

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Working Meeting of November 01, 2016

Present:
Also Present:

No Meeting was held.

Respectfully submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Business Meeting of November 08, 2016

Present: Chris Bassingthwaite, Pete Santom, and Arlene Patten

Also Present: Chief Wallace Trott

Chris motioned to open the meeting at 6:00 pm. This meeting was held at the Wentworth Elementary School, due to the Presidential Elections Voting, seconded by Pete and approved.

Chief Wally Trott stated there was nothing new this week, to report from the Police Dept.

There was given NO Privilege of the Floor.
It was a brief meeting: due to the Presidential Elections.

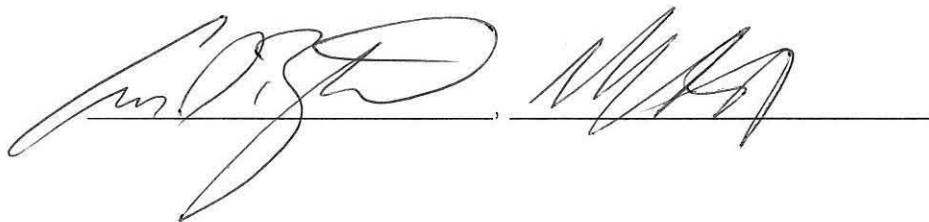
Selectmen reviewed and/or signed the following:

- Payroll / Vendor checks
- Meeting Minutes of October 25, 2016

Chris motioned to adjourn the meeting at 6:23 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

Two handwritten signatures are written over a horizontal line. The signature on the left is more stylized and cursive, while the one on the right is more blocky and legible.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Working Meeting of November 15, 2016

Present:
Also Present:

No Meeting was held.

Respectfully submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Business Meeting of November 22, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott, Janice Thompson, Kay Bailey, Craig Pasco, Donna King, George Morrill, Francis Muzzey, Sara Brown, Timothy Brown, Kevin Gilbert, Margaret Bickford, Roland Bixby, Ruth Cail, Jen Meade, John Meade

Chris motioned to open the meeting at 6:06 pm, seconded by Ray and approved. The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Meeting Minutes of 10/25/16, 11/08/16, and 11/15/16
- Review Paul Lentine on Class VI road (Ellsworth Hill Rd.) M/L 7-3-3
- Bruce Welch- Land Use Change Tax Warrant
- Crane & Bell U.S. Dept of Labor updated regulations
- M/L 8-1-9, Rte 25-25A property
- Drought Conditions
- Annual Municiple Law Update – Provided by Bernard Waugh, Jr.
- Quarterly Newsletter, Homeland Security/Emergency Management
- Maintenance Agreement with The Friends of Wentworth, John & Jen Meade

Chris offered the floor to Chief Wally Trott, for PD status update.

Chief Trott stated there had been an accident, 2 fires, an incident at the Transfer Station, and a recent Town official that had questions of a scam letter/check that was received. The Chief investigated this, and found it to be a scam. He gave warning to the public, that these scammers can and will try to get your checking/savings accts., and to be cautious.

Donna King questioned The Board about electricity at the Common gazebo for the Christmas tree lighting. It was discussed that The Meade family (who previously powered the lights) had issues in the past with the wires in trees or across the road, and their electrical panel, and therefore declined the use of electricity from their home. The Meades stated they would consider doing it one more year, because they loved the tree too. The Board said The Town planned on having power to the gazebo, but unfortunately the Common roadway was paved and the opportunity was missed. Ms. King mentioned that it should be considered, budgeted, and done by a Warrant at the upcoming Town Meeting. For now, the Town will look into possibly using solar/battery power for a Christmas tree lighting. This will be revisited in the future.

Ray Youngs addressed a few items:

1. There has been a couple of complaints of speeding vehicles, including large log trucks and their use of Turner Rd. and Buffalo Rd. while people are trying to enter and exit the Transfer Station and onto Rt. 25. Mr. Pasco stated that letters would be put in the Mill employee's paychecks, notifying them of these issues and concerns with speeding and trucks on these roadways. The Chief was made aware and asked by Selectmen to visit and be watchful of this issue. It was also mentioned

- that the Highway Dept. would be observing Speed Limit and No through Trucking signage and posting the signs if not already displayed.
2. Transfer Station was recently closed because of the C&D containers were full. The Board told the attendant to do this and that Witcher should be notified and asked to empty containers weekly, and hopefully this would eliminate the issues.
 3. There are still issues with the property on Rte.'s. 25 & 25A that should be cleaned up. The Board will address in next week or so.
 4. Pine Haven Campground vs Racetrack has had concerns with noise issues and has questioned the need for getting a noise barrier or if the barrier would even help. This issue will be addressed in the spring, and both parties should be present at the meeting.
 5. The Board addressed that Hooper Hill Rd. is in fact a Class VI road. This road is owned by the Town, but not maintained. There is no plowing, sanding or salting done on Hooper Hill or any other duties of maintenance throughout the year.

Margaret Bickford spoke briefly on the recent 250th Birthday / Anniversary Celebration held at the Town Hall on November 1st. She offered The Board with items presented to The Town of Wentworth during Celebration:

- The State of New Hampshire Citation given by Executive Councilor Joseph D. Kenney, celebrating the Township of Wentworth.
- The Grafton County Commissioners Commendation in honor of the 250th Celebration of the Town given by Martha B. Richards, Vice Chair.
- The State of New Hampshire Commendation given by Her Excellency Margaret Wood Hassan, Governor.

Mr. Pasco stated that the Historical Society had provided to the Record Enterprise, a Thank You to All, (being careful to not leave anyone out), for their efforts, help and donations throughout the entire year, which made this a perfect 250th Celebration.

Mr. Bixby chimed in stating the Country Gospel Concert held at the Congregational Church, was one of the best Musicals, he's ever participated in. They predicted 70 people and had an attendance of over 200. All performers at the Musical Celebration had donated their time. It was a great time had by all.

Mr. Pasco, spoke of the Veterans Memorial acct. and said they are doing well. He provided a detailed expense report and said they still has monies due to the sales of buttons, t-shirts, and raffles sold at Market Day, the Talent Show, and the September Fest Celebration, along with the generous donations.

The Board extended an invitation to Privilege of the Floor at 6:25 pm:

The Board briefly discussed that the tax rate was determined late in a public session on Oct. 25th, 2016. After a careful analysis and dissection of numbers, the rate was lowered from 23.97 to an adjusted 22.58, which was agreed and applied, to reduce the tax effort on the Town's People. The Board also spoke of the funds used to adjust the tax rate, and said we weren't doing too badly and appreciatively, the Highway Dept. sold some items (that could not be used anymore) and the monies given for the sales, were added to the General Fund. The Board is also expecting the sale

of an upcoming property (M/L 11-06-02), which will also generate and increase the General Fund balance. Overall, the Board stated we are doing well with the Unreserved Fund Acct.

Ms. Thompson had several questions for The Board.

- The first was about the lead testing in the swim hole (above and below the New Bridge) and if we had heard anything about this, when it would be done. Mr. Santom said he had no information as of yet, and would look into the testing.
- Secondly, Ms. Thompson inquired about the recent inspection done at the Town Hall. The Board spoke of some things that needed to be done, and how we need to make some decisions on how The Town will fund these repairs. The Board also spoke of receiving a letter from John Meade, who had Stan Graton, a structural engineer, check the Town Hall building structure. Mr. Graton will propose a few solutions with some pricing. Regardless of what the solution is, the stone and drainage around the building is needed. John Meade believes that the historic Town Hall may be capable of LCHIP grant monies.
- Thirdly, Ms. Thompson mentioned a window that is broken underneath the Town Hall, and wondered if something was living there or maybe trapping should be done, to see what was under there. Mr. Pasco suggested that maybe Reese Construction or another structural engineering firm could look into this, and give some feedback too. Additionally, Mr. Pasco cleaned up the old, tattered sign for the Old Town Hall, by trimming off weathered wood and gave it a new coat of paint, which looks great!

Next, The Board welcomed the Meades for a public/open discussion of the Bridge Maintenance Agreement and held a workshop. The Board opened with a brief mention of two separate agreements, "old" vs "new" for the public's understanding. These Maintenance Agreements were discussed and reviewed. The Board was careful to mention and note, that the written agreement should state; The Town is responsible for the abutments and The Friends of Wentworth Parks & Rec. are responsible for The Friendship Bridge. The Administrative Assistant will send a message to Legal to have a Final draft done for signing.

The signs for the Bridge have been refurbished and will be distributed to Historical Society and to the Park & Rec for placement on the New Bridge.

The Friends of Wentworth Bridge – will be hosting a Ribbon Cutting and New Year's Celebration, on December 31st, 2016 @11:00 (rain or shine).

The Administrative Assistant welcomed Sarah Brown, the wife of our Transfer Station attendant. Ms. Brown confirmed her desires to join the Conservation Committee and spoke of her accomplishments. The Board agreed to her joining. Chris motioned to accept her as new member, seconded by Pete and approved. The Conservation Committee should have 3-5 members and now currently has two, thank you Sarah Brown. The Board said they are actively looking to fill one more position on the committee. If interested, please contact the Administrative Assistant.

Non-Public Meeting #1

At 7:30 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved. The Board discussed and reviewed an application for assistance. Chris motioned to come out of the Non-Public Meeting at 7:45 pm, seconded by Ray and approved.

Non-Public Meeting #2

At 7:47 pm, Chris motioned to go into a Non-Public Meeting – per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Pete and approved. The Board discussed and reviewed the timely stipulations that were set on October 25th 2016 with Ronald Comeau, for the sale of M/L 11-6-2. Chris agreed to call and have a conversation with Mr. Comeau of the deadline that is fast approaching. Chris would remind him that it was agreed upon that if stipulations were not met, the property would be sold by sealed bid. Chris motioned to come out of the meeting at 8:00 pm, seconded by Pete and approved.

Non-Public Meeting #3

At 8:05 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Board discussed and reviewed complaints about the scrap metal contract not being fulfilled. After a careful examination, The Board agreed that Randy Morrison would be prohibited from the removal of any scrap metal at the Transfer Station, from this day forward. The Board is requesting that all revenue from sales of scrap metals and debris collected over the last 6 months, be sold and finalized. The revenue collected is to be sent or delivered to the Selectmen's Office, by Dec. 15th, 2016. Chris motioned to come out of the Non-Public Meeting at 8:22 pm, seconded by Ray and approved.

Chris motioned to adjourn at 8:25 pm and seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

Three handwritten signatures are written across a horizontal line. The signatures are stylized and appear to be in black ink. The first signature on the left is large and loops around. The middle signature is more compact and angular. The signature on the right is also compact and angular, with a distinct horizontal stroke at the end.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Business Meeting of November 22, 2016

Addendum

Please note: The Selectmen's Business Meeting Minutes of November 22nd, 2016 have an incorrect dated noted on the footer. The date should read: 11-22-16, not 10-25-16

I'm sorry for any inconvenience.

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non-Public Minutes (1) of November 22, 2016

Present: Chris Bassingthwaite, Ray Youngs and Arlene Patten

Also Present:

Non-Public Meeting #1

At 7:30 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved.

The Board discussed and reviewed an application for assistance.

Chris motioned to come out of the Non-Public Meeting at 7:45 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:



Three handwritten signatures are written over a horizontal line. From left to right, they appear to be Chris Bassingthwaite, Ray Youngs, and Arlene Patten.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non-Public Minutes (2) of November 22, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott

Non-Public Meeting #2

At 7:47 pm, Chris motioned to go into a Non-Public Meeting – per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Pete and approved.

The Board discussed and reviewed the timely stipulations that were set on October 25th 2016 with Ronald Comeau, for the sale of M/L 11-6-2. Chris agreed to call and have a conversation with Mr. Comeau of the deadline that is fast approaching. Chris would remind him that it was agreed upon that if stipulations were not met, the property would be sold by sealed bid.

Chris motioned to come out of the meeting at 8:00 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

Three handwritten signatures are written over a horizontal line. The signatures are cursive and appear to be of the individuals mentioned in the 'Present' list: Chris Bassingthwaite, Pete Santom, and Ray Youngs.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non-Public Minutes (3) of November 22, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott

Non-Public Meeting #3

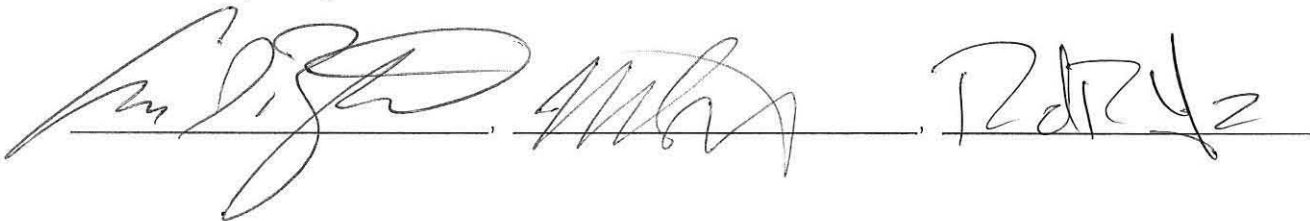
At 8:05 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Board discussed and reviewed complaints about the scrap metal contract not being fulfilled. After a careful examination, The Board agreed that Randy Morrison would be prohibited from the removal of any scrap metal at the Transfer Station, from this day forward. The Board is requesting that all revenue from sales of scrap metals and debris collected over the last 6 months, be sold and finalized. The revenue collected is to be sent or delivered to the Selectmen's Office, by Dec. 15th, 2016.

Chris motioned to come out of the Non-Public Meeting at 8:22 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

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TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Working Meeting of November 29, 2016

Present: Chris Bassingthwaite, Pete Santom, Ray Youngs and Arlene Patten

Also Present: Chief Wallace Trott, Kay Bailey, Francis Muzzey, Palmer Koelb,

Chris motioned to open the meeting at 5:30 pm, seconded by Pete and approved. The Board held this brief workshop, to discuss and inform the newest Board member of how they conduct, modify and implement an acceptable budget. They discussed that budget hearings would be scheduled in the near future. The Board agreed they would hold the workshops on an evening before / after a Business Meeting and could offer a Saturday workshop if needed.

Selectmen reviewed and/or signed the following:

- Property M/L 11-06-02 Sales & Purchase Agreement
- Quitclaim deed of M/L 11-06-02
- Event Application for Todd Downing's Celebration of Life, 12/10/16
- Even Application for Ribbon Cutting Ceremony, 12/31/16
- Current Use on M/L 12-01-03

The Board will decide on Dec 06, 2016 Business Meeting, when the first budget hearing workshop will be held. Chris also asked the Administrative Assistant to print the 2015 budget for comparison.

The Board discussed the Highway Block Grant Aid and undoubtedly will create a line item in the next budget report, to help alleviate some confusion during the Town Meeting.

Chris read John Meade's letter and discussed the need for a Warrant Article to fix the Old Town Hall. Some things of significance for the preservation and the restoration of the Town Hall is; bathrooms, heating, building structure and etc. Mr. Muzzey discussed (LCHIP) a Land and Community Heritage Investment Program which is an independent state authority, that makes matching grants to NH communities and non-profits to conserve and preserve New Hampshire's most important natural, cultural and historic resources. There will be more discussion as time approaches during the budgeting season.

Mr. Koelb asked if he could share his thoughts and discuss the plans for the Veterans Memorial on the Town of Wentworth's Common. The Board let him speak briefly and asked him to share at next Business Meeting. At that time, The Board will motion to approve.

Pete motioned to adjourn at 6:23 pm and seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

