

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting  
of July 03, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten

Also Present: Chief Trott, Christine Santom, Steve Davis, Janice Thompson, Kay Bailey

Ray motioned to open the meeting at 6:06 pm, seconded by Doug and approved.

The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Payroll/Vendor Checks
- Wentworth Parks Closed
- (1) Yield Tax OP #17-475-18
- Certified Computer Solutions – Plan options
- Consolidated Appropriations Act 2018
- (2) Tax Supplementals M/L 13-6-2-19 & 13-6-2-18
- Approval for septic operations, M/L 5-5-2 & 10-1-11

The Chief, briefly spoke of his activities over the past week. Chief Trott said He had (2) property checks for residents on vacation, He has processed (2) more vehicle verification for residents, received (2) intake reports form NH DCYF regarding concerns with families in Town and have followed up with DCYF and the concerns have been alleviated and the reports closed out. The chief took a motor vehicle harassment complaint which was addressed with both involved parties and resolved amicably. He assisted with NHSP with a follow up investigation and coordinated with NHSP regarding a reported violation of criminal bail conditions and as a result of that a former Wentworth resident was arrested and incarcerated on new charges based off of the information that was shared between both agencies, the PD has also completed another detail at the race track without incident.

The Administrative Assistant mentioned that she had received a few emails in concern of the parks being closed and the Friends of Wentworth being blamed for the closing. The Selectmen addressed this issue as they were also aware of the complaints that have come to them over the last couple of

Glenn Campbell – Transfer Station-Dept. Head / Chairman on the Conservation Commission, gave a status update. Glenn stated the next Conservation Committee Meeting will be on Thursday, June 28<sup>th</sup> at 6:00 pm at the Town Office Building.

He briefly spoke about the FEMA /Homeland Security's given date of completion for the Town Parks of July 2<sup>nd</sup>, 2018. He mentioned that a Bobcat Track Skid Steer was rented from Rand's Hardware in Plymouth. He asked for permission to purchase two gates and chain link fence and hardware from Tractor Supply, after many calls were made for best pricing. Glenn also made many calls looking for best gravel, sand and loam supplies for the Parks. Warren Sand and Gravel were best priced for the need. The hydroseeding process consisted of 3 bids, with one (Cameron's) being the most reasonable and had the availability to complete the job in a timely manner. The disposal of debris has begun and the sand and silt has been taken to Paul Davis, Sr. on Atwell Hill and Arnie Scheller's Farm off of Nichols Hill Rd. The stumps, logs, and stick debris have been taken to Arnie Scheller's where the permits and licensing are already in place for such material. Glenn

said there was concern as to what the costs will be to use town employees and equipment for some of the work. He has stated he has the FEMA approved figures and will make it available to those in question on the set rates.

Selectman Ray asked the Administrative Assistant to check with Dev Vlk, Town Treasurer, on the finances of the Town, to be sure we have the monies available for the work being done at the Parks. Ray also mentioned that he would like to see a BBQ or something special done for those who have helped out with the donated help to clean up the Parks. Glenn mentioned that it was already in the works and discussed with a local vendor, for a BBQ Celebration.

Glenn finished up with saying that he has been in contact with the NHDES and there will be no permits necessary for John King, with King Lumber to clean log jam and remove debris from his property, caused by the Flooding of October 2017. NHDOT has also given permission for the work.

### **Correction and amendment to June 5, 2018 NP #1 Meeting Minutes.**

**It read:** Doug also stated he would like to see the Road Agent use Warren Sand & Gravel for their sand. However, it should've read: *Doug also stated that he would like to see the Road Agent use Warren Sand and Gravel in their bidding process for the sand, gravel and other supplies.*

Selectman Ray motioned to go into a Non-Public meeting at 6:33 pm, seconded by Doug and approved.

### **Non-Public Meeting #1**

At 6:35 pm, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen discussed a Health & Environment concern / complaint made anonymously with the Health Officer of a leaking septic. The Health Officer checked into this and found it to have been recently corrected. A follow up will transpire in the near future. Doug motioned to come out of the Non-Public at 7:40 pm, seconded by Ray and approved.

### **Non-Public Meeting #2**

At 6:41 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved. The Selectmen discussed another Health & Environment concern / complaint made anonymously with the Health Officer of a possible illegal septic, and possible soil contamination lead and asbestos. The Health Officer investigated, above and beyond, including the help from NHDES, NHDHHS, a Septic Designer, and a Waste Disposal Company, and found it to have been corrected some time ago and dismissed. The Selectmen were satisfied with the outcome. Doug motioned to come out of the Non-Public at 6:50 pm, seconded by Ray and approved.

**Doug motioned to move into a Public Session @ 6:51 pm, seconded by Ray and Approved.**

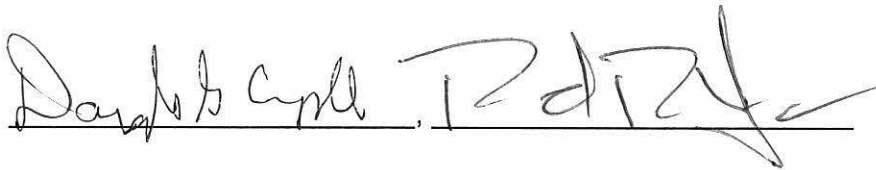
**The Selectmen discussed that all complaints must be in writing. The Board will not accept phone complaints for health issues or concerns. They stated that all health concerns and health complaints must be done in writing and signed by the complainant. The complaint must be written and submitted by fax, email or in person, to the Selectmen's Office, which then will be forwarded to the Health Officer.**

**Non-Public Meeting #3**

At 6:52 pm, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen discussed a Motor Vehicle Accident involving a Highway Dept. Truck. Chief Trott was notified, along with the Selectmen's Office, and a report was filed. The Highway Dept. was not at fault. Doug motioned to come out of the Non-Public at 7:05 pm, seconded by Ray and approved.

Ray motioned to adjourn at 7:10 pm and seconded by Doug and approved.

Respectfully Submitted by Arlene Patten  
Minutes accepted by:

Handwritten signatures of Doug and Arlene Patten. The signature on the left is "Doug" and the signature on the right is "Arlene Patten". Both signatures are written in black ink over a horizontal line.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Meeting – Non-public meeting  
July 3, 2018

Minutes from this meeting are unavailable.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting  
of July 10, 2018

Present:

**Meeting Cancelled – No Quorum**

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting  
of July 17, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Deb Vlk

Also Present: Chief Trott, Janice Thompson, Kay Bailey, Kevin Gilbert, George Morrill, Glenn Campbell, Arnold Scheller, Deb Gelsi, Eric Hiltz, Amanda Townsend, Dave Craveiro, Miles Sinclair, Corey Cormiea, Ralph Foster

Doug motioned to open the meeting at 6:04 pm, seconded by Pete and approved.

The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Payroll & Vendor Checks
- Allstate Insurance Claim
- Abatement Applications (6)
- Baker River Water Shed – Water Sample Test Results on 5/29/18
- Bryant Paving Contract
- Dept of Justice, Letter of Retirement of Terry Knowles on May 1<sup>st</sup>, 2018
- FEMA Case No.18-01-1521A, Community No: 330078 – Map Amendment M/L 8-4-3
- H & H Study on Cross Road from storm damage 10/2018 – (3) Bids - **Please Decide**
- Healthy Homes & Environment Conference 10/23/18
- Info regarding Parks & FEMA coverage to obtain funds with park closures.
- Intent to Cut M/L08-13-04 & 07
- Meredith Village Savings Bank-Non-Signer ID Form
- Minutes of 2018 Town Meeting
- NHDES on Hamilton Park River/Riverbank Project – Completion Letter dated 7/5/18
- NH DHHS Health Alert Bulletin
- NH Division of Public Health Services – Baker River Watershed Tests
- NorTrax Equipment Rental Agreement
- North Country Council-email regarding Road Surface Management program
- Pike Industries Letter
- Primex e-mail regarding cyber security resources
- Proposed Re-adoption of NH Admin Rule Saf-C 3300 – Modular Buildings and Building Components Rules
- Septic Approval M/L 13-3-9
- Supplemental Tax Warrants
- Timber Cut Report – M/L 07-05-03 / 07-05-02
- Trustees of Trust Fund – Application for payment

Chief Trott had no incidents to report but one of quick action on one of his officers, George Hill. Officer Hill was on detail for the Prouty bike race on the intersection of Rt 25 & 25A, when he noticed a stopped vehicle where the driver was having difficulties. The driver was having a heart attack and swift actions by the officer resulted in the 911 call and transport to the hospital saving his life.

Deb Vlk stated that the town auditors have been here the past two days and they reported the town is in good standing. A final report will be submitted for review at a later date.

Glenn Campbell – Transfer Station-Dept. Head / Chairman on the Conservation Commission, gave a status update. The transfer station is in good order. Hamilton Park is still not open yet. The newly seeded grass area is still not well established yet. He stated that something needs to be done to prevent cars from parking on this grass area. Signs were suggested but they get taken and repeated costs to be replaced. John Meade has some cement barriers left from the bridge project and is willing to transport. Discussion was brought up on possible hazards with the barriers and contact will be made to our insurance company on the liability and report back at the next meeting. Glenn stated that there are some bills from the park clean-up that need to be paid the BOS would like to review.

Miles Sinclair from Groton, who is doing the perambulation boundary lines at the 4 corners of the town of Rumney, Groton, Dorchester and Wentworth, has been given permission by the Groton Select Board to ask the Wentworth Select Board if he can reset the stone at this location which is leaning. He will be asking permission from the other towns also. He presented pictures to the board of the stones location and stature. Pete made a motion to accept and give Mr. Sinclair permission to reset the stone, Doug seconded and approved.

Kevin Gilbert gave a status update of the town roads which are up to date. Sand has been delivered for the upcoming winter season. There have been calls to clean drains and to cut back bushes at certain intersections in town.

Janice Thompson asked if the water test report had come back and Pete reported that it was within the agenda folder and submitted the report to her for review.

Deb Gelsi reported a concern at Riverside Park at the Paige residence where she is renting. Since the swimming hole at Paige's is advertised and well attended by the public, it has become an issue with people using the private property features, such as tables, chairs, trash cans, etc., and in some cases taken. Eric Hiltz has cleaned up the area since the flooding in 2017 and has put up signs along the property line to be respectful upon using the area. Deb asked if the park was for residences only or open to the public, as she was under the impression years ago that it was for residents only. The Board will visit Gayle Paige and report back with her wishes on the use of her property and also look into past meeting minutes of any discussions on this property.

Selectman Ray motioned to go into a Non-Public meeting at 7:10 pm, seconded by Doug and approved.

**Non-Public Meeting #1**

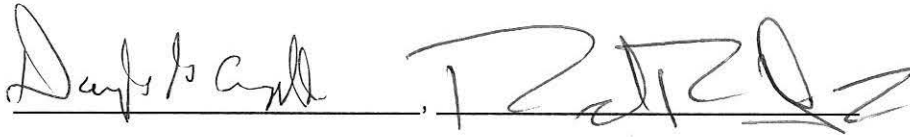
At 7:13 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Selectmen discussed a property going up for deed. Doug motioned to come out of the Non-Public at 7:16 pm, seconded by Ray and approved.

**Non-Public Meeting #2**

At 7:17 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved. The Selectmen discussed with the Road Agent a quarterly priority plan to be presented to the board. Ray motioned to come out of the Non-Public at 7:38 pm, seconded by Doug and approved.

Ray motioned to adjourn at 7:38 pm and seconded by Doug and approved.

Respectfully Submitted by Deb Vik  
Minutes accepted by:

Handwritten signatures of Doug and Ray. The signature on the left is 'Doug' and the signature on the right is 'Ray'. Both signatures are written in black ink and are positioned above a horizontal line.



TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (1) of July 17, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Deb Vlk  
Also Present: Ralph Foster, Darlene Oakes

**Non-Public Meeting #1**

At 7:13 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Select Board and Ralph Foster discussed his situation on paying his lien. He forgot the property was going to deed.

Select Board asked Mr. Foster to step out of the room while they discussed a plan.

Mr. Foster was asked back into the meeting and the Board put forth a plan to draw up a contract between the Town and Mr. Foster to pay a monthly fee of \$350.00 and if he missed a payment, then the property would automatically be deeded. Mr. Foster was in agreement with this and Ray Youngs will be checking with legal about a contract and get back to Mr. Foster by the end of the week for his review.

Doug motioned to come out of the Non-Public at 7:16 pm, seconded by Ray and approved.

Respectfully Submitted by Deb Vlk

Minutes accepted by:

  
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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (2) of July 17, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Deb Vlk  
Also Present: Kevin Gilbert

**Non-Public Meeting #2**

At 7:17 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved.

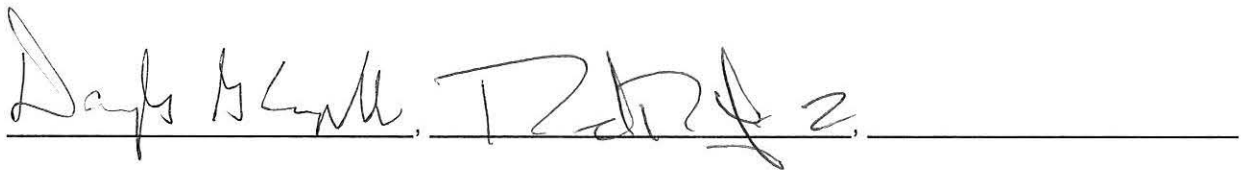
Board discussed with Kevin an action plan for the highway department. They would like to view the facility, have Kevin draw up an inventory of equipment, materials, etc. at the facility, and draw up a quarterly priority to do list.

Deb Vlk asked Kevin if he has a workorder that he writes up for when he gets a phone call to fix something. That way it would be nice to report this to the Board. He said he did not and I said I would work with him to come up with a form.

Ray motioned to come out of the Non-Public at 7:38 pm, seconded by Doug and approved.

Respectfully Submitted by Deb Vlk

Minutes accepted by:

  
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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Meeting  
of July 24, 2018

Present: Douglas Campbell, Raymond Youngs, and Arlene Patten

Also Present: Chief Trott, Janice Thompson, Kay Bailey, Palmer Koelb, Dave Craveiro

Doug motioned to open the meeting at 6:00 pm, seconded by Ray and approved.

The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Corrected - Abatement Applications (4)
- Nor-Trax Equipment Rental Agreement
- Notice of Septic Acceptance Application M/L 13-3-9
- H & H study for Cross Road Bridge/Culvert (Please choose a Bid)

The Chief gave a status update on the Wentworth Police Dept. He spoke of a couple of VIN verifications for residents, along with a couple of assistances he did with Warren Wentworth Ambulance Service with medical calls. He followed up with verifying correspondence between the Town of Wentworth and an organization claiming to be filing a civil suit against the US Government on behalf of towns and municipalities. The suit and organization are legitimate and the paperwork was referred back to the Selectmen for review. The PD took a report of illegal dumping on Saunders Hill Road, from a resident, where some evidence was retrieved from the site and the Highway Dept. cleaned up, and the matter remains under investigation. WPD conducted its first OHRV patrol this past weekend and for being the first patrol it proved to be productive. Safety checks were conducted on a total of 22 machines. There were 5 warnings issued for various OHRV violations and 1 OHRV citation was issued. As a result of the OHRV patrol, WPD is requesting that the Selectmen direct the Wentworth Parks & Recreation Committee to properly post Hamilton Field, Riverside Park as well as the new covered bridge regarding OHRV activity. The PD had processed 3 pistol permits and wants to remind residents that even though a conceal carry permit is not "required" in NH there are still benefits for possession of one. They can contact the dept. for further information if they wish. The PD also took a report of a sexual assault that is currently being investigated and will require CAC interviews and several follow ups. The Chief carried on with the new projected fees for dispatch. The dispatch services reflected an increase of almost 67%. I contacted the Grafton County Commissioners and was able to have the increase capped at 30%, however, the dept will have to budget for this increase in fees for 2019. The Chief also anticipates an increase in prosecutorial fees. These two increases are due to the increase in proactive police work that has been done in Wentworth since we have been working here more. He mentioned that he stated at the Town meeting, 2018 would be the first year where we would be able to get a true reflection of what these two costs would be. He went on to say the good news is these two-line items will start to level off and should not be such a drastic increase in costs in the future. Chief said he was bringing this up because he is aware that the Selectmen are adamant about the Dept. Heads either lowering or flat lining their budgets for the upcoming year and specifically mentioning this because although he intends to flat line his 2019 budget, He will have no control over these increases to the dispatch or prosecutorial fee line items.

The Select Board said that Riverside Park is opened for swimming, and yes, parking is still an issue. The Board mentioned that Hamilton is still closed because of the new grass growing. Glenn stated a decision needs to be made as to what will be done to keep vehicles off the new grass. It was discussed that the gate should remain closed because some residents are concerned about ATV's and trucks/trailers parking on the grass before it's established. Ms. Janice Thompson asked about parking and crossing Rte. 25 with ATV's. She said it was never approved. The Board stated that NHDOT has already given permission for ATV's crossing at Route 25., but at this time, the gate will remain closed.

Kevin Gilbert says that Bryant's Paving will begin on August 21 & 22<sup>nd</sup>. All the roads are in good shape and doing well despite the rain and washboard effects on the dirt roads. Reshaping will happen on Gove's Lane during paving. He will be checking the ditches, the culverts and sweeping the roads in advance, before paving begins.

There was a discussion in the room about people using the Paige Property for swimming without permission. It was said that Gayle Paige doesn't mind that people are down there swimming, she wants people to be respectful, and clean up their trash and keep the noise level down. There should be no access to the Paige's swim hole by means of the private stairs on the Paige property. Parking is limited at the Riverside Park, so people should use parking at Old Town Hall, or elsewhere, and walk in. Ms Bailey asked if the basket ball or tennis court were okay because she has seen parking in that area. It was determined that the area she spoke of was not the court, but the pad outside of it. Ms. Bailey also said that Gayle Paige personally gave her permission to use the stairs. She also has concerns of the parking issues.

Ms. Bailey spoke of a large sink hole behind the Webster Memorial Library and has concerns that this might be increasing in size. The Road Agent said he would stop by and take a look if she would like. It was agreed and he will stop by.

Chairman Doug said he can not commit to park stuff right now, as to whether it is for just residents or for the general public. He needs to get stuff together before presenting to the Town's people in a Public Meeting Forum. He also said the flavor of the Town has changed as time also has. More info to come.

Mr. Palmer Koelb questioned if the Selectmen were going to fix the Town Hall and when? He said that this has been the #1 thing the Town has wanted and He would like this addressed soon.

Selectman Ray motioned to go into a Non-Public meeting at 6:33 pm, seconded by Doug and approved.

### **Non-Public Meeting #1**

At 6:40 pm, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen discussed a property with the Tax Collector. Ray mentioned that he would like the Tax Collector to check with NH Tax Association for a template that should be used for the agreement. He will check with Free Legal on the process and follow up with the Tax Collector. Doug motioned to come out of the Non-Public at 6:45 pm, seconded by Ray and approved.

### **Non-Public Meeting #2**

At 6:45 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved. The Tax Collector spoke with the Selectmen about her choice not to hire a chosen candidate for the Deputy Tax Collector position. The Selectmen agreed that the reasons are commendable. Doug motioned to come out of the Non-Public at 6:50 pm, seconded by Ray and approved.

### **Non-Public Meeting #3**

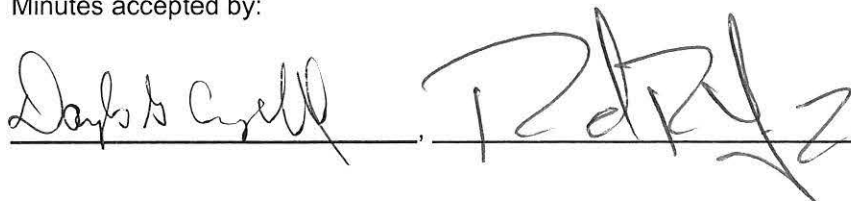
At 6:51pm, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen questioned the Road Agent on several functions, duties and the prioritization of work within his position. Ray asked Kevin to provide additional sample SOP's from other Towns. The Board gave feedback as to what they are looking for and would like to see added or changed. Ray motioned to come out of the Non-Public at 7:23 pm, seconded by Doug and approved.

The Board motioned to come out of the Non-Public and go to the Highway Dept. for a tour of the Building, equipment and grounds. The Board also wanted to examine the mandated maintenance log books, that were recently added as a Dept. policy and procedure. The Board agreed to complete their tour by 7:45 pm. Ray motioned to come out of the Non-Public at 7:45 pm, seconded by Doug and approved.

Ray motioned to adjourn at 7:46 pm and seconded by Doug and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

Handwritten signatures of Doug and Ray, each written over a horizontal line.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (1) of July 24, 2018

Present: Douglas Campbell, Ray Youngs, and Arlene Patten  
Also Present: Deborah Ziemba

**Non-Public Meeting #1**

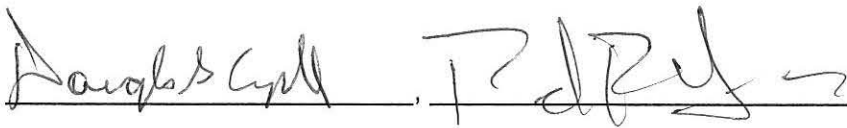
At 6:40 pm, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved.

The Selectmen discussed a property with the Tax Collector. Ray mentioned that he would like the Tax Collector to check with NH Tax Association for a template that should be used for the agreement. He will check with Free Legal on the process and follow up with the Tax Collector.

Doug motioned to come out of the Non-Public at 6:45 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:



Handwritten signatures of Douglas Campbell and Ray Youngs, written over a horizontal line.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (2) of July 24, 2018

Present: Douglas Campbell, Ray Youngs, and Arlene Patten  
Also Present: Deborah Ziemba

**Non-Public Meeting #2**

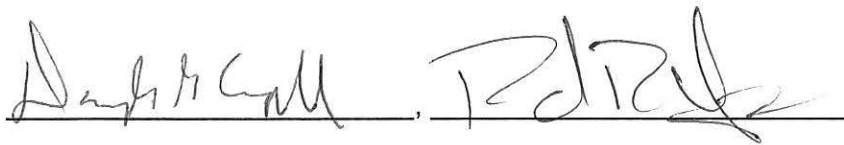
At 6:45 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Ray and approved.

The Tax Collector spoke with the Selectmen about her choice not to hire a chosen candidate for the Deputy Tax Collector position. The Selectmen agreed that the reasons are commendable.

Doug motioned to come out of the Non-Public at 6:50 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:



Handwritten signatures of Douglas Campbell and Ray Youngs over a horizontal line.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (3) of July 24, 2018

Present: Douglas Campbell, Ray Youngs, and Arlene Patten  
Also Present: Chief Trott, Kevin Gilbert

**Non-Public Meeting #3**

At 6:51pm, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved.

The Selectmen questioned the Road Agent on several functions, duties and the prioritization of work within his position. Ray asked Kevin to provide additional sample SOP's from other Towns. The Board gave feedback as to what they are looking for and would like to see added or changed.

Ray motioned to come out of the Non-Public at 7:23 pm, seconded by Doug and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:



Two handwritten signatures are written over a horizontal line. The first signature is 'Douglas Campbell' and the second is 'Arlene Patten'.



TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Meeting  
of July 31, 2018

Present: Douglas Campbell, Pete Santom, and Arlene Patten

Also Present: Chief Trott, Janice Thompson, Kay Bailey, Dave Craveiro, George Morrill, Glenn Campbell

Doug motioned to open the meeting at 6:00 pm, seconded by Pete and approved.  
The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Payroll & Vendor Checks
- Federal & State Forest Land Application for Reimbursement
- (2) Local Approval Septic Approvals M/L 13-3-9 & M/L 5-6-1
- 4-wheeler on Common for Market Day – John Meade email
- Invitation to Bridgewater Power Plant – Bob Giuda, State Senate
- Mark Stevens, Land Agent NHDES – Buffalo Dam & landing permit for Plummer Forest
- US Court of Federal Claims, Washington, D.C.
- Road Surface Management System - Should we participate?
- Winter Inclement Weather Policy & Procedures
- NH Dept of Health & Human Services – West Nile Virus Positive in Manchester, NH
- Abatement M/L 13-6-2-19 (campground)
- State Election Law Training

The Chair of the Select Board read an email from John Meade who's asking for permission for ATV's on the Common for Market day. The Select Board declined permission to ride (2) ATV's to the Common for the MMATV set up and stated that the ATV's would have to be trailered.

The Chief did not give a status update due to Meeting constraints.

Mr. Glenn Campbell presented the Board with a Transfer Station (TS) weekly report. He handed back a couple of reports that are past due for 2016 & 2017 which he does not have the info or time to complete. These forms were handed to the Admin. Assistant. Glenn reports that the burn pile is still growing. Tires, electronics and florescent bulbs are scheduled for pick up this month. All metal, aluminum and batteries have been turned into Whitcher's. New container quotes are in and need to be signed off. NRRA, has the best quoted price. An extension date of Oct. 31<sup>st</sup>, 2018 has been given for our grant process to have onsite and running in order to receive monies, according to Glenn. He also is requesting that the Highway Dept. come to the TS for cleanup of the grounds, and for the container and compactor/baler site. NH Electric Coop will be notified to place a pole and bring power to the site. Glenn is working on the order for the compactor/baler. Glenn reviewed new and more stringent laws that apply to Freon Containing Units and Propane Tanks (both large and small). He said there are significant fines ranging from \$25,000. to \$37,500. per unit/incident. Chairman Doug made a motion to cease and desist the acceptance of any or all refrigerants with Freon and any size propane tank at the TS, seconded by Pete and approved.

Mr. Campbell also presented the Board with a Conservation Committee report. The next meeting is scheduled for Aug. 23<sup>rd</sup>, 2018 @ 6:00 pm, at the Town Office Building. Glenn reports that Andy is rapidly completing the work on the Van Duesen and will need to have permitting in place for the Buffalo Road landing site for the Plummer Forest work to begin. Members of the committee have walked the Van Duesen

lot and will be walking it again before Andy moves off it. Everything is going as planned. The Hamilton Field: Glenn wondered if the Insurance company has been asked about cement barriers. The Admin. Assistant will check with the Primex. The Town was offered barriers from The Meades to protect the work that was done on the Hamilton Field. It was also questioned as when Mr. Garrett could do the mowing. Riverside Park: trash is being left around again. Glenn will bring a 55 gal. drums and chain to fencing. Glenn asked the Board who will be responsible for emptying the barrels and the Board suggested that the Highway Dept. do this. Mr. Garrett trimmed back the sumac brush and its scattered everywhere. Me. Garrett will be asked to remove the branches and brush and bring to the TS. It was discussed as to getting a new Regulation size net and posts for the Volley Ball Net. No decisions were made. Glenn questioned ways for the volley ball area to be barricaded off to prevent parking in this area. The Select Board thought that if its fixed to look like a court, people will see that they shouldn't park there.

The Board discussed finding a 3<sup>rd</sup> person for the Transfer Station and asked the Admin. Assistant to check into finding a collection site for the Propane and Freon, or who will accept the items.

Chairman Doug motioned to go into a Non-Public Meeting at 6:51 pm, seconded by Pete and approved.

### **Non-Public Meeting #1**

At 6:51 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Selectmen discussed a process for collection of past due taxes with the Tax Collector. The Tax Collector had a contract, which was reviewed and approved by the Select Board. The Selectmen signed a deed waiver on M/L 2-5-4. Doug motioned to come out of the Non-Public at 6:56 pm, seconded by Pete and approved.

### **Non-Public Meeting #2**

At 6:56 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Tax Collector spoke with the Selectmen about her choice of New Hire for the Deputy Position in the Tax Office. The Selectmen agreed. Doug motioned to come out of the Non-Public at 7:00 pm, seconded by Pete and approved.

Chairman Doug made a motion to go back into a **Public Session at 7:01** pm, seconded by Pete and approved.

Doug stated that he forgot to mention he would like to make John Comeau the “new” Highway Technical Adviser to the Select Board, on a Volunteer basis only. John would advise the Select Board and keep them apprised on the work or needs of the Highway Dept. He would speak directly with the Board only. Doug made a motion to accept John Comeau as the new Technical Adviser, seconded by Pete and approved.

### **Non-Public Meeting #3**

At 7:09, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen listened to concerns and discussed a private matter with the Transfer Station Attendant. No decisions were made. Pete motioned to come out of the Non-Public at 7:38 pm, seconded by Doug and approved.

Pete motioned to adjourn at 7:40 pm and seconded by Doug and approved.

Respectfully Submitted by Arlene Patten  
Minutes accepted by:

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (1) of July 31, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Deb Vlk  
Also Present: Deborah Ziembra

**Non-Public Meeting #1**

At 6:51 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Selectmen discussed a process for collection of past due taxes with the Tax Collector. The Tax Collector had a contract, which was reviewed and approved by the Select Board. The Selectmen signed a deed waiver on M/L 2-5-4.

Doug motioned to come out of the Non-Public at 6:56 pm, seconded by Pete and approved.

Respectfully Submitted by Deb Vlk

Minutes accepted by:

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (2) of July 31, 2018

Present: Douglas Campbell, Ray Youngs, Pete Santom and Arlene Patten  
Also Present: Deborah Ziemba

**Non-Public Meeting #2**



At 6:56 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Tax Collector spoke with the Selectmen about her choice of New Hire for the Deputy Position in the Tax Office. The Selectmen agreed.

Doug motioned to come out of the Non-Public at 7:00 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes (3) of July 31, 2018

Present: Douglas Campbell, Ray Youngs, Pete Santom and Arlene Patten  
Also Present: James Folsom

**Non-Public Meeting #3**


At 7:09, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved.

The Selectmen listened to concerns and discussed a private matter with the Transfer Station Attendant. No decisions were made.

Pete motioned to come out of the Non-Public at 7:38 pm, seconded by Doug and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

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