

**Wentworth Select Board
Meeting Minutes
December 1, 2020**

Those present: Arnold Scheller, Omer Ahern, Jordan King, Chief Trott, Chief Ames, Paul Manson, Francis Muzzey, Kay Bailey, Andrew Lasser and Linda Franz.

Called to Order: Arnold Scheller, Chairperson, called the meeting to order at 5:02pm. After the Pledge of Allegiance, A.Scheller read a Right to Know Meeting Checklist regarding meeting electronically and providing public access to the meeting. This document is a part of these minutes.

The Select Board approved and signed the following:
Payroll and vendor checks
Minutes from November 17 and 24, 2020

Discussed Notice of Perambulation with the Town of Orford. L.Franz to contact Doug Campbell for further information and will report at next meeting.

Department heads presented their preliminary budgets.

Police Department-Budget is the same as last year with the exception that police detail expenses are now showing on the budget whereas they did not in past years. The detail is offset by income from the racetrack and OHRV. This is strictly an accounting/reporting adjustment in order to match the way the expense and income is reported to the DRA.

Fire Department-Budget increased by \$3,000 to cover incentive pay to the volunteers of which there are four new members.

Highway Department-Budget increased by \$15,800 with the major increase is to gravel budget. It is up by \$25,000. Road Agent wants to be able to gravel three major roads in 2021. Other budgeted expenses are down by \$9,200. Discussed the relation between highway block grant and highway budget. Block grant gets recorded as income and does not reduce the budget. Road Agent may explain this at the Town Meeting. Kay Baily suggested that the fuel and lube/oil expenses be recorded in separate accounts. L.Franz will make adjustments.

Town Clerk/Tax Collector-Overall budget is down due to fewer elections in 2021. TC/TC requested a salary increase which requires a warrant article. TCTC advised that there may be a scholarship available to cover certification courses if requested by Select Board. L.Franz to write warrant article and letter for scholarship.

Administration and Other Departments-Administration budget is down by \$20,400 mainly due to decrease in auditing, digital mapping, insurance and welfare expenses. There is an estimated increase of \$4,000 for ambulance services. The elimination of conservation budget of \$750 and funding for Emergency Lanes Capital Reserve of \$5,000 decreases the budget. The Transfer Station budget is up by \$8,900 reflecting long overdue wage increases and increased collection expenses. The parks and recreation budget increased by \$650 for wage

increase. The net decrease for the total budgets for administration and other departments is \$13,228.

J.King made a motion to eliminate the \$750 budget for conservation expenses as there is no Town interest. Seconded by O.Ahern. All three voted in the affirmative, and the motion carried.

Possible date for a budget hearing is Tuesday, January 12, 2021. L.Franz to contact the school to see if we can hold the hearing there. Contingency plan is to use the highway department garage.

L.Franz to contact Jen Meade for an update on the Town Hall project.

L.Franz to contact Warren-Wentworth Ambulance regarding 2021 fee.

L.Franz to contact the New Hampshire Municipal Association for key due dates in 2021. These include petition for warrant articles, last day of public hearing for 2021 budget and last day to notify of that date.

L.Franz informed the Select Board that Eugene Garrett would like to get a new lawn mower for the Parks and Recreation department. Select Board not in favor of replacing in 2021 as it is still running fine. Paul Manson volunteered to maintain and winterize. L.Franz to contact Eugene.

Chief Ames reported that the WFD had two mutual aid calls, one for CO2. Christmas on the Common went very well. WFD doing lots of training such as entering the elementary school, communications, terminology, channels, zones.

A.Scheller reported that it looks like the Black Hawks will be here for the January 16, 2021 training. The pilots and crew will need overnight accommodations. More information to come.

O.Ahern expressed his concern for the safety of vehicles and pedestrians along Route 25 between Ellsworth Hill Road and up beyond Atwell Hill Road. Vehicles are traveling at more than the speed limit, and he wants to find a way to slow them down. He suggested painting the white lines further into the road making lanes narrower to slow traffic. He is willing to speak with NHDOT and Executive Councilor Kenney about slowing the traffic.

J.King made a motion to have O.Ahern speak on behalf of the Town with the NHDOT in regard to slowing the traffic down on a section of Route 25 between Ellsworth Hill Road and beyond Atwell Hill Road as it is a safety concern. Seconded by A.Scheller. All three voted in the affirmative, and the motion carried.

P.Manson reported that he and the highway crew reported to work on Thanksgiving for three hours to sand some roads. They have also been doing some much-needed cleaning and painting in the garage.

Francis Muzzey prepared a handout regarding the gravel pit, and it is a part of these minutes. The handout includes among other things, proof that the Town does indeed own the gravel pit parcel. Francis volunteered to conduct more research regarding a survey.

A.Scheller made a motion for Francis Muzzey to conduct more research on the gravel pit which will be a precedent for establishing a warrant article. Seconded by J.King. All three voted in the affirmative, and the motion carried.

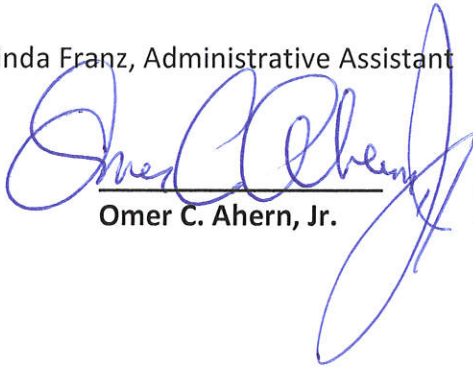
A.Lasser reported that the Broadband Committee is waiting on an RFP from Consolidated Communications and should hear by the next meeting. He is expecting to get more information about bonds and will be working with bond lawyers. He will need a couple of public meetings before Town Meeting to educate the townspeople.

A.Scheller made a motion to adjourn. Seconded by J.King. All three voted in the affirmative, and meeting was adjourned at 7:33 pm.

Respectfully submitted by: Linda Franz, Administrative Assistant



Arnold Scheller, Chair



Omer C. Ahern, Jr.



Jordan King

include in minutes

WENTWORTH RIGHT TO KNOW MEETING CHECKLIST

As chair of the Town of Wentworth , due to COVID-19/ Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Select Board is authorized to meet electronically.

Please note that there is a physical location to observe and listen contemporaneously to the meeting at 7 Atwell Hill Road, Wentworth, NH. However, in accordance with the Emergency Order, this is to confirm that we are:

1. Providing public access to the meetings by telephone or by tuning into LasserTV via YouTube or Facebook using Wentworth Bulletin Board.
2. Provide a mechanism for the public to alert the public body during the meeting if there are problems with access.

Call Linda Franz at 764-9955

3. The meeting will be adjourned if the public is unable to access the meeting.
4. All procedures for running the meeting will stay the same.

**Property Known As Rt. 25 Gravel Pit
Map 05 Lot 04 Parcel 04**

Data For Tax Purposes For Which Information Exists (Reference: A-1 to A-5)

Aug. 05, 2002	Acres: 17.7	Value: \$26,960	No buildings	Source: CLT
Sep. 05, 2002	Acres: 17.7	Value: \$27,000	No buildings	Source: CLT
Sep. 14, 2004	Acres: 15.93	Value: \$37,700	No buildings	Source: CLT
Oct. 07, 2006	Acres: 15.93	Value: \$82,100	No buildings	Source: Avitar
Nov. 30, 2020	Acres: 15.93	Value: \$54,400	No buildings	Source: Avitar

Map or Other Identifying Property Information (Reference B-1 to B-3)

Note: A survey by H. A. Webster "in 1967 and 1968" is said by deed (Tripp to Martha Book 1156 Page 63-64) to exist but has not been found at this date (11/30/2020).

- B-1** A rough hand-drawn map showing Baker River and Secondary (now primary) course is in folder.
- B-2** A copy of the tax map showing Grave Pit and surrounding lands (Map 5 Lot 4 Parcel 4) is in folder.
- B-3** A computer generated map showing northerly and southerly lines as per deed of Dec. 2, 1971, drawn by FAM (Note: Layout along river does not reflect meandering course of stream nor is Route 25 properly shown).

What is believe to be the northerly line along land of Ron and Linda Franz has been located in part "over a brook and two ledges to a point by an elm tree", including the elm tree.

Questions: Where is boundary pin referenced in deed at southerly extent of property along Route 25? Not located at this time.

History/Correspondence Etc. (From most recent and back)

- C-1** SUPERIOR COURT DECREE Dated and signed May 28, 1997; Marked as Received June 16, 1997. Cc: Curtis W. Martha. Recorded Book 2255 Page 0808.
Property herein described as "**Martha Property: Located in Wentworth and described as follows: Curtis W. Martha and described in the Invoice Book as Land – Route 25. A more particular description of said is understood to be as follows: Tax Map #5-4-4.**" "the same is quieted and established as against the Defendants and other persons claiming under them any right, title or interest in and to the above-described parcels of land adversely to the Plaintiff."
Note: A second lot identified as Tax Map #2-6-4 is also forfeited to TOW by this decree but not further addressed in this summary.
- C-2** **Correspondence/Notice of Options to Curtis Martha, 33 Stinson Road, Andover, MA 01810, dated March 26, 1996, signed by Stephen Davis.**
- C-3** . **Tax Sale of property to Town of Wentworth by Loretta J. Muzzey**
 - a. "Taxed by the Selectmen/Assessors in 1991 to Curtis Martha"
 - b. "in consideration of **One thousand one hundredseventy four and 29/100** Dollars"
 - c. Witnessed Oct. 1, 1994, by Roy H. Ames Jr. & Richard F. Borger; Filed Grafton RoD Book 2118 Page 0244; Return stamp dated Nov. 14, 1994.

TO DO: Are tax liens Bk Pg needed since the judge "certified?" Town's ownership? See Decree cited above

See Dec. 2, 1971, deed of Lester and Viola Tripp to Curtis Martha Bk 1156 Pg. 63 - 64. Copy provided.

STATE OF NEW HAMPSHIRE

That all rights, titles, SUPERIOR COURT of the Defendants and all persons claiming under them are hereby removed, vacated and annulled as against the title of GRAFTON, ss. and to the above-described parcels and every part thereof.

DOCKET NO. 96-E-132

DATED this 2nd day of

TOWN OF WENTWORTH

V.

MARTHA, ET AL
Presiding Justice

DECREE

007650

It appearing that due notice has been given as ordered to the Defendants and the Defendants have defaulted as they have not appeared and have not filed answers as ordered, and that the facts alleged in the petition are taken pro confesso and the Plaintiff is entitled to the relief prayed for,

NOW THEREFORE, it is Ordered, Adjudged and Decreed pursuant to RSA 498:5-d:

1. That the Plaintiff's petition be and hereby is taken as confessed.
2. That the title of the Plaintiff in and to the following described property:

A. Martha Property: Located in Wentworth and described as follows:

"Curtis W. Martha and described in the Invoice Book as Land - Route 25. A more particular description of said property is understood to be as follows: Tax Map #5-4-4."

B. Brown Property: Located in Wentworth and described as follows:

"Linda Brown and described in the Invoice Book as Land - Paradise Lane. A more particular description of said property is understood to be as follows: Tax Map #2-6-4."

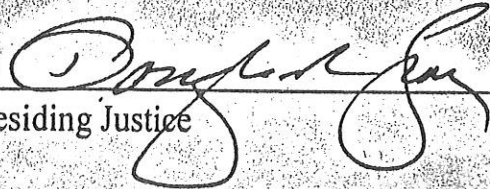
be and the same is quieted and established as against the Defendants and other persons claiming under them any right, title or interest in and to the above-described parcels of land adversely to the Plaintiff.

*Card
Copy
Map*

SM2255 PG0807

3. That all rights, titles, claims and demands of the Defendants and all persons claiming under them are hereby removed, vacated and annulled as clouds upon the title of the Plaintiffs in and to the above-described parcels and every part thereof.

DATED this 28 day of May, 1997.



Presiding Justice

LFG:jw
jwentitle\bldecree

State of New Hampshire
Grafton, SS

Certified to be a true copy.

Attest:

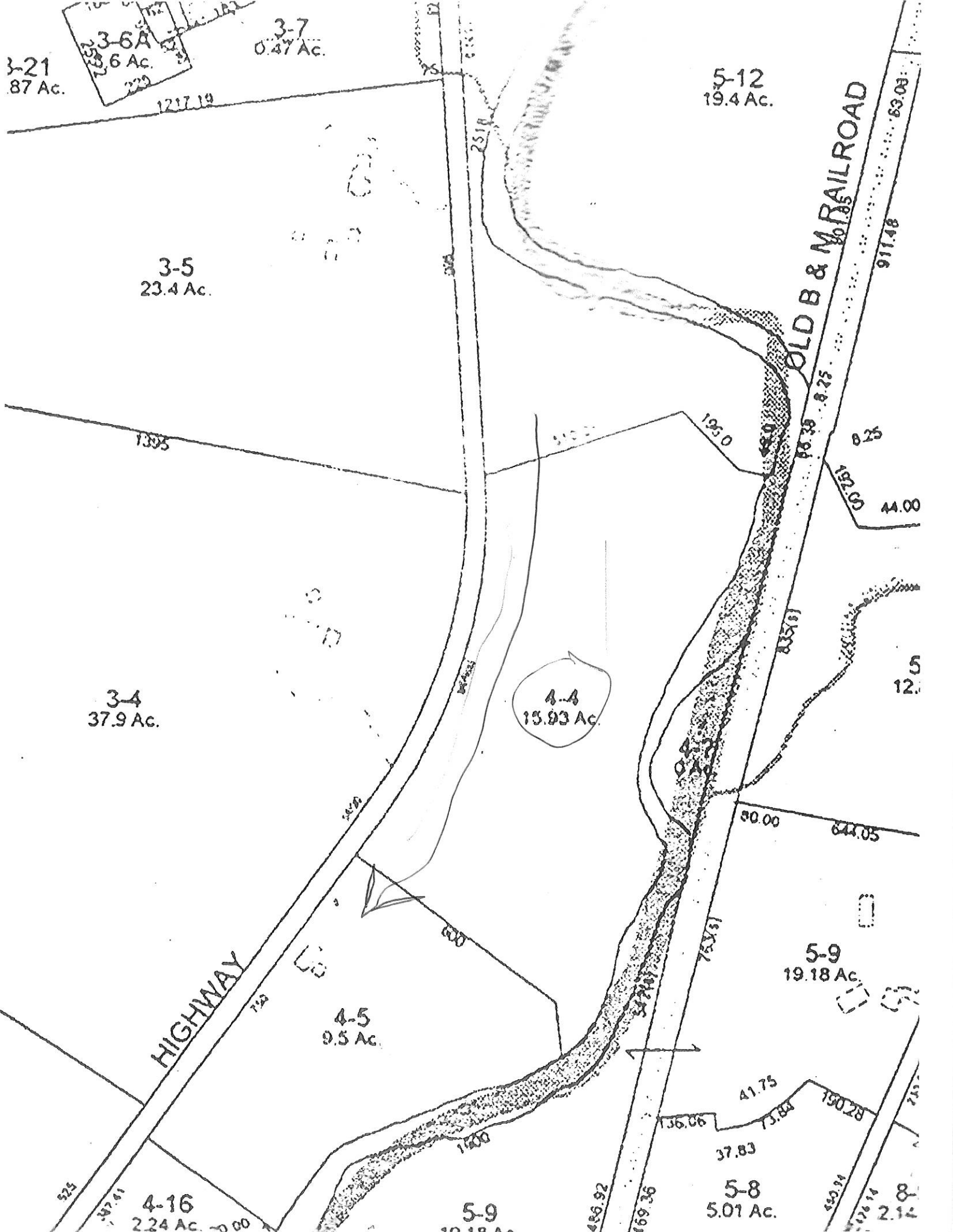


RECEIVED

97 JUN 16 AM 9:26

GRAFTON COUNTY
REGISTRY OF DEEDS

BK2255 PG0808



3-21
87 Ac.

3-6A
6 Ac.

3-7
0.47 Ac.

5-12
19.4 Ac.

3-5
23.4 Ac.

3-4
37.9 Ac.

4-4
15.93 Ac.

4-5
9.5 Ac.

4-16
2.24 Ac.

5-9
19.18 Ac.

5-8
5.01 Ac.

5-9
19.18 Ac.

5
12.00

HIGHWAY

OLD B & M RAILROAD

1217.19

1395

20.00

2517

504

600

1160

125.0

80.00

1218.00

486.92

669.36

41.75

37.83

190.28

450.94

2.12

8.25

192.60

44.00

644.05

753.84

742.00

911.48

63.08

Charles A. ... Register

WARRANTY DEED

We, Lester I. Tripp and Viola L. Tripp, husband and wife, of Raymond, County of Rockingham and State of New Hampshire, for consideration paid, grant to Curtis W. Murtha, 10 George St., Andover, County of Essex and Commonwealth of Massachusetts, with Warranty covenants:

A certain tract of land with the buildings thereon situated in Wentworth, County of Grafton and State of New Hampshire, bounded and described as follows:

- Beginning on the West side of N. H. Route 25, at the corner of land of Forest; thence
- (1) North 64° 15' West along said Forest land, partially following a wire fence, 21.14 chains (1,345 feet more or less) to a hemlock tree marked with a V; thence
- (2) South 19° West along land now or formerly of Allie F. Smith, following a red painted line, 18.44 chains (1,217 feet more or less) to an iron pipe by a 7-inch pine tree; thence
- (3) South 42° 15' East, following an orange painted line, bordering on land of William and Arlene Russell, 12.95 chains (855 feet more or less) to an iron stake at the North end of a rest area; thence
- (4) Northeasterly along the Westerly limit of Route 25, 1600 feet more or less to the point of beginning. Containing 37.4 acres more or less.

The above description is based on a survey by Richard Dearborn in November, 1971.

Also a certain tract of land on the opposite side of Route 25 in said Wentworth, bounded and described as follows:

- Beginning at an iron pipe which also marks the Northerly corner of land now or formerly of Burgess; thence
- (1) South 53° 30' East along said Burgess land, 534.6 feet to an iron pipe by an apple tree; thence
- (2) South 4° 15' West along land of said Burgess, 325.7 feet to an iron pipe near a pool; thence
- (3) Northeasterly 330 feet more or less along said pool to the Baker River; thence
- (4) In a general Northerly direction along the Baker River, 1,350 feet more or less to a sharp bend in said river; thence

- (5) Northwesterly along said river, 185 feet more or less to the corner of land now or formerly of Edward Smythe, by a maple tree; thence
- (6) South 82° West along land of said Smythe, 92 feet more or less; thence
- (7) North 87° 45' West along land of said Smythe, 421.5 feet more or less, passing over a brook and two ledges to a point by an elm tree, on the East side of Route 25; thence
- (8) Southerly and Southwesterly along Route 25, 1,000 feet more or less to the point of beginning. Containing 17.7 acres more or less.

The description of the second tract is based on a survey by H. A. Webster, Jr. in 1967 and 1968.

The premises are conveyed subject to any existing public utility rights of way.

The above-described premises are all and the same conveyed by Edward W. O'Neill to Lester I. Tripp and Viola L. Tripp as joint tenants with right of survivorship by Warranty Deed dated October 19, 1963, recorded in Grafton County Registry of Deeds, Book 994, Page 463.

In witness whereof, we have hereunto set our hands and seals this 2nd day of December, 1971.

Witness:

James E. Bulliton Lester I. Tripp
James E. Bulliton Viola L. Tripp

STATE OF NEW HAMPSHIRE
Rockingham, ss.

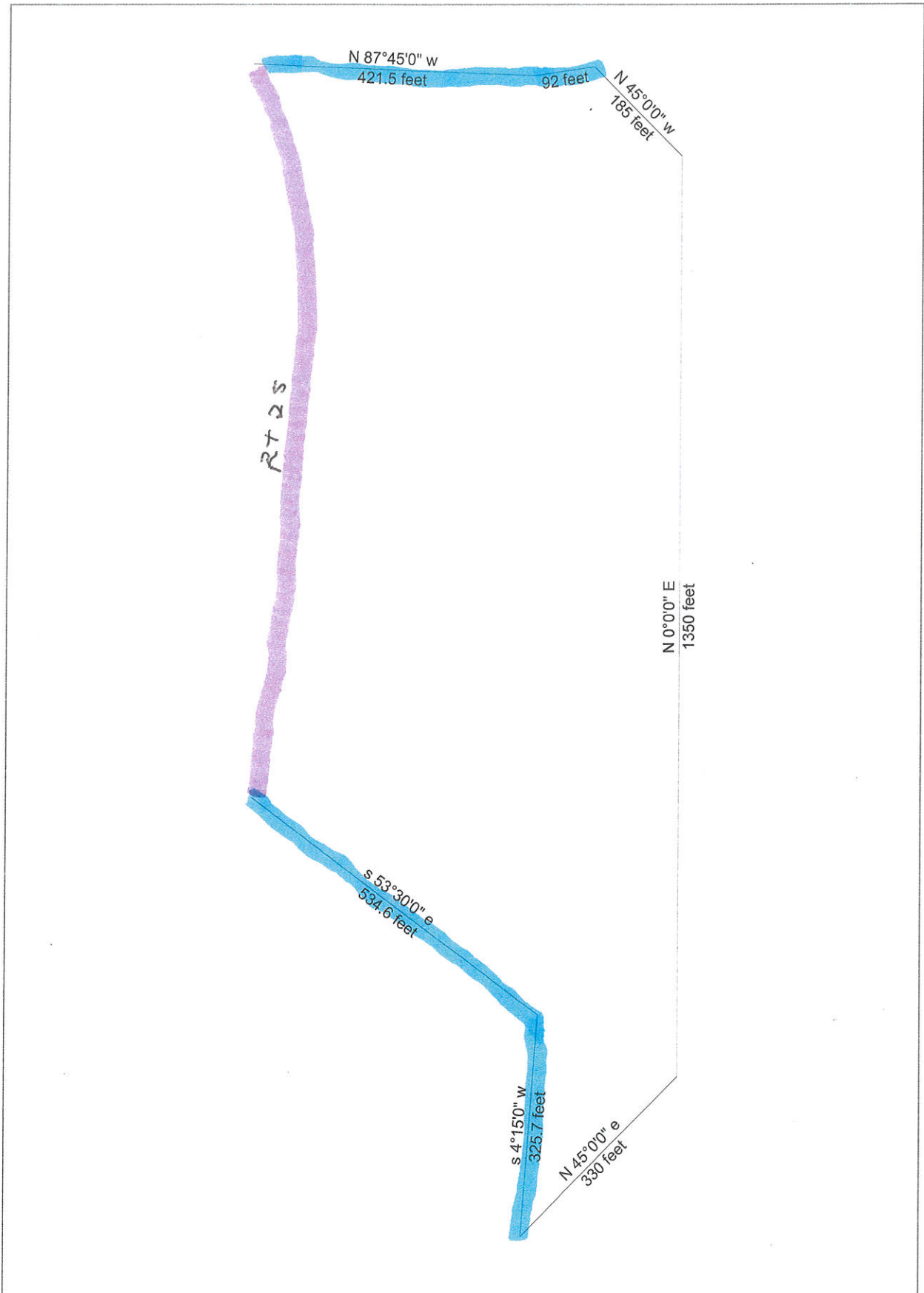
December 2 1971

Personally appeared Lester I. Tripp and Viola L. Tripp and acknowledged the foregoing instrument to be their voluntary act and deed. Before me,

James E. Bulliton
Notary Public

STATE OF NEW HAMPSHIRE
REG. COMMISSION
1550
1971





**Wentworth Select Board
Meeting Minutes
December 7, 2020**

Those present: Arnold Scheller, Jordan King, Paul Manson and Linda Franz. Those present via Zoom: Omer Ahern, Chris Fournier, Paul Hatch, Whitney Welch and Vanessa Urango.

There were two meetings, the first being for the purpose of discussing the two bridge projects, Cross Road and Frescoln Bridges. This was done via Zoom and started at 10:00am. HEB's plan B was discussed in detail regarding FEMA funding. It was unanimously agreed that this is the better plan, and Paul Hatch feels that FEMA will accept it with some additional work to be done by HEB Engineers. Some of these items include sketches, itemized probable cost, scope of work, permitting, design, and conceptual plans. Chris Fournier will provide this within the next few days.

From FEMA to OAT

The Town needs to request an extension. Vanessa Urango will send a template to L.Franz to put on Town letterhead. The state level FEMA is able to extend to January 8, 2022.

The Zoom meeting ended at 11:00am

A.Scheller called the second meeting to order at 11:00am.


The purpose of this meeting was to discuss encumbering funds in 2020 for gravel.

J.King made a motion to encumber approximately \$25,000 to purchase gravel from Warren Sand and Gravel at the 2020 price of \$11.50 per yard. Seconded by O.Ahern. All three voted in the affirmative, and the motion carried.

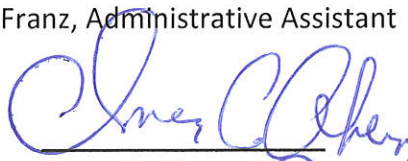
P.Manson reported that the International truck was down again. The possibility of hiring two one-ton plow trucks if he can't get the International running was discussed. Also mentioned was the possibility of using Municipal Aid during emergencies.

A.Scheller made a motion to adjourn. Seconded by J.King. All three voted in the affirmative, and meeting was adjourned at 11:33am.

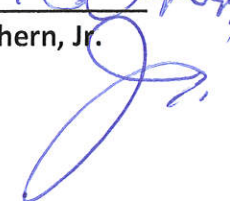
Respectfully submitted by: Linda Franz, Administrative Assistant



Arnold Scheller, Chair



Omer C. Ahern, Jr.



Jordan King

**Wentworth Select Board
Meeting Minutes
December 15, 2020**

Those present: Arnold Scheller, Chief Ames, Paul Manson and via Zoom Omer Ahern, Jordan King, Chief Trott, Andrew Lasser and Linda Franz. Due to unforeseen circumstances, this meeting was not streamed live on You Tube.

Called to Order: Arnold Scheller, Chairperson, called the meeting to order at 5:06pm.

The Select Board approved and signed the following:

Payroll and vendor checks

Minutes from December 1 and 7, 2020

Abatements for Barris, Vittum, Farina, Lemos, Lookaway, Richos

Winter & Inclement Weather Policy (part of these minutes)

Reports of Department Heads including Covid-19 contingency plans are a part of these minutes.

If the Select Board cannot perform their duties, they may appoint alternates. Some suggestions are Andrew Lasser, Rick Ducheneau, and Francis Muzzey.

The Town Offices are formally closed due to positive Covid-19 test results. We will have the offices disinfected as soon as possible.

Chief Trott recommended Bill Melanson for the Town's Animal Control Officer, with a budgeted annual stipend of \$3,000 to be paid out quarterly.

A.Scheller made a motion to hire Bill Melanson as the Town's Animal Control Officer effective January 1, 2021. Seconded by J.King. All three voted in the affirmative, and the motion carried.

Chief Trott will purchase (and be reimbursed for) 3-4 thermometers for the Town Offices and Highway Department.

Briefly discussed the purchase/lease of a new plow truck. If a Special Town Meeting is needed, there will be a fee of \$1,500. There will be another meeting to further discuss and review available options.

J.King gave update on gravel pit. He will get some quotes for survey, research, etc. to include in warrant article.

HEB estimates permitting for two bridge projects to be \$51,000 per bridge. DOT needs to sign off before FEMA. Town will request FEMA extension asap.


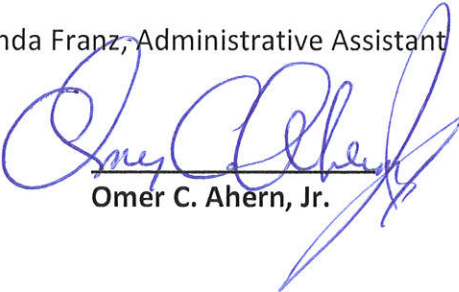

A.Lasser reported that the Town received an RFP from Consolidated Communications. This proposal is for high-speed internet service that is very different from what Consolidated

customers are currently receiving. There will be a significant increase in internet speed with no data limits, and a dedicated bandwidth. A \$1.5 million bond would be required that would be paid by the subscribers with no cost to the Town. Much more information will be provided over the coming weeks.

O.Ahern reported that Grafton County may be offering some assistance to towns with managing property evaluations.

A.Scheller made a motion to adjourn. Seconded by J.King. All three voted in the affirmative, and meeting was adjourned at 6:36 pm.

Respectfully submitted by: Linda Franz, Administrative Assistant

 _____	 _____	 _____
Arnold Scheller, Chair	Omer C. Ahern, Jr.	Jordan King

Town of Wentworth

From: j&l redbones <jlredbones@yahoo.com>
Sent: Tuesday, December 15, 2020 4:08 PM
To: Arnie Scheller; Jordan King; Omer Ahern; Town of Wentworth
Subject: Plans in place for covid issues

Good afternoon all i will not be attending tonight's meeting.

I did want to explain The standard operating guideline with in the fire department that is in place for covid or other issues that could arise

First our meetings in the station I have required we wear masks and are safe distanced, for training's mask are required except for the breathing app or operations where people are great distances apart. all breathing app. after each use is disinfected per the n.f.p.a requirements. Turn out gear is cleaned as well per requirements as needed. Protocols are in place when we handle patients and at times we are made aware if that particular patient has been tested positive for covid. Vehicles are wiped down inside cab and pump areas with disinfectant wipes very thoroughly. Every time a truck goes out it is cleaned by that operator when it returns. On scene although very difficult to safe distance but with our normal p.p.e. in place(turn out gear) it allows us very good protection.. We carry on board, hand sanitizer, wipes, masks, gloves, eye protection.also working with ambulance crews utilizing gowns etc.

I

f we have a firefighter test positive for covid and we were all in some form of contact then we will all be tested. The station would be staged for a deep clean, quarantines will be in affect for those whom were in contact per the latest recommendations. In place is our mutual aid agreements with other towns where if Wentworth fire can not respond to a call then the next neighboring town in line would be toned by dispatch to take the call, this follows true for all towns in the lakes region mutual aid, All fire departments are aware of this procedure and have utilized this process in some form. Wentworths firefighters can return to duty after quarantine time has been met. In some cases another test might need to be done prior to return

For any special details the firefighters will be masked until such time it is deemed not necessary.

Those are the basic tip of the iceberg plans in place for the fire department and can evolve as needed we base the procedures on tried and true practices recommendations from state and nfpa

Thanks Chief Ames

<<http://us.f513.mail.yahoo.com/ym/www.geocities.com/jlredbones/>>

Highway Department

Covid 19 safety protocol

1. Check temperature before work starts , No matter what time of day , even when getting called in . You can not start work until your temperature has been checked. Temperature will be checked by department head. If temperature is above 100 Degrees , the employee will be sent home for the day and required to have a negative covid test in 24 hours to return to work.
2. A employee showing any symptoms , cough , headache , runny nose ect... will be sent home and quaranteen for 7 days and may return to work after seven days with a negative covid test. The covid test must be done within 7 days but not sooner than 5 days.
3. All employees must clean and disinfect there truck or any piece of equipment they use daily , at the end of the day or the end of there shift.
4. Highway department employees can not ride in the same truck as others unless they wear a face covering.
5. All employees must keep a six foot distance while working at the shop or outside , within reason depending on the job.
6. Employees will be paid for there time off if sent home by the department head for the day or days necessary. If sent home because of fever , you will be required to come to work the following day with a negative test result. If you don't return for your next schedhule work day with a negative test , you will need to use sick , vacation or comp time occurred.
7. There will be absolutely NO SMOKING in town buildings or town equipment. This will be strictly enforced by any and all department heads.
8. In the case the highway department does not have 3 men during a snowstorm it will be up to the road agent to call a emergency back up in if needed. A list of emergency drivers for the 6 wheelers and the F550 is attached.

**Wentworth Select Board
Meeting Minutes
December 19, 2020**

Those present: Via Zoom Arnold Scheller, Omer Ahern, Jordan King, Paul Manson and Linda Franz

Called to Order: Arnold Scheller, Chairperson, called the meeting to order at 4:00pm.

The purpose of this special meeting was to discuss the options for leasing/purchasing a new plow truck for the Highway Department.

Western Star has one opening for an order to build a truck if the order is placed by January 2021. It would be ready for delivery to Tenco by June 2021 for completion and final delivery to the Town in October 2021. If we wait until March 2021 (after Town Meeting) to order the truck, we would not get delivery until October 2022. So timing is critical.

With legal advice from Natche Greyes of the NH Municipal Association, two options were considered.

1. Option one was to encumber the funds needed for the first-year lease/purchase payment. This would require that the Town enter into a lease agreement with an escape clause. This would increase the finance rate and cost the Town approximately \$7,000 in additional interest. A Town vote would not be needed. However, there would be no guarantee that the Town would fund the lease in future years, and the Town may lose its lease payment if the escape clause is implemented.
2. The second option was to just order the truck now, before Town Meeting. The Town will not have to enter into a lease/purchase agreement yet, and the annual payment will be due when the truck is delivered. The lease will be for seven years. The Town normally puts \$25,000 into the Highway Equipment Capital Reserve Fund. We would not do this in 2021, but pay the first-year lease payment instead, therefore, no significant increase to the budget. This will have to be included in a warrant article and voted upon. There is a risk that the Town will not vote in favor of the lease, but no money is at stake. Western Star would simply take back the order and sell the truck to someone else.

It was agreed by all that the second option would work best.

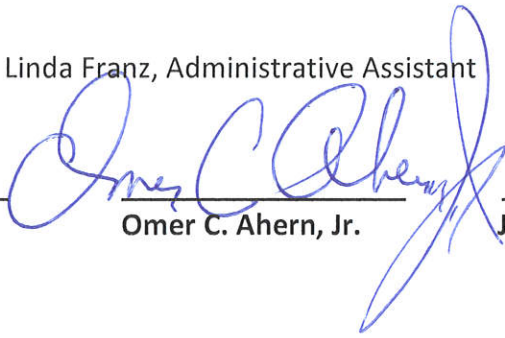
A.Scheller made a motion to proceed with ordering the Western Star plow truck with an automatic transmission and to move ahead with a lease/purchase agreement. Seconded by J.King. By roll call vote, A.Scheller voted yes. O.Ahern voted yes. J.King voted yes. All voted in the affirmative and the motion carried.

A.Scheller made a motion to adjourn. Seconded by J.King. By roll call vote, A.Scheller voted yes. O.Ahern voted yes. J.King voted yes. All voted in the affirmative, and meeting was adjourned at 4:29 pm.

Respectfully submitted by: Linda Franz, Administrative Assistant



Arnold Scheller, Chair



Omer C. Ahern, Jr.



Jordan King

**Wentworth Select Board
Meeting Minutes
December 29, 2020**

Those present: Arnold Scheller, Omer Ahern ,Jordan King (via Zoom), Chief Trott, Chief Ames, Paul Manson, Andrew Lasser and Linda Franz.

Called to Order: Arnold Scheller, Chairperson, called the meeting to order at 5:00pm.

The Select Board approved and signed the following:

Payroll and vendor checks

Abatements for inventory form penalties

Intent to Cut-DeCotis

Land Use Change Tax-Gardner

Due date extension for Hazard Mitigation Plan, all agreed to address by January 31, 2021

O.Ahern made a motion to accept and sign the minutes for December 1, 7, 15 and 19, 2020 with one minor wording change. Seconded by J.King. All three voted in the affirmative, and the motion carried.

O.Ahern made a motion to amend the Personnel Policy, Holiday section, page 13. The last sentence of paragraph two now reads, "Should the Highway Department be required to work on a holiday due to weather conditions, hourly employees will receive one and one-half times their normal rate of pay in addition to holiday pay". Seconded by A.Scheller. All three voted in the affirmative, and the motion carried.

A.Scheller reported that he has been communicating with the NH Timber Owners Association regarding a plan to improve standing timber and provide access to the public for our Town Forests, approximately 180 acres in total. J.King expressed an interest to be involved with the planning. This is fully funded by the state.

A.Scheller made a motion to move forward with town forest projects and to form a committee of residents and meet with the NH Timber Owners Association. Seconded by O.Ahern. All three voted in the affirmative, and the motion carried.

Chief Ames, Chief Trott and P.Manson all provided written reports, and they are a part of these minutes.

L.Franz read a notice from the library regarding their new on-line system.

A.Lasser gave an update on the broadband proposal from Consolidated Communications. Inquiries were made for services from other companies (Spectrum, NHEC, Star Link), but Consolidated suits the Town's needs, and the project would be completed much sooner than other options. This is a totally different service (fiber optics with dedicated bandwidth for each customer) with much higher upload and download speeds than what is currently available in this area. There is no cost to the town. A bond will fund the project and will be repaid by subscribers. Each customer pays for service and approximately \$15 per month for a

bond payment. There may also be installation charges for running wires, etc. for more remote residential locations. Andrew has posted the Consolidated Communications proposal on the Wentworth Bulletin Board and Wentworth News and Views Face Book pages. You may also request a copy to be emailed to you. Please send requests to Andrew@Shiretek.com.

After reviewing the remainder of his 2020 budget, P.Manson reported that he will buy 1200 yards of gravel at \$11.25 per yard for a total of \$13,500.

A.Scheller made a motion to purchase 1200 yards of gravel for \$13,500 to come from the remainder of the Highway Department 2020 budget. Seconded by O.Ahern, All three voted in the affirmative, and the motion carried.

P.Manson also reported that Western Star will take the International truck in trade against a new truck. The trade-in value will be for \$9,000 as long as it remains in the same condition as it is at present time. The board agreed that a trade in would be better than trying to sell the International outright.

At 6:09 pm, A.Scheller made a motion to enter into a non-public session pursuant to RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.* Seconded by J.King. By roll call vote, A.Scheller voted yes. O.Ahern voted yes. J.King voted yes. All three voted in the affirmative and the motion carried.

Re-entered public meeting at 6:20pm

O.Ahern made a motion to seal the minutes of the just concluded non-public session. Seconded by A.Scheller. All three voted in the affirmative, and the motion carried.

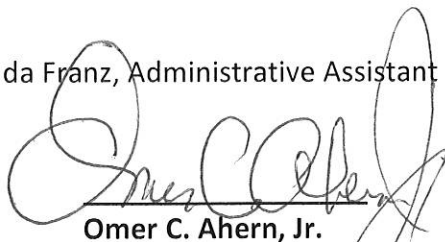
A.Scheller made a motion for all Town equipment to be used for Town business/purposes only due to liability issues and that no equipment will be used by individuals for personal business. Seconded by O.Ahern. All three voted in the affirmative, and the motion carried.

A.Scheller made a motion to adjourn. Seconded by J.King. All three voted in the affirmative, and meeting was adjourned at 6:22 pm.

Respectfully submitted by: Linda Franz, Administrative Assistant



Arnold Scheller, Chair



Omer C. Ahern, Jr.

Jordan King

WPD Activity Report
Presented 12/29/2020

Please note that the following is a summary of notable activity conducted by the Wentworth Police Department, (WPD), but does not reflect "all" of WPD's activity during this time frame.

Chief Trott assisted the NH Department of Adult & Elderly Services with a request for information regarding an investigation that they were conducting involving an elderly NH resident. We assisted that agency and that matter remains under investigation.

Chief Trott took a report of credit card fraud where a nonresidents credit card was used to purchase items on-line and were attempted to be shipped to an address in Wentworth. Follow up has shown that the resident at that address has also fallen victim to an internet scam and was not involved with this one. Chief Trott was able to get the monies returned to the initial victim and the company shipping the items were also alerted to the e-mail scam.

The WPD has conducted two welfare checks on Wentworth residents over the last two weeks. Both had positive outcomes and we were able to assist one resident with getting some assistance regarding a utility issue she was having. I want to thank the people who called us regarding these two welfare checks and want to reiterate to our residents not to hesitate in calling us if they feel that someone should be checked on. As a community we need to take care of one another.

The WPD received a law enforcement letter from D.C.Y.F. regarding an intake report on a family in Wentworth that may require some services. That matter is being addressed by D.C.Y.F. and the W.P.D.



Now I would like to speak on a couple of administrative items.

During our last zoom meeting I briefed the selectmen on the WPD's policy regarding COVID-19 which we have been discussing in detail for some time. As of today's date, 12/29/2020, I have submitted my policy in writing as a finished product to the selectmen for the purpose of documentation. I once again want to thank the selectmen, the other members of town government, and more importantly, the public and the residents of Wentworth for their patience and understanding as we continue to navigate through this pandemic.

Also during our last zoom meeting I made a recommendation to the selectmen that they accept the nomination of Wentworth resident William (Bill) Melanson as our new Animal Control Officer (ACO) and that was voted on and approved.

I have placed two orders on behalf of the ACO and the town of Wentworth for clothing and equipment needed in order for our new ACO to be able to carry out his duties starting January 1st 2021. Those two orders/invoices will come out of the ACO line item, #4414.1 which has more than enough remaining in it to cover the items ordered. (\$372.21 Total for both invoices).

The board will also see an invoice regarding a repair that had to be made our cruiser. I was having some brake issues which Chief Jeff Ames brought to my attention so I had them checked and found that the front brakes were in need of being replaced. That repair cost us \$229.46 but was a necessary repair and was covered in my current budget under maintenance and repairs.

I bring this up only to lay the groundwork that although I have not asked for a new cruiser for 2021, I will be looking a replacing this cruiser in 2022. This cruiser is a 2015 and will be 7 years old at that time and probably pushing close to 1000,000 miles. We will of course present that as a warrant article at that time. I am just planting the seed now.

W.M.

Wentworth Police Department COVID-19 Safety Protocol

The Following steps are being implemented by the Wentworth Police Department to help fight COVID-19. These steps are also in place to assist in protecting the health of the members of the Wentworth Police Department, other members of the town of Wentworth's infrastructure, as well as the citizens of the town of Wentworth and the public.

Prior to reporting for duty, regardless of whether that duty is patrol work, administrative work, or a special detail, each member of the WPD will have their temperature checked to ensure that they do not have a temperature above 100 degrees F.

If someone does have a temperature above 100 degrees F then that employee will be sent home, and will be required to remain at home until the temperature subsides, usually within 24 hours. If their temperature does not subside within 24 hours, then the employee will be required to have a COVID-19 test done.

If the employee test comes back **NEGATIVE**, then the employee can return to work, after their temperature subsides, unless they know that they have had an exposure to someone who may have COVID-19 or has tested **POSITIVE** for COVID-19. In that case they will then follow the COVID-19 quarantine guidelines set forth by the state of New Hampshire Department of Health & Human Services. An employee of the WPD may return to work, after the quarantine time frame has expired, the employee is not exhibiting symptoms, and, a second COVID-19 test has been taken showing a **NEGATIVE** test result.

If the employee test **POSITIVE**, then they will be required to follow the COVID-19 quarantine guidelines set forth by the state of New Hampshire Department of Health & Human Services and quarantine for the mandated 10 days. They must isolate at home until symptom-based criteria are met for discontinuation of isolation: At LEAST 10 days have passed since symptoms first started, or, since the date of the positive COVID-19 test, if not experiencing symptoms, AND, at least 24 hours have passed since their last fever, (off any fever deducing medications) AND, their symptoms have improved.

If a WPD employee does test **POSITIVE**. That employee shall notify the Chief of Police, and or, the administrative assistant to the Wentworth board of selectmen, who will then ensure that anyone who has had unprotected exposure, or exposure, by definition, with that employee, SHALL be contacted and advised that they are required to quarantine for 10 days and then follow their COVID-19 policy guidelines.

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Wentworth Police Department employees will also practice all the other safety precautions set forth by the state of New Hampshire Department of Health and Human Services as well as the CDC such as the following.

- Frequently washing of hands in warm water with soap.
- Utilizing and making available hand sanitizer in the office as well as the cruiser when applicable.
- Maintaining social distancing whenever possible and when unable to do so utilizing the wearing of masks for the safety of all involved
- Ensuring that even though the Wentworth town offices may be cleaned on a weekly basis, members of the Wentworth Police Department will also clean the WPD office, with sanitizer, before being used or exposed to the public.

If numerous members of the WPD are required to quarantine, and there is not enough adequate coverage for the town of Wentworth, the Chief of Police will request that New Hampshire State Police be placed on call, and if need be, assistance may be requested through the Grafton County Sheriff's Department. These agencies will handle calls that they deem are a priority, and other calls may be handled later by an available Wentworth officer when one is available.

Chief Wallace Trott Chief W. Trott Date: 12/29/2020

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**SEOC ESF-4 COVID-19 Travel and Unprotected Exposure Quarantine Guidelines
Updated 12/4/2020**

The State of New Hampshire has adopted the following quarantine guidelines for any travel out of the New England region and for all unprotected exposure algorithms.

Updated Quarantine Requirements-General

If you have been identified as having an unprotected exposure to someone diagnosed with COVID-19, then you are at risk of developing COVID-19 yourself and need to follow these guidelines;

- You must stay at your home and avoid other people for 10 days after you were last exposed to a person with COVID-19. You may not go out in public places - not even to the grocery store or to run errands.
- Do not visit with other people outside of your home, and do not invite others into your house to visit. If you must have visitors, tell them that you are under quarantine.
- Keep your distance from others in your household (at least 6 feet). Wear a cloth face covering to protect those around you.
- Someone who was exposed to COVID-19 can develop illness and test positive anytime during the 10-day period.

Updated Quarantine Requirements-Critical Infrastructure Agencies/First Responders

Critical infrastructure agencies experiencing significant staff shortages due to employees being out on quarantine resulting in the inability to maintain operations may permit essential employees to work during their quarantine period if all of the following criteria are met:

- The employee is not exhibiting any signs or symptoms of COVID-19
- The employee is not a household contact to a confirmed case of COVID-19
- The employee is deemed essential to the functioning of the business and substantial business impact would be experienced if the employee does not work in person
- The employee cannot conduct essential functions remotely
- There is no replacement personnel for the employee
- The employee self-quarantines for all other purposes other than reporting to work
- The employee wears a mask, maintains at least 6 feet of separation from other employees and customers, and participates in daily health screening while at work as outlined in CDC guidance

Updated Quarantine Requirements-Out of New England Region Travel

Travelers/visitors to AND residents of NH need to self-quarantine for 10 days following the last date of any high-risk travel, which includes travel internationally (including to/from Canada); on a cruise ship; or domestically outside of the New England states of Maine, Vermont, Massachusetts, Connecticut, or Rhode Island for nonessential purposes.

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People meeting the criteria for high-risk travel have the option of ending their quarantine after day 7 by getting a test on day 6-7 of their quarantine to test for active SARS-CoV-2 infection (SARS-CoV-2 is the novel coronavirus that causes COVID-19); this test must be a molecular test (e.g., PCR-based test); antigen tests (rapid tests) are not accepted for this purpose.

If the test is obtained on day 6-7 of quarantine, the person is asymptomatic, and the test is negative, then the person can end their quarantine after 7 days, but they must still self-observe for symptoms of COVID-19 and strictly adhere to COVID-19 mitigation measures (social distancing, avoiding social gatherings, wearing a face mask, practicing frequent hand hygiene, etc.) for a full 14 days after their last day of travel.

Any new symptoms of COVID-19 should prompt the person to isolate and seek testing again (even if the person recently tested out of quarantine). This 7-day quarantine "test out" option ONLY applies to travel-related quarantine (not quarantine due to a high-risk close contact exposure to a person with COVID-19).

<https://www.dhhs.nh.gov/dphs/cdcs/covid19/documents/employee-travel-guidance.pdf>

For more information on quarantine guidance scenarios please visit NH DHHS at <https://www.dhhs.nh.gov/>

Please feel free to contact the ESF-4 desk at (603) 223-3718 with any questions.

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What Your Test Results Mean

Accessible version available at <https://www.cdc.gov/coronavirus/2019-nCoV/what-your-test-means.html>

If you test positive for COVID-19

TAKE STEPS TO HELP PREVENT THE SPREAD OF COVID-19

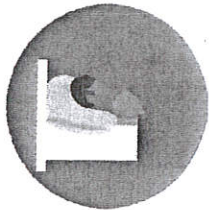


STAY HOME.

Do not leave your home, except to get medical care. Do not visit public areas.



STAY IN TOUCH WITH YOUR DOCTOR.



GET REST AND STAY HYDRATED.

Take over-the-counter medicines, such as acetaminophen, to help you feel better.



SEPARATE YOURSELF FROM OTHER PEOPLE.

As much as possible, stay in a specific room and away from other people and pets in your home.

If you test negative for COVID-19

- You probably were not infected at the time your sample was collected.
- However, that does not mean you will not get sick.
- It is possible that you were very early in your infection when your sample was collected and that you could test positive later.

A negative test result does not mean you won't get sick later.



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[CDC.GOV/CORONAVIRUS](https://www.cdc.gov/coronavirus)

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Wentworth Fire

Calls for service

Odor in the building, detector activated Wentworth Atwell hill road, oil furnace pipe came apart at chimney cleared the building and home owner was going to have proper repairs done.

Structure fire mutual aid to Warren 2 buildings burning same lot, 15 Wentworth fire fighters and 3 pieces responded

Rekindle on structure fire mutual aid to warren.

Training

The last meeting we broke out into a couple groups one group went over the rural hitch and the appliances used for, as well as location of those appliances working off from engine 1.

The second group went over the 4.5 air packs doing the checks as required and swapping out some of the older units with the recently purchased used refurbished units.

Meetings,

The chief has had a couple of meetings/ recent discussions with officers from some of our mutual aid departments all working towards the needs of each department narrowing down each department specific needs prior to an actual call . Prior planning for specific resources

Personnel

All members of the department are working hard on training, calls, and special assignments, Due to the fact we are experiencing a influx of new members we are in discussion of adding in an extra monthly training for the probationary/new firefighters to help speed their learning process giving the new firefighters a chance to absorb the information easier

Road Agent Report

December 29,2020

We have been busy the last couple weeks. On December 17th we received 13" inches of snow , that kept us busy for a couple days cleaning up and taking care of the roads. We received our waste oil furnace and we have put that all together , everything is done except we are waiting on class A chimney parts , once we get everything operational , I will call chief Ames and have him come and inspect it. All the wiring was done by gilbert Electric. We had a bit of flooding on Christmas day that I got called about. We had water across the road on upper roentown road , North Dorchester road and we had a pretty good washout on cape moonshine road. I checked the culverts and water level at cross road and frescoln road at about 3:30pm and the culverts were at about 90% - 95% capacity. The rain stopped around 6:00 and the water receded quickly. There was no significant damage anywhere. We did use 24 yards of gravel to repair cape moonshine road. It looks like we could be in for a possible ice storm on new years day and night.

Paul Manson