by Ray and approved. The Board discussed an applicant for Road Agent. Chris motioned to hire Kevin Gilbert, seconded by Ray and approved. Employment responsibilities and paperwork were given and explained to Kevin Gilbert. Chris motioned to come out of the meeting at 7:30 pm, seconded by Pete and approved.

Chris motioned to adjourn at 7:35 pm and seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

Two handwritten signatures are written over a horizontal line. The signature on the left is a cursive signature, likely of Arlene Patten. The signature on the right is a more stylized signature, likely of Chris, who is mentioned in the text as the person who motioned to adjourn.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (1) of October 11, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present:

**Non-Public Meeting #1**


At 6:47 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Ray and approved.

Selectmen discussed a legal matter.

Chris motioned to come out of the Non-Public Meeting at 7:03 pm, seconded by Ray and approved

Respectfully Submitted by Arlene Patten

Minutes accepted by:

 \_\_\_\_\_, \_\_\_\_\_,  \_\_\_\_\_

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (2) of October 11, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present:

**Non-Public Meeting #2**

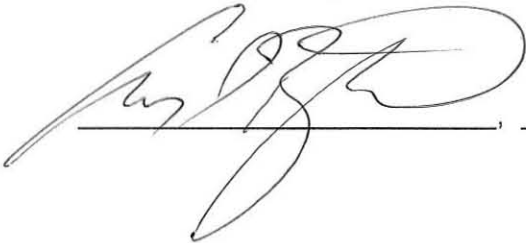

At 7:06 pm, Chris motioned to go into a Non-Public Meeting – per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee. The motion was seconded by Ray and approved.

The Board discussed an applicant for Road Agent. Chris motioned to hire Kevin Gilbert, seconded by Ray and approved. The employment responsibilities were discussed and paperwork was given and explained to Kevin Gilbert.

Chris motioned to come out of the Non-Public Meeting at 7:30 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

 \_\_\_\_\_, \_\_\_\_\_,  \_\_\_\_\_

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Selectmen's Working Meeting of October 18, 2016

Present:

Also Present:

No Meeting was held.

Respectfully submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting of October 25th, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott, Janice Thompson, Kay Bailey, Craig Pasco, Palmer Koelb, George Morrill, Francis Muzzey, Donna King, Timothy Brown, Kevin Gilbert, Joe Buczek, Dan Noseworthy.

Chris motioned to open the meeting at 6:04 pm, seconded by Ray and approved. The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Meeting Minutes of Oct. 11<sup>th</sup>
- Payroll / Vendor payments
- Review Bridge Maintenance Agreement
- 941 Employee Quarterly Fed. Tax Return
- Health Trust Insurance for Employees / Increase for 2017
- Avitar - DRA Sales to Assessment Ratio
- Ground Management Permit
- Land Use Change Tax –M/L 13-4-23, 4-2-30,13-3-9
- Intent to Cut – M/L 05-08-12
- Tax Rate Information/discussion
- Event Application for Town's Anniversary Celebration
- BTLA – Amy Reiter M/L 12-1-6

Chris welcomed and introduced Kevin Gilbert, as the Road Agent for Wentworth. He also gave a brief update of Kevin's hire date and accomplishments.

Chris acknowledged that recycling in The Town, was going well. Surprisingly, He expressed how well the Recycling budget and savings were to date, in comparison to where The Town was last year at this time.

Chris mentioned and reiterated once again, that The Town has a contract for metals with Randy Morrison and stated that the public is not allowed to pick through any of the metals or other debris. Chris declared that new signs will be posted on the Transfer Station grounds, prohibiting the public from this action. If anyone has questions or concerns, they are welcomed to come see him or call.

Mr. Pasco questioned if the school is still in need of plastic bottles. It was said that the school does recycle, and The Board was unsure of the plastic bottle needs at this time. Chris believes that Tim Brown, Transfer Station Attendant, is doing a great job and was appreciated for his hard work. Mr. Brown will be checking for legal stickers on all vehicles that wish to use the facility. If a sticker is needed, you will be asked to provide information/proof of residence, in order to obtain privileges to use this facility. The Town Clerk/Tax Collector does not provide the stickers any longer.

Chris stated that the preliminary tax rate is \$23.97. The Board discussed the Unreserved Fund Balance (UFB) and their desire to reduce the tax rate amount. The Administrative Assistant had a conversation with Tammy Letson, at Crane & Bell to get her input, and shared the suggestions with retaining percentages / amounts of the Town's (UFB), to offset the tax rate. After a brief discussion,

The Board suggested looking into this a little further. The 2 Board members considered using a rate amount of \$130,000 to \$150,000 of the (UFB), but needed to discuss it further with the 3<sup>rd</sup> member Pete (who was absent at the time of discussion), before setting the final tax rate. Later, in the evening Pete arrived and joined the rest of the meeting. After Non-Public discussions ended, and the meeting returned to Public Session, the Tax Rate discussion continued. The Board discussed using \$150,000.00 of UFB with a \$20,000.00 overlay to help reduce the rate. Chris motioned to use \$150,000.00 of the UFB, seconded by Pete and approved. The final Tax Rate for period 2 of 2016 is: \$22.58.

**The Board extended an invitation to Privilege of the Floor at 6:25 pm:**

Ms. Thompson opened with questions pertaining to the Old Town Hall. She inquired about the insurance inspection of the Old Town Hall and when it would be done. The Administrative Assistant revealed that the insurance company is indeed coming out on Nov. 4<sup>th</sup>, but it was a Risk Control Survey, not parse an inspection. The Board discussed the type of inspection wasn't exactly as thought to be, but would give feedback at next meeting. Ms. King stated she was not comfortable with the Town's people using this building in its condition, especially not having a working bathroom and running water.

The 250<sup>th</sup> Celebration Committee plans on using the Old Town Hall for the Anniversary Celebration on Nov. 1<sup>st</sup> at 6-8 pm. The Historical Society agreed to be opened for bathroom usage during the event.

Ms. Bailey questioned about the Old Town Hall sign. The Administrative Assistant stated that the sign had been returned from the Beans and was out front, on the step. Some public attendants stepped out to view the appearance, and some mentioned it didn't look like the previous one they remembered it to be. Those who didn't agree thought the sign was black and white, while others remembered this to be green and white in color. Mr. Pasco mentioned and agreed, it was indeed a green and white sign that was originally taken for a makeover.

The Board kindly asked Mr. Muzzey (an educated Wentworth Historian) to expound on his studies of Ellsworth Hill Road. The Board questioned if it was a Discontinued Road or a Class VI Road. Mr. Muzzey conferred his thoughts, then later corrected himself, after a close review and understanding of what the "Roads" Manual stated on page 26, dated Mar. 11, 1952. Mr. Muzzey concluded that Ellsworth Hill Rd. is truly a Discontinued Road, subject to gates and bars. Suggesting, The Board has authority on this road. The Board was thankful and appreciative of Mr. Muzzey's research and conclusions.

Mr. Muzzey also noted that on page 24 of this manual, the wording dated Mar. 13, 1934, needed to be corrected to read the following: Nichols Hill Rd. to Old Route 25A and not to read as currently stated: Ellsworth Hill Rd. to Nichols Hill Rd. The Administrative Assistant agreed to note/correct the changes.

Mr. Noseworthy mentioned that a mysterious truck had been seen on Bullseye Curve Rd. where "No Trespassing" signs are posted on the Town's owned property. Ray Youngs spoke up and stated it was him. He is in the process of trying to trap a sick animal that has been living in the old, rundown buildings on the abandoned lot. Mr. Youngs said he is there quite a bit checking his traps. The Town's people questioned what kind of animal and illness it was thought to have. Mr. Youngs replied, he thought maybe a raccoon with mange, which had been seen a few times at the Transfer Station. At this time, he had no luck in trapping this.



Mr. Noseworthy also questioned if The Board had any information on a sale or when the property (M/L 11-6-2 at the end of Bullseye Curve Rd.) would be sold and/or cleaned up. The Board stated they had a Non-Public Meeting scheduled this evening to discuss a family member who came forward, eager to purchase this property. The Board stated a decision would be made in a Non-Public session and Mr. Noseworthy was welcomed to wait 'til the end, for the outcome. Mr. Noseworthy indicated he would wait for the decision.

The Board discussed a Bridge meeting that the Administrative Assistant, K. Gilbert, and C. Bassingthwaite attended on Oct. 20<sup>th</sup>. Ms. Thompson inquired as to how the meeting went. The Board answered, stating the meeting went very well, and that The Town's Independent, Civil Engineer - Mike Santom, was present during the meeting and had all his questions and concerns addressed by The State DOT – Jason Tremblay.

### **Non-Public Meeting #1**

At 7:00 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved. The Board discussed a personal matter with Donna King. Chris motioned to come out of the Non-Public Meeting at 7:08 pm, seconded by Ray and approved.

### **Non-Public Meeting #2**

At 7:15, Chris motioned to go into a Non-Public Meeting – per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Ray and approved.

The Board stated and discussed that Ronald Comeau has a desire to purchase his relative's property M/L 11-6-2. After a thoughtful and considerate discussion, The Board agreed to offer the property to Mr. Comeau (the nephew, of the late James Butler), with timely stipulations that must be met. The Board will inform Ronald Comeau of their decision.

Chris motioned to come out of the meeting at 7:25 pm, seconded by Pete and approved.

At 7:26 Chris motioned to return to a Public meeting for discussion of property sale with Mr. Noseworthy, of Bullseye Curve who was previously inquiring. The Board stated their decision was to sell the property (M/L 11-06-02) to Ronald Comeau, seconded by Pete and approved.

Mr. Noseworthy also requested information pertaining to Bullseye Curve road maintenance, and was asked to come back at a later date to discuss.

### **Non-Public Meeting #3**

At 7:34 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a

member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved.

The Board discussed a drainage issue with Joe Buczek (M/L 11-4-28, 11-4-30) and the Road Agent - Kevin Gilbert. The decision by The Board is that, the Road Agent will go to Lookaway Lane, during the next rain/storm and investigate the claimed drainage/water issues. Mr. Gilbert will report the findings to The Board.

Chris motioned to come out of the Non-Public Meeting at 7:45 pm, seconded by Ray and approved.

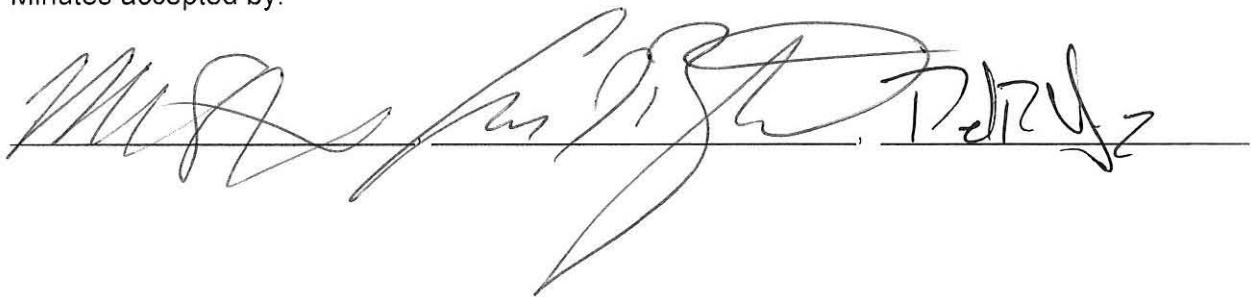
#### **Non-Public Meeting #4**

At 7:55 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Board discussed and reviewed the New Bridge Maintenance Agreement. The Board agreed with 3 of the 4 desired changes that were requested by the Friends legal. However, The Board requests that #7 **Indemnity** be changed to reflect the original drafted Maintenance Agreement, done by The Town's Legal. The Administrative Assistant will notify The Meades, of the permissible changes discussed. Chris motioned to come out of the Non-Public Meeting at 8:15 pm, seconded by Ray and approved.

Chris motioned to adjourn at 8:25 pm and seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

The image shows two handwritten signatures in black ink, written over a horizontal line. The signature on the left is more cursive and appears to be 'M. A. Patten'. The signature on the right is also cursive and appears to be 'Pete'. The line is a simple horizontal line that spans the width of the signatures.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (1) of October 25, 2016

Present: Chris Bassingthwaite, Ray Youngs and Arlene Patten

Also Present:

**Non-Public Meeting #1**

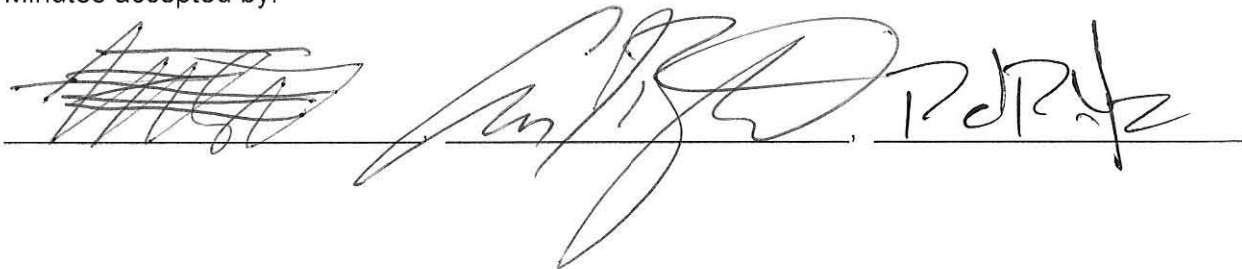
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The Board discussed a personal matter with Donna King.

Chris motioned to come out of the meeting at 7:08 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

The image shows three handwritten signatures in black ink, positioned above a solid horizontal line. The signatures are written in a cursive, somewhat stylized script. The first signature on the left is partially obscured by a scribble. The middle signature is the largest and most prominent. The signature on the right is smaller and appears to be a first name followed by a last name.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (2) of October 25, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott

**Non-Public Meeting #2**

At 7:15, Chris motioned to go into a Non-Public Meeting – per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Ray and approved.

The Board stated and discussed that Ronald Comeau has a desire to purchase his relative's property M/L 11-6-2. After a thoughtful and considerate discussion, The Board agreed to offer the property to Mr. Comeau (the nephew, of the late James Butler), with timely stipulations that must be met. The Board will inform Ronald Comeau of their decision.

Chris motioned to come out of the meeting at 7:25 pm, seconded by Pete and approved.

At 7:26 Chris motioned to return to a Public meeting for discussion of property sale with Mr. Noseworthy, of Bullseye Curve who was previously inquiring. The Board stated their decision was to sell the property (M/L 11-06-02) to Ronald Comeau, seconded by Pete and approved.

Mr. Noseworthy also requested information pertaining to Bullseye Curve road maintenance, and was asked to come back at a later date to discuss.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

The image shows three handwritten signatures in black ink, written over a single horizontal line. From left to right, the signatures are: a cursive signature that appears to be 'M. Santom', a signature that appears to be 'P. Youngs', and a signature that appears to be 'A. Patten'. The signatures are fluid and somewhat stylized.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (3) of October 25, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott, Kevin Gilbert

**Non-Public Meeting #3**


At 7:34 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved.

The Board discussed a drainage issue with Joe Buczek (M/L 11-4-28, 11-4-30) and the Road Agent - Kevin Gilbert. The decision by The Board is that, the Road Agent will go to Lookaway Lane, during the next rain/storm and investigate the claimed drainage/water issues. Mr. Gilbert will report the findings to The Board.

Chris motioned to come out of the Non-Public Meeting at 7:45 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

The image shows three handwritten signatures in black ink, positioned above a horizontal line. The signatures are stylized and cursive. The first signature on the left is the most compact. The middle signature is the largest and most elaborate, with a large loop at the bottom. The signature on the right is shorter and more angular.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (4) of October 25, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott

**Non-Public Meeting #4**

At 7:55 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Board discussed and reviewed the New Bridge Maintenance Agreement.

The Board agreed with 3 of the 4 desired changes that were requested by the Friends legal. However, The Board requests that #7 **Indemnity** be changed to reflect the original drafted Maintenance Agreement, done by The Town's Legal. The Administrative Assistant will notify The Meades, of the permissible changes discussed.

Chris motioned to come out of the Non-Public Meeting at 8:15 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

