

**Wentworth Select Board  
Working Meeting Minutes  
April 2, 2019**

**Call to Order:**

Chairperson Currier called the meeting to order at 6:02 p.m.

**Select Board Present:** Morgan Currier, Omer C. Ahern, Jr., and Francis Muzzey

**Staff/Officials Present:** Administrative Assistant – Tanya Vela, Chief of Police – Wallace Trott, Treasurer – Deb Vlk, Outgoing Highway Road Agent - Kevin Gilbert, Incoming Highway Road Agent – Paul Manson

**Public Present:** Kay Bailey, Adam Patten, Marni Kozak, Janice Thompson

• **Review of Agenda**

- O. Ahern suggested adding “Selectmen’s Issues” or “Selectmen’s Topics” at the end of the Agenda in order to cover any outstanding (minor) questions at the end of the meeting. Chair agreed and asked if O. Ahern had anything he’d like to address specifically at this time.
- O. Ahern made a suggestion that if Department Head has a request in the future for the Board’s vote on something which requires spending, that he/she first submit a memorandum to the Board ahead of time with the proposal, the justification and the budget line item so that the Board has time to review it and be prepared to discuss the financial impact to the Town at the meeting.
- M. Currier agreed and added that she thinks this should apply to all matters discussed during the meeting, stating that the more information the Board can receive prior to the meeting, the more efficient they can be in making a decision.
- K. Gilbert asked why a Dept Head would need to consult with the Board prior to spending money from their budget.
- F. Muzzey said it’s because they have to approve all spending.
- K. Gilbert asked, “All spending? No matter how big or how small?”
- F. Muzzey recalled that there was a set amount and anything below that amount did not require notifying the Board, especially in emergencies where you have to do something fast but couldn’t recall the exact amount. He asked if K. Gilbert knew the amount.

- K. Gilbert said he remembered the amount being \$7500 and that he had ordered gravel knowing that, but when F. Muzzey said he didn't remember it being that high, K. Gilbert said it might have been under a different Board.
- M. Currier said she thinks that generally it's \$500 and that anything above that amount requires some discussion. K. Gilbert then apologized for spending twice that amount the week prior but added that he has not exceeded any of the three budgets he manages. M. Currier said the Town has a Purchasing Policy that covers some of that but recalls that \$500 stands out in her mind. She added that K. Gilbert usually comes in and informs them about his purchases. **No decision made on proposed memorandum by O. Ahern. No confirmation on purchasing amount requiring prior approval.**
- **Highway Department.**
  - The Select Board introduced the new Highway Road Agent, Paul Manson, and asked if wanted to make any comments. P. Manson said he had only been on the job for two days and wanted thank K. Gilbert for being very helpful. P. Manson's only input was to ask that the Town try their hardest to get fuel at the shed for off road equipment because there's a tank there that should be used. P. Manson added that for the last two days, he's observed the dept having to take the equipment out and drive it on the road five miles away for fuel, so by the time they return, they've already wasted up to 5 gallons of fuel.
  - F. Muzzey had two questions: 1. "How long has it been since the tank was last used?" 2. "Has it been so long that it's rusted inside?" K. Gilbert said, "I used it until Doug Campbell came in and at that time the Board told me no more using it." F. Muzzey asked the reason and K. Gilbert said they wanted to monitor what went into the trucks. In response, K. Gilbert told them, "Okay we'll go back to the State shed for the trucks, but for the backhoe and the roller, it would be nice to use it that" (the Town shed), "and they said 'no'."
  - F. Muzzey asked P. Manson's opinion on the matter. P. Manson said he's only been here two days, but when he talked to K. Gilbert about it, he said because the last Board "nixed" it. P. Manson said his next question for K. Gilbert was, "Are you using on-road fuel in the equipment?" K. Gilbert said, "Yes, the Town was using on-road fuel in everything. Foley Oil out of Laconia was supplying it for 41 cents/gallon cheaper than the State was selling it to us."
  - Resident Adam Patten commented, "It's easy to put a meter on the pump that tells you exactly how many gallons are used, so when you have the tank filled, you get a rough idea how many gallons are getting put in there by the sales sheet." K. Gilbert said it's not that easy to put a pump on and that it's also \$600 for that pump and he was told not to spend any money by the previous Board. They said, "if it costs money, don't do it".

- M. Currier clarified, “So, it’s \$600?” A. Patten added, “Yes and if you put the pump on it, then it’s easy to tell how the fuel’s expended and be able to monitor it.”
- F. Muzzey asked, “What do we need to measure it for?”
- P. Manson said the pump is used to measure how many gallons are being used. He also added that at every place where he’d worked, “they’ve had a pump at the shop and a pump at the job site and it doesn’t have to be electric either.”
- F. Muzzey asked if there is any reason to expect that any fuel could go missing and K. Gilbert said no because the pump is on a timer. M. Currier asked, “So, if you guys aren’t there, nobody can go in and have access because there’s a timer which means it’s controlled inside, which means the pump outside is off, right? So, you’re not having to worry about someone coming in after hours and taking fuel, right?” Both K. Gilbert and P. Manson agreed. Then there was a brief exchange regarding the need to change the locks for the shed.
- The Board and Highway Dept then discussed how much cheaper it would be for the Town to keep fuel at the Town Shed and obtain the fuel from Foley Oil.
- Chief Trott asked K. Gilbert how many times he thinks he’s filled up the tank in a year and said if the Town’s saving 40 cents/gallon and K. Gilbert buys 1500 gallons, then “that’s the cost of your pump.”
- **Motion.** M. Currier made a motion that the Town go back to the process of keeping fuel at the Town Shed. F. Muzzey seconded the motion. All members voted yes. **Motion carried.**
- **Motion.** Discussion continued about security at the Town Shed and O. Ahern made a motion that the Town change the locks at the shed. F. Muzzey seconded the motion. All members voted yes. **Motion carried.**
- Purchase of metering pump tabled for the moment. **No decision made.**
- **Update.** O. Ahern announced that in response to a request made at the last meeting, he made arrangements for him to go up to see the Dorchester Select Board on April 18<sup>th</sup> at 6:30 p.m. since they only meet twice a month, to discuss the maintenance of Fraser and Hurricane Roads and what their understanding is of the agreement made between the Road Agents of Dorchester and Wentworth for what roads or parts of the roads would be plowed by each town. P. Manson will attend as well.

- **Town Common Mail Delivery.**

- Marni Kozak, a Wentworth resident who lives on the Town Common stated that she would like to have her mail delivered and would like to find out what the legal process is to go about that.
- M. Currier explained that the houses on the Common have to go to the post office to collect their mail because their mail is not delivered to their houses. M. Currier said that she learned many years ago, when the post office was determining rural versus city delivery, the Common did not fall under rural and did not warrant having mail delivery, which is why residents on the Common have to go to the post office.
- M. Currier informed M. Kozak that the Town can do nothing about it, so it hasn't gotten changed. M. Kozak will need to talk to Mike Quinn, the Postmaster in Rumney, adding that Wentworth, Warren, and Glen Cliff are remotely managed post offices.
- M. Kozak said that M. Quinn had sent her a certified letter and closed her PO box, so she had to call the Head of the postal system for the United States in Washington, D.C. to get it straightened out and that the Postmasters from both Plymouth and Holderness had to step in to fix what M. Quinn did because what he had done was illegal. She added that M. Quinn had returned her husband's 1099 forms, which is against the law. M. Kozak said there have been a lot of issues with M. Quinn and she has reported him, so she will not go to him about anything and that M. Quinn says, "it's on the Town."
- M. Currier said it is not the Town's responsibility and advised M. Kozak to go to the next level, which is to fill out and file a PS-4027 postal form with all the names of all the Heads of Households who are petitioning to have their mail delivered, including their distance from the post office and the number of pieces of mail received daily.
- M. Kozak said that M. Quinn clearly stated that the Town is the reason mail is not delivered and "when we inquired with prior Boards, they said that *that* side is on the State side of the road, which is no longer the State side of the road, and then they said it was because of plowing, but everybody in Northern America has a mailbox and gets plowed, except the Common here."
- M. Currier said that what she is being told is that it has nothing to do with that but that it has to do with the number of people who were living there and has spoken with someone who works within the postal system (unnamed). M. Currier said she will ask for their permission so M. Kozak can get in touch with them. The bottom line is that M. Currier was advised to point M. Kozak to M. Quinn.

- M. Kozak said M. Quinn has been reported to Consumer Affairs of the U.S. Government. M. Currier said she understands and suggests that M. Kozak take it to the next level then.
- M. Kozak then asked if she could get in writing from the Board that they are stating it is absolutely not the call of the Town of Wentworth or the Select Board that mail cannot be delivered. M. Currier reiterated that it is *her understanding* that it is not the Board's call and cannot do the legwork for her.
- O. Ahern said, "I could not vote for that because I don't know. To me, this is a brand-new issue. I need to research this if I'm going to be able to try to help you with that."
- M. Kozak said they would just like their mail delivered. Everybody in the Town gets their mail delivered, even in the most remote sections.
- M. Currier said that doesn't work with all towns.
- O. Ahern assured M. Kozak that although he lives across the street at 789 Mt. Moosilauke Hwy, the post office will not deliver mail to his house - he needs to have a postal box to receive mail. O. Ahern reminded M. Kozak that the Towns only have the authority that the State Legislature gives them.
- M. Kozak said, "Well, that's what we're trying to figure out. Legally, does the Town have the right to say, 'Yes, this road can have their mail delivered or no, this road can't.? 'Is that a Town call, is it a State call or is that a Federal call?'"
- M. Currier said, "It sounds like it's a least State level, if not Federal."
- M. Kozak: "Okay so the State's claiming they have absolutely no jurisdiction."
- F. Muzzey: "USPS is a self-governed body, to the best of my knowledge."
- M. Kozak: "It's Federal."
- F. Muzzey: "We have absolutely no control over it. I heard you say something about 1099s?"
- M. Kozak: "My 1099 was 'returned to sender'."
- F. Muzzey: "I've heard first-hand that at least two people did not receive 1099s from the Rumney Post Office and they never were sent back."
- M. Kozak: "Well, we traced it back and it actually got re-routed from a bigger post office with a letter send to this Postmaster, which said, 'This is a Federal document. You must deliver it.' and we didn't get the 1099 until the middle of

March and it was mailed on January 5<sup>th</sup>. This is not the first time Mike Quinn has done this to us or to the other people in the Common.”

- M. Currier: “So that is a completely different issue.”
- M. Kozak: “He was reported to Consumer Affairs, which is what brought me here to get my mail delivered so I don’t have to go to the post office and deal with Mike Quinn.”
- F. Muzzey: “If I wanted to get something, I think my next avenue, working up the line would probably be to head to Concord.”
- M. Kozak: “That’s just not a feasible option that I go to Concord to deal with mail issues. So, what can the Town do that I can take to the State or Federal government saying it’s not on them?”
- M. Currier: “Nothing. You need to reach out to them and find out what your next course of action is.”
- M. Kozak: “They say it’s on the Town. The Town says it’s on the State. The State says it’s on the Federal Government. I go around in circles for ten years now. Nobody can give me an answer, so I’m here to get a legal answer.”
- J. Thompson: “Suggestion for her. Try calling some of your Representatives. They can probably intervene for you – whoever the governor’s counselor is.”
- Many people voiced their opinions at this point, so the Administrative Assistant (AA) spoke up asking that only one person speak at a time because she was trying to take notes and it was very difficult.
- M. Currier: “Chief, do you have something?”
- Chief Trott: “Let me help out here. Let me help you, Marni, okay?”
- M. Kozak: “Please, somebody just tell me why I can’t get my mail delivered.”
- Chief Trott: “First, for the purpose of clarification, I’ve worked for the U.S. Postal Service. It is a Federal agency. The Town, the County and the State have no jurisdiction over where post office boxes are supposed to be designated or mailboxes. That’s Federal. Now, the Wentworth, Rumney, and Warren Post Offices answer to someone in Manchester. I know that because I just had a situation that I dealt with. I have a name and phone number and I will go in my office and get it for you. That’s the person you’re going to want to talk to.”
- M. Kozak: “Thank you. Okay.”

- Chief Trott: “No disrespect to the Board, but they have really no control over any of this.”
  - M. Kozak: “I understand that but when the post office is telling me it’s the Town saying they can’t put mailboxes up because of the plow trucks, it makes no sense to me. Then, I have to come to the Town and then the Town’s saying it’s not them and then when you call the State, they say it’s the Town and the Town says it’s not us. Then you call the post office and the post office says no, it’s the Town and I can’t get an answer from anybody on what to do about this problem.”
  - M. Currier: “So, the PS-4027 form is supposedly a petition form that you guys can put up, which would then petition to do the cluster boxes in front of the post office.”
  - M. Kozak: “That’s not really solving my issue. So, the bottom line is, can I somehow get in writing that the Town is not responsible or can’t make the decision.”
  - M. Currier: “I recommend Chief’s contact, that he’s going to get you, because I don’t think the Town will write you anything because none of us are comfortable with the process well enough. I would skip the post office and talk to Chief’s contact in Manchester.”
  - M. Kozak: “Okay, I will visit that and revisit this if that doesn’t work because now, I’m on at least 10-12 years of dealing with this problem.”
  - J. Thompson: “I agree when she says we have trouble with the post office. It’s terrible.”
  - The matter was concluded at that point.
- **Payroll and Accounts Payable.** M. Currier stated that the former AA took care of processing payroll and accounts payable and when she left, the Treasurer (D. Vlk) took over. When the Town hired Warren’s Town Administrator (Austin Albro) to help out in the Select Board office, he informed the Town that Warren hires an outside company to do all of their payroll processing and accounts payable. The Board hired T. Vela to work 32 hours instead of 40 hours, so they need to discuss their expectations for whom will be taking care of payroll and accounts payable because D. Vlk cannot continue to do it.
    - M. Currier asked D. Vlk to share her thoughts and to explain how long it takes her to process all the payments.
    - D. Vlk informed the Board that it takes her about 3-4 hours/week to do payroll and another 2-3 hours/week to do accounts payable, for a total of 8-9 hours every week. Accounts Payable is done every week and Payroll is done every two weeks.

There are also additional tasks that need to be met which include balancing the books and meeting certain IRS requirements due to them at the end of the month.

- F. Muzzey asked, "If we go to somebody else to do it on a temporary basis, what kind of a hassle is it going to be if we want to start doing it again? Because we have to keep this information in our system as well."
- D. Vlk agreed that it would be an issue because the Town needs to keep the information in their QuickBooks (computer program) if the Town wants to look at its budgets correctly. If the Town hires an outside person/company, we will need to know whether or not that information can be put back into our system in order to keep the Town up to date.
- A discussion followed about possible options for who could do the job since it is not the Treasurer's responsibility and the AA only works 32 hours a week and has too much on her plate.
- D. Vlk voiced an additional concern about an upcoming 3-week trip she is scheduled to take at the end of May through the middle of June because someone will have to do payroll and vendor payments in her absence.
- T. Vela made a note of the dates and said she will reassess whether it's feasible for her to take on that additional responsibility. She said she wants to be realistic and not take on too much and have the Town suffer as a result.
- F. Muzzey asked D. Vlk how much longer she was willing to keep doing the job. D. Vlk said that since the elections are over, she can do it for a little while longer. She explained that it took her at least 8 or 9 hours just to put everything in order regarding quarterly payroll output, the payroll of all the election people, insurance stipends, plus increases in pay.
- O. Ahern noted that on pages 18-21 and thereafter of the Personnel Policy Employee Handbook, dated 2014, it talks about the services provided by the Town of Wentworth, such as Payroll, but doesn't mention any particular office. He said it's probably best to think about identifying someone in this policy (as long as the Town doesn't already have a written policy on that) so that these things don't fall through the cracks again. O. Ahern added that he appreciates the Treasurer taking on that additional duty and the new AA trying to see what she can do.
- The Board decided to table the subject for further discussion. Keeping in mind D. Vlk's timeline and her advice to keep this duty in-house, the Board decided to readdress the issue at a later time.



- **Status of Monument Removal.** M. Currier said Ray Youngs had spoken to Nate Miles who had expressed interest in taking the monument at last year's meeting. N. Miles said he is still interested and will retrieve it once it's less muddy out.

**Timber Tax.** Adam Patten addressed the Board about his concerns regarding his Timber Tax. He specifically questioned the grading scale used for his Timber Tax and informed the Board that the Forester he had used "just marked down average across the board on the grading scale and he didn't take into consideration the quality of the wood." He added, "I have almost \$25,000 in the roads to get to my property and on the grading scale of 1 to 3, he did an average on all of it, and one of the grades is for access to the lot." A. Patten asked the Board who he needed to contact about it and if it's Jordan King, he asked if J. King should walk the lot and give his opinion.

- M. Currier asked: "So, your concern is more with how the logger actually graded, not how the Town necessarily processed the paperwork? Am I getting that correct?"
- A. Patten: "I got on from my last tax bill from turning in the Report of Cut and it ended up being \$6,000 something that I owe him. We finished the first half of my lot. We reported the wood that we cut. So, I filed that and turned it into the Town, and I had asked Deb Ziemba what I should do about taking off the road costs or trying to get that percentage down on the 1 to 3 rating scheme. I don't necessarily want it to be down to 1, which is poor quality – maybe 1 on the road access and maybe a 1.5 on the rest of them, but I don't want to pay average taxes on the land where the junk wood, see ground-in areas."
- F. Muzzey: "What was the total value of your yield?"
- A. Patten: "The stumpage, right? I believe it was – before the road costs – it was \$72,000."
- F. Muzzey: "Was your bill from the Town greater than \$7200?"
- A. Patten: "Yes. I believe so. We'll have to look that up."
- F. Muzzey: "I'll tell you why I ask these questions this way. You said 72,000, so 10%, which is – in my mind – a fair assessment for timber tax purposes."
- A. Patten: "Right, and a lot of towns go by 10% and that's it."
- F. Muzzey: "Okay, that's why I asked you if it was greater than 7200, because that's 10%. I do not believe that your making up roads onto the property and the fact that it costs you money to do so, should be taken into consideration on a timber harvest. It is to be taken into consideration on Current Use."
- A. Patten: "That's what it is. It's Current Use property."


- F. Muzzey: "Okay, so supposedly the back 100 acres is far less than the front 50 and because you get a break that way in the Current Use. You wouldn't be getting a break in the timber harvest because when you go to the sawmill, they don't know whether it came from the front part of the property or the back part of the property."
- A. Patten: "Well, there's still a grading sheet on the Report of Cut for the timber."
- F. Muzzey: "We have no experience, per se."
- M. Currier: "So, bottom line is, we are meeting with Rick Evans (Head of DRA), because we're not knowledgeable enough on the process, so we need to educate ourselves and then we can revisit some of these that have been done - to look at - if they need to be redone."
- AA: "I reached out to him today and we're either going to set it up for the end of this week or the beginning of next week."
- M. Currier: "So, our thought is that we would give ourselves time to research, meet with Rick and then go from there, but at this point, we don't have a good enough answer just because we don't know enough about the process. Does that make sense?"
- A. Patten: "And I talked to J. King, the Town Forester, and he said he gave me the link in an email to the tax abatement form for Timber Tax, so he said that's one step, but he said just to be nice, go talk to the Selectmen and see what they want to do. The only thing I was trying to figure out is Don Lindsor, the Forester - the Logger that I hired - he filled out "average" and the form says right on the bottom, it can be landowner or forester that fills this out and primarily they use the forester because he knows what to fill out, but I turned in a form that I believe fits it and there's Don's as the Forester. So, I have all sheets when we meet with Rick if he wants to take a look at it."
- M. Currier: "Anything you can give us documentation -wise would be helpful."
- AA: "Is there any time-sensitive thing where you have to pay a tax?"
- A. Patten: "No, I turned in my Report of Cut by the 31<sup>st</sup>, which is mandatory, so you guys have that. So, I'm released of my obligation - temporarily. The other thing is on that Report of Cut, there are exemptions on what you have to pay taxes on. The logger never took it into consideration that I'm putting in 20 acres of farm fields for the cows and I am putting a barn up eventually, but I've already started work on the farm fields."
- M. Currier: "So, for your situation, because you have that, you may end up having to do an abatement application on that b/c it's not just the Town's portion in the grading, it's those exemptions that weren't included. I don't know 100%. We'd have to look into that but you may have to do an abatement on that."
- D. Vlk: "Is your land in Current Use?"

- A. Patten: “Yes.”
- D. Vlk: “Okay, you’re going to have to reclassify those portions and that will also change your taxes on that too.”
- M. Currier: “And that will come through us and then we’ll send it to Avitar as well.”
- F. Muzzey: “You said you’ve done your application for a harvest. You’ve completed the harvest and gave the yield. Have you gotten a bill on that yield?”
- A. Patten: “Yes, I have.”
- F. Muzzey: “And I’m saying to you that if it’s a lot more than 10%, then you have reason to question further.”
- M. Currier: “We’ll continue to look into it.”
- O. Ahern asked A. Patten if he had been in touch with the County Forester in N. Haverhill and A. Patten said he had not. O. Ahern clarified with A. Patten that John Windsor (Forester) had helped him with this matter and A. Patten said yes. O. Ahern said he would take a look at the timber cut paperwork in the Select Board office and asked A. Patten if he was a member of the NH Timberland Association and A. Patten said yes. O. Ahern asked A. Patten if he had talked to a “Jason down there?” and A. Patten said he had not and confirmed that he was a logger.
- O. Ahern asked, “When did you get the bill?”
- D Vlk: “It’s for 2017.”
- F. Muzzey: “It’s a 2-year old bill?”
- A. Patten: “Well, it was turned in 2018.”
- F. Muzzey: “When is the payment due?”
- D. Vlk: “He already paid it. It’s the first one.”
- F. Muzzey: “You already paid it. So, you’re contesting the amount that you should have paid. You’d like a rebate on.”
- A. Patten: “No. I’m not even worried about that, but I want to have that bill reflected on – I just don’t want to pay the high tax rate.”
- M. Currier: “You want to make sure that it’s being done correctly for his next cut.”

*Handwritten signature/initials*

- D. Vlk: “Yes. He’s talked about two cuts.”
- F. Muzzey: “The reason I ask is because if you don’t make the bill on time, it puts us in a hard bill.”
- M. Currier: “Not the case. So, let us have our meeting with Rick and then if you give your contact information to Tanya then we will definitely be in contact with you. Fair enough?”
- O. Ahern: “I wish we had a better answer for you at this point in time.”
- A. Patten: “It’s okay.”
- M. Currier: “But we will work on it.
- The Chair asked if there were any other issues from the floor before the Board went into a non-public setting and informed everyone that there wouldn’t be any public issue following the non-public meetings. No one had any further issues.
- **Motion.** M. Currier made a motion to go into a non-public meeting per RSA 91-a:3 II (c), Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. F. Muzzey seconded the motion. All voted yes. **Motion carried.**
- Public session reconvened at 7:50 p.m.
- **Motion** made by M. Currier to seal minutes of nonpublic session #1 because it is determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of this Board, seconded by O. Ahern. All vote yes. **Motion passed.**
- **Motion.** M. Currier made a motion to go into a non-public meeting<sup>#2</sup> per RSA 91-a:3 II (c), Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. O. Ahern seconded the motion. All voted yes. **Motion carried.**
- Public session reconvened at 8:19 p.m.
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- **Motion to Adjourn.** O. Ahern motioned to adjourn. M. Currier seconded the motion. All voted yes. **Meeting adjourned at 8:19 p.m.**

Respectfully submitted by:  
Tanya Vela  
Administrative Assistant to the Select Board

  
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Chairperson, Morgan Currier

  
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Board Member, Francis Muzzey

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Board Member, Omer C. Ahern, Jr.



June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.

**Selectmen Meeting**  
**April 9, 2019**

Attendees: Morgan Currier, Francis Muzzey, Omer Ahern Jr., Chief Trott, Paul Manson, Dan Bowne, Palmer Kalb, Emily Manson and a friend Hope (students at PHS)

**Time: 6:01 P.M.** Opened by Morgan, seconded by Francis.  
Pledge of Allegiance was recited.

No issues with the agenda.

Emily Manson and Hope from Plymouth Regional High school were in attendance for their Civics class.

Still waiting to hear back from Portable Toilets for spring placement

Chief Trott will be out of the office the beginning of next week but has coverage in the office.

**Highway Department:**

There have been no inspections on any of the vehicles in approximately a year and a half. The Freightliner appears to be in good shape and will go to Lebanon on the 15<sup>th</sup> for an inspection.

The 2014 International Dump Truck will have potential issues with the hydraulic tank because the cover came off during the winter. Even though the system has been flushed out several times, there is still an expectation that sand/salt/sludge will have gotten in. All brakes need to be replaced on the truck. Paul and John will probably be able to do the break work but that will also mean they won't be on the roads during that period of time. The International will go to Manchester for an inspection in the near future.

The 2014 (purchased in 2015) F550 is at Plymouth Ford for an assessment. As of now, they've found the frame is broken in three spots, the sub-frame for the dump body is broken and can't go down, there's no power, brakes are bad, the wing is bent (bar and tubing is bent and needs replacing). Plymouth Ford reported they will not mend the frame, they would only replace it, as they can't guarantee the safety of the mended frame. The Town would be looking at a bill of approximately \$35K to replace the frame and fix other issues.

It was suggested that the \$45K in the paving section of the budget be used for repairs/replacement of the 550. The Board needs to figure out if the money in the paving budget is from the block highway grant. The Board also needs to find out if the capital reserve fund for the highway is expendable.

The Road Agent asked to see the invoice from TLC Tree Service on brake work down on one of the trucks (International or Freightliner).

The Road Agent asked the Board to consider putting wi-fi down at the shed so that anyone working there can call for help/assistance if needed. The Administrative Assistant will call Spectrum and find out about this.

The Board will looking into the propriety of personal vehicles being used to run errands for the Highway Department and mileage/fuel compensation. Francis said he would be able to pick up parts/pick up people from dropping trucks off for work on the trucks.

**Trustees of the Trust Fund** asked if they can have a key to the Town Office. Board agreed that they should have one. Board also said they would locate any keys that may still be out with previous Board members.

Trustees gave an update of their progress and issues. Linda Frantz asked if the Board would sign a form stating that she is a member of the Trustees of the Trust Fund. The Board said they would and the form would be ready for the next meeting.

It was noted that the **Transfer Station** would be closed on Easter Sunday (21 April). Morgan also reported that they are working on ordering Transfer Station stickers. All agreed that having a date on the stickers was not needed. Just the Town name and a one-up number system for tracking.

**The Administrative Assistant** reported that Rick Evans from New Hampshire Department of Revenue Administration would be conducting training on timber cuts on Thursday the 11<sup>th</sup> at 10:00 A.M.

**The Administrative Assistant** also reported that if the American flag at the Town Office was staying outside, the Town needed an all-weather flag and proper lighting for the flag. Francis asked if lighting was in the budget. Morgan noted that there were probably plenty of people who would donate a dollar or two towards proper lighting.

Dan Bowne from the Race Track reported on the status of the track. The Board signed the permit for this year. Dan mentioned he would possibly like to do a “mud run” at the end of the season. The Board had no issues as it was within the ordinance for the track, but Dan will have to come in several weeks before the “mud run” to clear it officially with the Board.

The Board discussed the empty spots on several of the Town Boards, including the Planning Board, Library Board, and Conservation Committee. **Francis made a motion to appoint Richard and Rick Berger to the Conservation Committee if they agreed to serve again. Morgan seconded it and all Board members voted yes. Motion carried.** Francis said he would call and see if they were interested.

**Francis made a motion for Palmer Kalb to sit on the Planning Board. Omer Seconded. All three Board Members voted “yes”. Motion carried. Palmer agreed to take one of the positions.**

Palmer also asked to be put on a future agenda to give an informational talk about the history of the Town.

Omer reported he spoke to Grafton County Commissioner Linda Lauer about a tour of the County Nursing Home and County Correctional Facility in North Haverhill.

He also asked that the Board consider adopting bylaws on how the Board of Selectmen is run.

Omer also reported he had a good tour of the roads with Kevin Gilbert.



Finally, Omer provided information on new legislation that would allow towns to increase the tax credit for fully disabled veterans from (approx) \$2000 to (approx) \$4000. This would need to be included as a warrant article for the 2020 Town Meeting.

**The motion to close the meeting at 8:23 P.M. was made by Morgan and seconded by Omer. All voter "YES". Motion carried.**

Minutes compiled by Morgan Currier, edited by Selectmen

Approved by Selectmen on .....

.....  
Francis Muzzey. Omer C. Ahern Jr. Morgan Currier

5/3/20 Review of  
April 9, 2019 Min  
by OCTJ

Omissions / But a <sup>too</sup> much  
Form of Paragraph<sup>ints</sup>

June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.

**Wentworth Select Board  
Meeting Minutes  
April 16, 2019**

**Select Board Present:** Chairperson, Morgan Currier, Omer C. Ahern, Jr., Francis Muzzey, Paul Manson, Sharon Sanborn, Tanya Vela

**6:00 p.m. – Chairperson called meeting to order.**

Pledge of Allegiance was recited.

**Administrative Matters.**

- Select Board reviewed Meeting Minutes and other paperwork.
- Board Member, Francis Muzzey discussed some questions he had about checks with the Town Treasurer, Deb Vlk.

**Transfer Station.**

- Randy Rugar will be bringing in ideas for Transfer Station stickers next week.

**Highway Department.** Highway Road Agent (Paul Manson) gave brief report on status of roads.

- P. Manson said there are a lot of issues and he has received a lot of calls regarding issues, but he cannot fix everything in a year and that “every corner I turn and every door I open is like a bomb going off in my face”. He’s been putting in a lot of hours dealing with nonstop problems, but will not give up.
- F. Muzzey suggested getting a second opinion on repairing the Ford F-550. A resident asked what happened and the Chair explained that it was damaged and added that the issue with the truck would be discussed in depth later on in the meeting.
- P. Manson informed the Board that one of the main problems in town is that the gravel roads don’t have crowns on them (the side of the road is higher than the middle) and if they do, there are very few, and that this is one of the reasons we have bad mud season problems. He said that understandably some of the gravel gets pushed off in the winter but that some of the roads are concave in the middle. This issue requires the roads to be fixed (per the Road Agent) the right away, which will take time. A discussion ensued about specific roads that had this problem and what the Highway Department has done to mitigate the issue.

**Conservation Committee.**

- **Motion: F. Muzzey made a motion to accept Ricky and Richard Berger as Conservation Commission Board Members. M. Currier seconded the motion. Board Member, Omer Ahern called the question and all voted yes. Motion carried.**

- **Motion: M. Currier made a motion to accept Bruce Welch for the last Board Member position on the Conservation Commission. F. Muzzey seconded it and all voted yes. Motion carried.**

#### **Library.**

- Sharon Sanborn informed the Board that when the insurance inspection comes up, to please include the library. The Chair said yes.
- Sharon then discussed with the Board the library's recommendation that Jared King fill the open position for Trustee position of the library.
- **Motion. M. Currier made a motion to accept the recommendation of appointing Jared King as the third Trustee of the Library. O. Ahern seconded the motion and all voted yes. Motion carried.**

#### **Planning Board.**

- M. Currier informed everyone that Palmer Koelb agreed to fill one of the Planning Board positions and thanked him. Ray Welch also agreed to fill the last Planning Board position if the Select Board agrees to accept him.
- **Motion. F. Muzzey made a motion to accept Ray Welch as a member of the Planning Board until the next election. M. Currier seconded the motion. Omer Ahern called the question. All voted yes. Motion carried.**

#### **Administrative Assistant.**

- Tanya Vela announced that in light of the concerns that some residents expressed during previous meetings, she and the Select Board met with Rick Evans (Dept of Revenue Administration) for about two hours on Thursday, April 11<sup>th</sup> and went over the Intent to Cut and Report of Cut forms and requirements. T. Vela informed everyone that they had barely scratched the surface but had learned a great deal and plan to have more meetings.
- T. Vela also informed the Board that she has been dealing with a lot of residual issues regarding Pine Haven Campground and some people being erroneously charged property tax, so she is still unraveling that issue and slowly fixing that issue.
- F. Muzzey addressed one of the issues regarding timber harvesting that is almost, or in excess of, two years old and that the Board would be setting a precedent if we were to consider so long after the 90-day period that it has been, so F. Muzzey would like to make a motion that not reconsider Josh Leiter's request on the basis of the 90-day period.
- Discussion followed relative to due process and fairness aspects of the situation.
- F. Muzzey said he spoke to Rick Evans of NH Department of Revenue Administration about the 90-day period and that R. Evans said they would be setting a precedent if the Board reconsidered it because J. Leiter never followed up on the issue, nor filed for an abatement.

F. Muzzey said that he agreed to look into the second issue with the other resident since it was still within the 90 days.

- **Motion. F. Muzzey moved that the Board not reconsider J. Leiter's request for an abatement based on the fact that the request was too far beyond the 90 days. A discussion ensued.**
- M. Currier stated that she understands the precedent but would like to do some more research/investigating because things were not handled correctly in the office and that proper information was not provided. She would like a little more time to look into it before seconding the motion.
- **O. Ahern said keeping in mind the comments of the Town Administrative Assistant and his understanding of the discussion that the Board had on this particular matter to get back to J. Leiter by 14 May, thinks that he would like to do a little more due diligence. M. Currier agreed and F. Muzzey said he was okay with it.**
- The Board then discussed the other situation regarding Timber Tax involving Adam Patten who initially came in on March 26<sup>th</sup> and will come back in if he wants to discuss the more recent bill sent out on April 11<sup>th</sup>. M. Currier said that because there are two similar situations regarding procedures of the office and things apparently not being done correctly, she feels that more research needs to be done.

#### **Public Comments.**

- Dan Bowne, owner of Rumtown Speedway, came in to request approval for a Special Event planned for June 23<sup>rd</sup>. After a brief discussion the Board said they had no issues. D. Bowne offered to type up a proposal for Pine Haven Campground (abutter) to sign off on and bring it in at the next meeting. The Board accepted his offer and thanked him.
- Corey Cormiea came in with two questions/concerns for the Select Board: one regarding the Form PA-26 "Inventory of Taxable Property" and Avitar's assessing role and the other regarding maintenance of Vlk Mountain Road. The Board informed C. Cormiea that Avitar conducts an assessment of the Town Residential Property every five years and assesses individual properties every April if a resident makes any changes or improvements.
- With regard to the maintenance of Vlk Mountain Rd, P. Manson said he believes the road would first need to meet State Specifications before the Town can maintain it. Further discussion ensued about what a previous Board had informed C. Cormiea regarding the need for there to be a minimum of four houses on the road in order for the Town to maintain it and C. Cormiea said she would go back and look through the posted Minutes from that meeting at the end of 2018. The Board thanked C. Cormiea for coming in.

## **Old Business.**

- The Board discussed some of the older/outstanding business matters, such as the internet upgrade, cyber security, visit to correctional facility, mutual agreement with the Town of Dorchester for maintenance of Fraser and Hurricane Roads and which Town would handle/maintain which roads.

## **Internet Update.**

- T. Vela informed the Board that she had spent about an hour on the phone with Spectrum (formerly Time Warner and Adelphi) and said it took about 40 minutes before she was able to get access to the Town's account. In response to a question by the Library from a previous Select Board meeting about who was paying their bill, T. Vela said that the Town pays the bill for the Fire Department, the Highway Department and the Town Offices and then learned that the library was receiving free internet courtesy of Time Warner Cable who provides free internet service to libraries.
- If the library upgrades the internet with Spectrum, the library will no longer receive free internet as Spectrum doesn't offer the same benefit. The offer is "grandfathered" from when the account was first set up with Time Warner.
- T. Vela said that she made the call to Spectrum originally since the Board had voted to provide Wi-Fi at the Highway Shed for safety reasons and would like to propose that the Town upgrade their system. She explained that Spectrum informed her that the lowest bandwidth that Spectrum offers today is still three times faster than what the Town currently has because the Town opened the account so long ago. Essentially the Town would pay half of what it's currently paying to upgrade to the lowest bandwidth Spectrum offers. So, T. Vela proposes that the Town look into upgrading our entire network because everything is operating so slowly and we could be paying less to have a faster system. Additionally, the Town, as a municipality, would qualify for a special discount from Spectrum.
- T. Vela stated that in the interim and in order to resolve the Highway Shed's lack of Wi-Fi, as suggested by the Spectrum Representative, the Road Agent could purchase a special type of device at a place like Wal-Mart, which wouldn't cost much, in order to obtain Wi-Fi right away while the Town looks into upgrading its system.
- T. Vela reviewed what the Town is currently paying for: three (3) phone lines in the Town office, the Fire Department and the Highway Garage.
- M. Currier said she thinks it makes sense to get numbers as to how much the upgrade would actually be and thanked the Administrative Assistant. O. Ahern Jr. agreed. T. Vela asked if the Board wanted to decide on the modem/router for the Highway Department to get temporary service, but P. Manson said he may have an old one that he can use in the meantime.

### **Highway Dept: Status of Ford F-550 Truck.**

- P. Manson briefed the Board on what happened when he took the F-550 to the Ford Dealership in Plymouth.
- The estimate to fix the Ford is \$19,700 and to expect a bill of at least 20% higher than that because you never know what the Dealership will find once “they get into it”.
- The estimate does not include 1) a new dump body, or 2) a new sub-frame for that truck, and one should also take into consideration that the truck is only 4 years old with only 60,000 miles on it and the frame is broken in three separate spots and twisted. P. Manson said he could get the frame welded but that the integrity of the seal was rusted per the Service Technician at Plymouth Ford.
- So the Town is looking at a cost of \$30,000+ to repair the Ford pickup truck.
- A resident inquired as to what happened to the vehicle and said that since there was insurance on the truck, one impact should’ve been covered.
- P. Manson was not the Road Agent when it happened so a discussion took place about what should’ve happened and the current state of affairs, as a result. There was also a discussion about what, if anything, could be salvaged from the truck, the time it would take to repair it, the need for a truck and the pros and cons of repairing it.
- Discussion ensued about leasing a truck vs buying a truck and the restrictions the Town would face if they leased a truck, namely that the Town would not be eligible for the Ford rebate if the truck is leased, which would increase the price by \$5000, plus another \$7,000 cost for the body. The Board also reviewed the Town’s Purchasing Policy and whether the Highway Block Grant could be used and other options for obtaining another usable truck.

**Frescoln Road Bridge and Cross Road Bridge.** The Board read over the attachments sent by Chris Fournier of HEB Engineers, Inc. in his email to the Board this morning summarizing the meeting he had with the Board on August 19, 2019 and the discussion of the timeline, cost, and budget, including the Capital Reserve Expendable Fund regarding both projects – Frescoln Road Bridge and Cross Road Bridge.

- **Motion. O. Ahern made a motion that the Board go into a nonpublic session pursuant to RSA 91-A: 3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. M. Currier seconded the motion and all voted “Yes”. Motion carried.**
- **The Board came out of nonpublic session at 9:01 p.m.**

- Motion. O. Ahern made a motion that the Board honor the agreement made to the Town Administrative Assistant, that at her request, we do the buyout request of 'payment in lieu' that is presently in place for the Town of Wentworth since she does not want the Town's health and medical insurance. M. Currier seconded the motion and voted yes. O. Ahern voted yes and F. Muzzey abstained on the preference of respect for Tanya. Two (2) "Yes", None voted "No". Motion carried, with one (1) Abstention.
- Motion to Adjourn. O. Ahern moved to adjourn the meeting. M. Currier seconded the motion and all voted Yes. Motion carried. Meeting adjourned at 9:05 p.m.

Minutes compiled by Tanya Vela, edited by Selectmen

Approved by Selectmen on .....

\_\_\_\_\_  
Chairperson, Morgan Currier

\_\_\_\_\_  
Board Member, Omer C. Ahern, Jr.

\_\_\_\_\_  
Board Member, Francis Muzzey

573/20 minutes of  
April 16, 2019  
reviewed by OCTJ  
p1 Are Ricky & Richard Bourge  
the SAME Person?  
P.5 Time going into their  
Non-Public Session & vote  
Need to Name all 3 Board members



**Meeting Minutes**  
**Wentworth Select Board**  
**Emergency Meeting / Re: Ford F-550**  
**April 18, 2019**

In Attendance: Morgan Currier (Chairperson)  
Francis Muzzey (Select Board Member)  
Emily Manson (for Plymouth High School Civics Class)  
Hope (last name unknown – for Plymouth HS Civics Class)

**2:29 p.m.**

- **Meeting called to order** by Morgan Currier (MC).
- The Select Board and Paul Manson (PM) again discussed concerns with fixing the old Ford F-550. Namely the cost (upwards of \$45,000), and concerns over the safety/reliability of the truck. Based on the multitude of problems with the old truck, and the recommendation from Plymouth Ford, the Board agreed that putting that amount of money into a truck that had no guarantees was financially a poor decision.
- PM found a 2019 Ford F-550 at Hillsboro Ford for approximately \$57,000. The Town would have to purchase a plow for the truck in the fall. A minuteman plow would be used on the truck and a wing would NOT be attached so this vehicle would be able (and used) to plow the smaller roads in town, the Common, and parking lots. This would also mean a CDL would NOT be required to drive this truck, which would help the Town if a part-time plow driver was needed in the winter.
- Paul also found a Dodge 5500 truck at a dealership in Littleton, but the truck cost approximately \$7000 more than the Ford at Hillsboro.
- There were no other comparable trucks found, but based on the quote for repairing the old truck, the price for the new Dodge, and the price for the new Ford, the Board decided the best option was to move forward with the purchase of the new Ford F-550.

**2:46 p.m.**

- **Omer Ahern (OA) made a motion** that due to the exigent circumstances that have arisen in the town highway department regarding the old Ford F-550 used to maintain the smaller roads, upon which many Town residents reside, for their continued safety, we (Select Board) authorize the purchase of a 2019 Ford Super Duty F-550 truck with 9 foot dump body, and hitch plate from Hillsboro Ford for the sum of \$57,354. 50. The money will be taken from a combination of the paving/sealing budget line, the calcium chloride budget line, and the highway block grant. **MC seconded the motion. Francis Muzzey (FM) also confirmed his agreement with this motion.**
- A letter confirming that the Board has the authority to make the purchase in accordance with RSA 31:39, and as described in the Town of Wentworth Purchasing Policy signed

*MPC*  
*EM*  
*FM 4/27/19*

18 January 2018, and confirming the available funds, was sent to the Dealership. A certified check will be brought to the dealership, after which the dump body will be installed on the truck.

3:41 p.m.

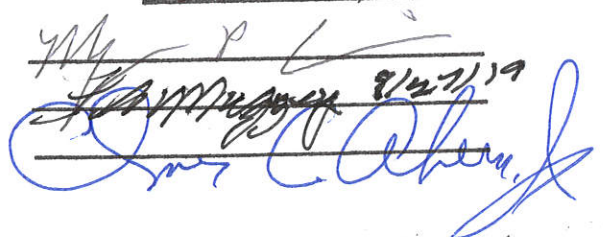
- **FM made a motion** to close the meeting and **seconded by OA.**

3:41 p.m.

- **Meeting adjourned.**

[ ]Approved/Reviewed[ ]

Date 8-20-2019

  
~~\_\_\_\_\_~~ 8/22/19  
~~\_\_\_\_\_~~

**Wentworth Select Board  
Meeting Minutes  
April 23, 2019**

Meeting opened at 6:05pm.

Select Board Present: Morgan Currier, Francis Muzzey, and Omer C. Ahern, Jr.

**Motion. O. Ahern made a motion to approve the minutes for 19 March. M. Currier seconded the motion. M. Currier voted yes. O. Ahern voted yes. Motion carried.**

M. Currier explained the reasons behind the Emergency Meeting on Thursday, April 19<sup>th</sup>.

Ron Franz presented Town of Wentworth with a flag.

**Police Department Report:** Thank Paul, Road Agent – already on way to issue called in. Channel 9 News – Most Wanted James Trott – No Relative to me, period.

**Randy Ruger:** Transfer Station is going well. Working w/ Glenn on stickers – new color that can be seen coming in.

**Highway Dept:** 1. Still waiting on check. Deb said the funds came in today and check will be available tomorrow. 2. Got the go-ahead to --- fix truck - \$6,000+ Also, they called today to say that there are tags missing which need to be present and registered (current) for them to service the vehicle. F. Muzzey offered to go get truck.

**Motion. O. Ahern made motion to authorize F. Muzzey to sign for truck on behalf of the Select Board. M. Currier seconded the motion. O. Ahern called the question. M. Currier voted yes. O. Ahern voted yes. Motion carried.**

Spoke to Fire Chief and yes, we can sell the truck. Lucky to get 2k and offered to put it on Craig's List. May get 10K. J. Ames said we need a Disclosure Form and Buyer's Guide to go along with the truck. J. Ames offered to help with paperwork for sale of truck. M. Currier no concerns.

**Motion. O. Ahern made motion to list the vehicle on Craig's List in order to get the best value for truck. M. Currier seconded the motion. F. Muzzey voted yes. O. Ahern voted yes. M. Currier voted yes. Motion carried.**

Fire Chief had question about how roads passed during last rain storm.

Road Agent said some mud spots. Not many complaints except for resident on certain roads. There's an issue with the Frescoln bridge. The Road Agent doesn't want to do anything until he knows for sure what's going on. M. Currier explained that the bridge is a current project with HEB, but they were waiting until things thawed.

**Road Agent** stated the water started coming up to the top of the culverts. The head wall fell over. Road Agent filled it with stone, brought it up to grade. This is not a permanent fix. This culvert needs to be monitored. Rain is expected Friday.

**M. Currier** mentioned for Admin. Assist. to remind Town that there is a new Road Agent.

**Deborah Vlk** asked if something could be put on Town website.

**F. Muzzey** asked the Road Agent to check bridges in town.

Randy Rugar, Palmer Koelb and himself sign for bridges built.

**Ray Youngs here to speak about guardrails** on Buffalo Rd. A State DOT official in Concord contacted Select Board about pulling out the old guard rails and putting in new guard rails. The DOT representative in Concord said the Town of Wentworth agreed to maintain them and 20 years is reasonable.

**Mark Stevens** might be the DOT person Ray Youngs spoke with. This agreement was originally made sometime during the period when Noel King was Road Agent, around 1985.

**Chief Ames:** The Army Corps of Engineers may need to get involved because of the impounded water/pond of the nearby brook.

**R. Youngs:** The DOT rep is not impossible to talk to; he was just using the issue as leverage.

**M. Currier:** Is it a safety issue?

**R. Youngs:** Mark Stevens said he could talk further with the State about pylons.

**Chief Ames:** If it's in place, keep it there. There's a reason why it was put in place to begin with.

**K. Bailey:** How did the State come in possession of the dam?

**R. Youngs:** No. The State does not own the dam. That's what I thought, but they don't have the jurisdiction.

**F. Muzzey:** It's a Town road by the dam. "Just because it's a Town road, doesn't mean it belongs to the Town."

Federal issues may arise due to the possible concerns of US Army Corp of Engineers about the dam.

**R. Youngs:** Recommendation: Shoot an email to Mark Stevens. Is the State willing to provide the guard rail material if the Town provides the labor to install the guardrails along the road?

**Road Agent** described How this came about as there was a Fish & Game Officer who said he heard the State were coming up to put up guard rails and the Town is paying for the installation. The Road Agent was told somebody in F/G Dept that the Town of Wentworth refused to put the guardrails in so Corps of Engineers would be coming in to put in guardrails and sending the bill to the Town for installation and materials. The Road Agent said that's hearsay.

**O. Ahern:** Think we need to do more research before we agree to do anything. He will contact his DOT contact.

**R. Youngs:** I'd reach out to Mark Stevens because the Select Board never got back to him.

**M. Currier** agreed to reach out to Mark Stevens and would like to re-engaged with the State on this issue.

**K. Bailey:** What is Mark Stevens' position?

**Tracie Currier** said that Mr. Stevens is with the State of NH.

**M. Currier:** said she will research the issue. She asked if there was anything else on subject.

### **Conservation Commission**

**Bruce Welch** has been nominated to the Town Conservation Commission. He is willing to accept the appointment, but he would like to know what the Conservation Commission does, and no one seems to know what it does.

**O. Ahern:** Said we will diligently seek to find out what your duties are.

---

### **Town Administrator Assistant**

- 1) Pine Have Campground complaint
- 2) Avatar.
- 3) Payroll needs Quick Books.

Someone asked how many people are employed by the Town. The answer given was 12 to 15, more or less.

### **Public Comments**

Septic Design Approval needed by Richard Gowen for Scot Davis.

**Richard Gowen** reported that different towns have different conditions for septic design approval, with checks and balances for the Towns as well. Now, we're doing e-Filing septic design approval, which is better and now the Town is being notified when approved and after construction is approved by State. These plans are available online.

**F. Muzzey:** As long as we're notified, I'm fine with the septic design approval by the State. Having the Town approve the septic design before-hand is foolhardy since it is the State that needs to approve these plans.

**Richard Gowen:** The State of NH is phenomenal at communication. Point about being "Greener" and having to drive and have an owner re-sign for a typo seems unnecessary.

Check from D. Brown with letter of thanks for use of Town Hall was discussed.

### **7:19 pm Old Business**

**R. Youngs:** Yes, I talked to Nate (about the sculpture in front of Town Office building) and he said he'd take it as soon as the roads are clear. He does want it and will take it. Cell phone number for Nate Myles was provided.

Update re: Personnel Policy Handbook Handbook – discussion.

IT/Cyber Risk Assessment discussion.

Building locks:

Omer was given keys to the office building

Discussion of getting keys for the Trustees of Trust Funds

**O. Ahern** suggested that board of Selectmen and Administrative Assistant should visit and tour the County Department of Corrections in North Haverhill. Morgan Currier suggested that while we were up in North Haverhill that we also visit with the North Haverhill Welfare Office. All thought it was a good idea but no date was set.

**O. Ahern** reported on his meeting with the Dorchester Select Board on coming up with a mutual agreement to service and maintain Fraser and Hurricane Road (including winter) that cross into both Towns.

New Hampshire Municipal Association seminars reported.

M. Currier reported that she and Town Administrative Assistant met with Vicky Ayer (DRA) who invited the Select Board to a DRA mini-course on current use criteria and rules on June 27 in Campton.

Spotlight for the American flag was discussed so it can fly 24 hours a day.

An update on the LED lights to be installed by Brian Weeks Electric: the cost would be \$3000 less \$1500 credit.



The disabled Veterans, Elderly Tax Exemptions to be the subject of Warrant Articles for the 2020 Town Meeting.

Flag presentation by Ron Franz who donated an outdoor flag for the Town to fly/display.

Fire Chief Jeff Ames discussed the Emergency Management Plan and the Selectmen's role therein.

Motion was made by Omer to enter Non-Public Meeting #1 per RSA 91-A:3, ii c to discussed a matter which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the Body or agency itself unless such person requests an open meeting. Motion seconded by Morgan Currier. Morgan voted "Yes". Omer voted "Yes". Francis voted "Yes". Motion carried unanimously.

**Out of Non-Session at 8:59 P.M.**

**Motion was made by Morgan to seal the minutes of the just completed Non-Public Session. Seconded by Omer. Morgan voted "Yes". Omer voted "Yes". Francis voted "Yes". Motion carried unanimously.**

**Bill/ E-mail/Mail/Other**

**Bill from Rowell's Services (Highway Department)**

**E-Mails (Highway Department)**

**Authorization Letter for W.P. Mason, Road Agent (Registration of Town Vehicles)**

**Safety Performance History Records Request for K. B Gilbert (New Employer)**

**This was referred to Chief Trott to Respond.**

**Yield Tax on Timber Cut (A. Parent)**

**Abatement/Refund Request Form (Core logic Tax Real Estate)**

**Memorandum for State of N H Office of Strategic Initiatives**

**Letter from local resident of Ballston Spa and Capital Region, NY**

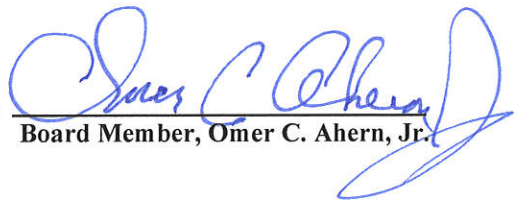
**9:00 pm Motion by Morgan to adjourn. Seconded by Omer. All voted "yes". Motion carried.**

Respectfully submitted by: Tanya Vela  
Administrative Assistant to the Select Board

Approved by Selectmen on .....

\_\_\_\_\_  
Chairperson, Morgan Currier

  
Board Member, Francis Muzzey

  
Board Member, Omer C. Ahern, Jr.

June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.



**Wentworth Select Board Meeting  
April 30, 2019**

**Attendees:** Chairperson, Morgan Currier, Omer C. Ahern, Jr., Francis Muzzey, Chief Trott, Paul Manson, Deb Vlk, Randy Ruger, Tanya Vela

**6:00 p.m. – Chairperson called meeting to order.**

Pledge of Allegiance to the American Flag was recited.

**Police Report:** Meeting at Racetrack went well.

**Transfer Station:** Busy Wed and Thurs. Will make changes to accepting things that we cannot accept. Truckloads of junk will stop being accepted.

**Muzzey:** Assistant at Transfer Station needs to be told what can and cannot be taken into the Transfer Station.

**Randy Ruger:** It will happen. Randy will be calling a meeting with the two guys working there.

**Currier:** Glenn said all the information is in computer. We can go online and pick what we need/want and order it.

**Randy Ruger:** Said that too many TVs and similar items and clothes are coming into the Transfer Station and the Town needs to put an end to “Planet Aid”. Randy Ruger asked for raingear for the Transfer Station employees and he was told talked to the Administrative Assistant about it. The Administrative Assistant said that the Town could work it through.

**Highway:** The Road Agent represented that the truck sold for 17k and other Freight liner is ready and will cost \$7,292.30 to repair. The truck has to be inspected. The Road Agent asked the Dealership to look at the clutch brake which has been repaired twice already, but those were found were found to be factory installed.

**Road Agent** said Purchase Orders w/ Kirk’s indicated previous clutch brakes installed. In 16 months over \$21k been put into truck and still the truck didn’t get inspected.

**Deb Vlk:** Who would you recommend?

**Road Agent** suggested to take to dealer for inspection and then Highway Department staff can do work. The Road Agent said these are not big overhauls.

**Currier:** So, we’ve spent this money on this truck, so hopefully anything that needs to be done can be done by Hwy Dept (not overhaul) – safe to say? That’s hopeful.

**Road Agent** Budgeting 5k per month for repairs is not enough.

**Muzzey:** Suggested that Administrative Assistant open account on each truck. The Town Treasurer said she does have it and the trucks should be in the budget that way.

The Road Agent is putting in 2-3 quarts of oil every 6-7 days into the backhoe which is leaking oil. It's ours, not leased. Problem is that a lot of the equipment is left running for HOURS – like in the winter. The worst thing you can do in the winter is start it up and go, so “Catch-22”.

The Road Agent reported that on Saturday he came into the shop and there were puddles of water on the floor in the shop. It was raining and I saw steady stream coming off roof. John Corso, a Highway Department employee, said this had been going on for years. Steve Welch looked at it for 1.5 hours. Chimney leaking and been ongoing for about 7 years. It is only going to get worse and worse.

**Finance:** Building Maintenance and Repairs. Calcium budget was used for trucks. Steve Welch wanted the Road Agent to let Board of Selectmen know and will try to do some repairs.

Tomorrow (5/1/19) or Thursday, the Road Agent and staff need to get the International Truck.

**Road Agent** called NH DMV – we need the old registration at Manchester Liberty Int'l then go back to Concord, get the plates, go back to Liberty to put a sticker on it.

**Currier** spoke with Alice from Hillsboro Ford about the Ford Identification Number that Towns have that expired and hasn't been renewed for a number of years. So basically the VIN shows that the fleet is registered with Ford for the municipality discount. They need it so they can price it.

**Currier** talked with Debbie at Hillsboro Ford about paperwork to fill out and send. Processing it will take 3-5 days upon receipt of the paperwork.

**Muzzey** offered to pick up registration and plates. Check for \$4.00 needed for the State of NH.

**Road Agent:** Tree on Cape Moonshine Rd about 75 ft on left – leaning over. Road Agent called and got estimates for taking the tree down. 6 people provided quotes.

**Muzzey:** What credentials do they have to do that?

**Muzzey:** Contact Randy Morrison (previous Selectman) Mike Clark: \$500.

**18:38: Motion. O. Ahern made a motion to hire Mike Clark to remove the tree on Cape Moonshine Road. F. Muzzey seconded the motion. All voted yes. Motion carried.**

Liz, a Town resident on Rowentown Crossroad, reported that her mailbox is in the ditch. Listen to voicemail and see... may be an issue with the mailbox.

All agreed “Dailies” (Daily report from Road Agent) will continue. Omer prefers printing. Will be taking pictures in the future to accompany “dailies”. Administrative Assistant spoke about importance of good documentation with photos after FEMA meeting results and discussion.

Issue with Culvert at Currier Hill Rd. Many issues.

The Highway Department is waiting on intake hose to wash roads. Two weeks ago the present hose was crushed and a new one has been ordered.

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**Public Comments:** Trustee of Trust Funds member, George Morrill, reported that the Town has an account, the Landfill Closure Account, with some 80K dollars in it that should be re-purposed. That can be an emergency fund for money already raised from tax payers and used for the dump and if they don't NEED to do it, may want to encourage looking into it. Janice Thompson said a Town Meeting was needed.

**Currier:** yes, we know and are planning to put this all together to present it to Town's people.

**Currier:** There is money from the State of New Hampshire for this through Gov Sununu's Office.

**Currier** we did the research and we have the paperwork showing we can use that money. Janice Thompson mentioned that there is a paving account we could look into as well.

**19:07 Treasurer:** She spoke with a rep from the company that Austin Albro uses for payroll/accounts payable.

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**Muzzey:** I don't like outsourcing – waste of time.

**Deb Vlk:** Not really.

**Currier:** I like the idea.

**Omer:** My only concern is just getting a quote from one outfit – would like to get a quote from different outfits.

**Currier:** I agree to see what other services do it.

**Muzzey:** If we gather data, and send the data to them, and they send the data back for us to add to Quick Books, not a good use of time.

**Deb Vlk:** we'd just enter a summation.

Kay Bailey said to make sure to find out if they charge for mistakes ... to correct mistakes – even theirs. Cynthia 536 – 7671.

**Omer:** (in response to FM's concern and asking Town Treasurer: Can you can tell us the cost to the Town putting it together. Omer also asked a question relating to checks. Is it possible where reference is listed instead of just "Bill".

The Town Treasurer replied that it used to print what check was for but now it's in the vendor part.

**Omer:** Can the check description be modified?

**Deb Vlk:** will have to talk to the Town's accounting firm

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**Currier** to Administrative Assistant check with Mark Stetson about the Dwelling Unit Response Form – 2018 – Avitar? OSI – Office of Strategic Initiatives.

**Muzzey: Motion the Town to pay Currier for her past administrative work for the Town. Second by Omer. The vote passed two (2) to zero (0) with Morgan Currier abstaining. Motion carried.**

## **Redo from here (NOT CLEAR) to “Time 20:12”**

**Muzzey:** 911 people

**Road Agent:** Are you afraid?

**Omer:** I don't want to wait until ...

**Chief:** setting a precedent. How to do it?

**Omer:** Precedence.

Openness which avoids character assassination which makes us liable.

**Muzzey:** This is an irregularity.

**Chief:** I think there will be a realization. A can of worms.

**Road Agent:** There were 12 selectmen either elected or helping out – I want the people to know what they need to know.

**Muzzey:** I just want them to know about the expenses.

**Road Agent:** Chance in next year or two asking town for 100k for new backhoe.

**Currier:** we can't run away from the fact that we had to spend an extraordinary amount of money. My thought is that we have meetings every week. We publish

**Chief:** We're going to create a situation on something you can't change. Everything will be counterproductive.

**Currier:** Let's say we have an additional meeting and only 5 people show up...

**Omer:** This board has establish trust in the community – transparent.

**Road Agent:** I'm going to answer that and I've had a lot of people stop by the Hwy Dept and say they knew what was going on ... I think most of the people that care – if that makes sense – know.

**Omer:** In my profession, I have an obligation to self-report. If I don't report, I'm disbarred.

**Chief:** What parallel are you drawing?

I abide by those same Supreme Court decisions...

PC: History of Hwy Dept issues –

**Omer:** fueled by “newness”

**Currier:** Suggestion?

Time: 20:12: Motion made by Omer to go into Non-Public meeting relative to Chief Trott's request. Muzzey seconded the motion. OA yes, MC yes, MC yes. Motion carried.

Morgan Currier made a motion to come out of non-public session. Omer seconded the motion. FM voted yes, MC voted yes, OA voted yes. Motion carried.

Non-Public minutes were not sealed.

Morgan Currier made a motion to adjourn regular meeting at 20:25. Omer Ahern seconded. Motion carried unanimously.

Minutes compiled by Morgan Currier, edited by Selectmen

Approved by Selectmen on .....

.....  
Francis Muzzey. Omer C. Ahern Jr. Morgan Currier

5/3/20 4/30/19 Bos Minutes  
OATS review  
R.A. needs to put photo,  
w/ his Daily Report  
On pg 5 of 6 voted Boston  
gain - M.C. is listed twice by  
\* Pgs 4-5 Need to be  
Re-written!!  
\* Non-Public Revisions  
Include as separate sheet