

**Emergency Select Board Meeting
Town of Wentworth
February 06, 2024**

Those present: Richard Ducheneau, Brian DuBois, Linda Franz, Kim Chandonnet, Nancy Masterson, and Erin Ganzel

R. Ducheneau called the meeting to order at 4pm.

R. Ducheneau stated the intent of the emergency meeting is to finalize the Webster Memorial Library 2024 Budget.

Nancy and Linda worked together to find a resolution. Steven Buckley from NHMA and Jamie Dow from the DRA both agreed that the warrant article should state the total amount of budget needed. Any income that WML receives will not show up on the Town's books, so some towns will include that amount in the warrant article. Any unexpended funds do not carry over for the library, they expire at the end of the fiscal year unlike for the Town.

L. Franz states that in order to calculate what the monthly payments from the Town to the Library will be, you take the approved appropriations less cash on hand, projected income, and payroll (as we pay directly). This figure then is divided by the number of months needed for payment, which gives you the final monthly payment amount.

R. Ducheneau makes a motion to include only the total requested appropriation from Webster Memorial Library in their warrant article for 2024 and going forward. Any library income and unexpended fund balance are not to be included. Seconded by B. DuBois. Both voted in the affirmative, and the motion carried.

R. Ducheneau makes a motion to accept the library budget at \$50,389.00. Seconded by B. DuBois. Both voted in the affirmative, and the motion carried.

R. Ducheneau makes a motion to adjourn the meeting at 4:25pm. Seconded by B. DuBois. Both voted in the affirmative, and the motion carried.

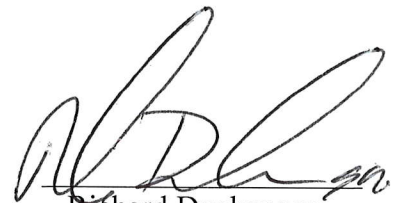
Respectfully submitted by: Erin D. Ganzel, Town Administrator



Arnold Scheller, Chairman



Brian DuBois



Richard Ducheneau

2023 Webster Memorial Library Budget Report 2.5.24	2023 Budget	2023 Budget Amended	2023 Actual Approp.	2023 Actual Other \$	2023 Actual Total	2024 Budget
Balance Forward-Appropriations + Business	\$1,222.02	\$1,222.02	\$1,222.02	\$0.00	\$1,222.02	\$3,683.48
Balance Forward-Other	\$811.47	\$811.47	\$0.00	\$811.47	\$811.47	\$3,148.08
Balance Forward-Petty Cash	\$60.00	\$60.00	\$60.00	\$0.00	\$60.00	\$60.00
Total Balance Forward	\$2,093.49	\$2,093.49	\$1,282.02	\$811.47	\$2,093.49	\$6,891.56
Unexpended Fund Balance for Library	\$1,122.36	\$4,251.00	\$4,251.00	\$0.00	\$4,251.00	\$836.00
INCOME						
Town Appropriations	\$44,318.15	\$43,283.00	\$42,446.94	\$0.00	\$42,446.94	\$40,391.44
Plummer Trust Funds	\$2,250.00	\$2,250.00	\$0.00	\$3,735.92	\$3,735.92	\$2,250.00
Photocopier Use	\$20.00	\$20.00	\$0.00	\$41.01	\$41.01	\$20.00
Book Sales	\$0.00	\$0.00	\$0.00	\$8.00	\$8.00	\$0.00
Conscience Jar	\$0.00	\$0.00	\$0.00	\$66.76	\$66.76	\$0.00
Donations	\$0.00	\$0.00	\$0.00	\$435.00	\$435.00	\$0.00
Book Replacement(by Patrons)	\$0.00	\$0.00	\$0.00	\$15.35	\$15.35	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Income	\$46,588.15	\$45,553.00	\$42,446.94	\$4,302.04	\$46,748.98	\$42,661.44
Total Income + Balance Forward + Unexpended Fund	\$49,804.00	\$51,897.49	\$47,979.96	\$5,113.51	\$53,093.47	\$50,389.00
EXPENSES						
Library Director Salary	\$17,680.00	\$17,680.00	\$17,939.25	\$0.00	\$17,939.25	\$18,360.00
Assistant Librarian	\$3,744.00	\$3,744.00	\$3,726.00	\$0.00	\$3,726.00	\$3,744.00
Snow Shoveling	\$1,200.00	\$1,200.00	\$200.00	\$0.00	\$200.00	\$1,000.00
Payroll Taxes	\$1,750.00	\$1,750.00	\$1,672.69	\$0.00	\$1,672.69	\$1,790.00
Fuel Oil & Boiler Inspection	\$7,700.00	\$7,700.00	\$4,408.42	\$1,797.45	\$6,205.87	\$6,000.00
Telephone	\$660.00	\$660.00	\$670.71	\$0.00	\$670.71	\$750.00
Electricity	\$1,500.00	\$1,500.00	\$1,173.07	\$0.00	\$1,173.07	\$1,500.00
Books, A/V,Periodicals, STEM	\$5,800.00	\$5,800.00	\$5,777.36	\$0.00	\$5,777.36	\$5,800.00
Fees: ILS, NHDB, SDBox, POBox, etc.*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Postage	\$70.00	\$70.00	\$66.00	\$0.00	\$66.00	\$80.00
Equipment & Supplies	\$1,000.00	\$1,000.00	\$732.58	\$0.00	\$732.58	\$1,000.00
Maintenance & Repairs	\$1,600.00	\$1,600.00	\$1,701.26	\$0.00	\$1,701.26	\$1,600.00
Full Property Survey	\$3,000.00	\$3,000.00	\$1,850.00	\$0.00	\$1,850.00	\$3,000.00
Miscellaneous	\$1,200.00	\$1,200.00	\$1,656.59	\$0.00	\$1,656.59	\$250.00
Programs	\$1,000.00	\$1,000.00	\$859.43	\$0.00	\$859.43	\$1,000.00
Scholarships	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00
Internet	\$1,800.00	\$1,800.00	\$1,687.78	\$147.98	\$1,835.76	\$2,000.00
Replacement Books	\$0.00	\$0.00	\$0.00	\$15.35	\$15.35	\$0.00
Gifts/Grants spent	\$0.00	\$0.00	\$0.00	\$19.99	\$19.99	\$0.00
Library Furnishings --FROM 2023 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$415.00
Total Budget	\$49,804.00	\$49,804.00	\$44,221.14	\$1,980.77	\$46,201.91	\$50,389.00
*Fees from other categories regrouped here						