

UNOFFICIAL MINUTES

**Wentworth School Board Meeting Minutes
Wentworth Elementary School
Wentworth, NH
Monday, September 11, 2006**

Members Present: Mrs. Mack, Mr. Morrison

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: 5 members of the community

At 6:05 PM, Mr. Morrison called the meeting to order, seconded by Mrs. Mack.

Agenda - It was decided to add resignation under non public.

Discussion Items

A. Jon Francis gave an update on the new HVAC systems, and gave a tour of the building. The asbestos removal ended up costing \$19,000. The vendor will pay half this cost. WES has come in under budget. It was explained that getting the Assistance balanced and running will take a month or two and that it is web based. Mr. Francis gave a tour of the school, explaining the automatic pumps, thermostats, heaters, filters and all the new construction that has been done. Concern was raised regarding the gym corner heaters, and a cage to protect the heaters from gym balls was discussed. There was a concern raised for carbon monoxide detectors, which was also discussed.

Minutes. On a motion by Mrs. Mack, seconded by Lee Morrison, the minutes of July 31, 2006 were approved as written. Vote was unanimous.

Principal's report

Mr. Charpentier explained that he worked several hours this summer to get acclimated to the job. Mr. Charpentier conducted several interviews, and hired several new members of his staff. He expressed his excitement regarding these excellent hires.

Mr. Charpentier stated that the asbestos issue was handled quickly, and the company that removed the asbestos did a great job.

Mr. Charpentier reported that opening school day was very successful.

Wentworth Elementary School is working on reinforcement of the rule of respect. Mr. Charpentier is working with students to determine the outcome of behavior while using respect. Mr. Charpentier stated that this is working out well.

Mrs. Gaudette held an ice cream social to welcome Mr. Charpentier. Mr. Charpentier thanked her for that event.

Wentworth Elementary School made AYP. Therefore, the school does not have to develop an improvement plan.

Mr. Charpentier has posted a primary and secondary means of egress in each classroom, and in the bathrooms. He is currently working on numbering the doors.

School pictures will be taken tomorrow.

The PTO will meet on September 19th at 6:00 PM.

There are 10 students from Warren, and 10 or 12 from Wentworth that are getting together to create a soccer team.

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The 1st Field hockey game is Friday, September 15, 2006.

The school has \$4,400 to finish phase 2 of the playground. There was some concrete given to Wentworth Elementary School at cost. The concrete will be delivered on Friday, September 22nd. Mr. Charpentier is looking for 10 volunteers for September 23rd.

There will be a 7th grade overnight to Mount Cardigan lodge on September 25-26, pending the Boards approval.

Mr. Charpentier spent a day in Whitefield, NH at a conference discussing the NECAP. He would like to condense NECAP testing at WES to one week. He will look at the final schedule tomorrow with the faculty.

Mr. Schalm and Mrs. Fryer have finished painting their classrooms.

Mr. Blake planted mums in the flower boxes.

Ms. Duchette has helped to revise schedules.

Richard Young spent a lot of time getting the school ready, and he was thanked for a job well done.

Maria Young was thanked for doing a terrific job at the school.

Melissa LaChance made covers for computers in her room.

WES was awarded a certificate from the American Heart Association.

Mr. Charpentier wanted to thank all students, staff, and faculty for an outstanding start to the school year.

Mr. Charpentier had a moment of silence in the school to remember September 11th.

The Board then led a moment of silence for the families and victims of September 11th.

On a motion by Lee Morrison, seconded by Mrs. Mack, the overnight 7th grade trip was approved. Vote was unanimous.

Mr. Morrison accepted the principal's report, seconded by Mrs. Mack.

Correspondence – The mail was circulated.

Discussion Items

B. Increase in Year Book Pay – Currently, the school is paying a stipend of \$400 for putting together the yearbook. Mr. Charpentier looked at time and energy it took to do the year book, and asked the board if they would consider an increase. Mr. Morrison would like to know how much more money would be needed in order to have someone agree to do the yearbook. This will be looked into further.

C. Sub Pay and Mileage reimbursement. – The current figures were discussed. Mr. Charpentier explained that the chart shows that WES is less marketable for subs.

As of September 11, 2006, on a motion by Mrs. Mack, seconded by Mr. Morrison, the board voted to change the teacher sub pay to \$60 per day, to change the support sub pay to \$50 per day, and to change the mileage reimbursement to 41 cents a mile.

D. Operation Impact – Mr. Charpentier and Steve Whitney started this program. It is an educational program regarding drug and alcohol awareness. During this program, Mr.

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Whitney, who works for the Grafton County Department of Corrections, would talk to the students about prison. In addition, some prisoners talk to the students about the poor choices that they have made. Mr. Charpentier explained that 8th graders are at a critical point in their life, and that this program may help them make better choices.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the board voted unanimously to start up Operation Impact.

E. After School Program Money – There is no money for this program. Mr. Charpentier explained that there were 12 students in the program last year. In looking at AYP and NCLB, Mr. Charpentier stated that an after school program would be very valuable. WES is looking into different options to fund this.

F. October meeting – Monday, October 2nd, 5:30PM will be the next WES meeting.

Recognition and Award

Karen Fryer thanked Keith Charpentier for a job well done in starting the school year. Lee Morrison and Kathleen Mack recognized Keith for a smooth start to the school year.

Privilege of the Floor

There was a discussion regarding the untidy look of the back of the school. It was stated that there is a place at the transfer station where cans for WES are kept. However, there was a question of how that money gets back to WES. Mr. Young will be notified so that he can be involved in the next steps of this issue.

A question was raised regarding combining Wentworth and Warren 7th graders. All 7th graders had already enrolled in Haverhill Cooperative Middle School for this school year.

The teachers are discussing a program to drive the students to the library once a week.

Consent Items

A. Claims and Payroll

At 8:00 PM, a motion was made by Mrs. Mack, seconded by Mr. Morrison, to move to nonpublic session. Vote was unanimous.

At 8:15 PM, a motion was made by Mrs. Mack, seconded by Mr. Morrison to reenter Public session.

Lisa Horne's resignation was accepted.

The meeting was adjourned at 8:16 PM.

Respectfully Submitted,

Michelle McCauley

AGENDA

Wentworth School Board

Monday, September 11, 2006

6:00 PM

Wentworth Elementary School

II. Agenda Review and Disposition

III. Minutes of July 31, 2006

IV. Principal's Report

V. Correspondence

VI. Discussion Items

- A. HVAC Update, Tour of Building – Jon Francis
- B. Increase in Year Book Pay
- C. Sub pay, mileage reimbursement
- D. Operation Impact program
- E. After school program money
- F. Other Issues

VII. Recognition and Awards

VIII. Privilege of the Floor #1

IX. Consent Items

A. Claims and Payroll

X. Nonpublic Session (RSA 91-A:3)

(Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation, sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

Future Meetings: Oct TBA 11/13 12/11 1/8 2/12 3/12 4/9 5/14 6/11

School Board Goals (2005-2006):

1. Finish Policy Manual
2. Replace Back Stop ... send to Committee for Pricing
3. Address Space Issues: Portable Classroom (library/computer/music)
4. Set Standard for New Heating System ... send to Committee for Pricing
5. Define Role of School Resource Officer
6. Explore DARE Program Certification
7. Build Camaraderie (Relationship Building/Trust) among Middle School Students ... PSU Ropes Course Possibility
8. Ski Program Warrant Article

**Wentworth School Board
Wentworth, NH
October 2, 2006
Minutes**

Board Members Present: Deb Gelsi, Lee Morrison, Kathleen Mack

Administration Present: Ethel Gaides, Keith Charpentier

Others Present: Mrs. Bagley, Mrs. Comeau, and Mrs. Gaudette

Mr. Morrison called the meeting to order at 5:30 pm.

I. Agenda Review and Disposition – Non-public Personnel

II. Minutes of September 11, 2006

On a motion by Mr. Morrison, seconded by Mrs. Mack, the minutes of September 11, 2006 were approved as written. Vote was unanimous.

III. Principals Report – Mr. Charpentier shared his report. Highlights of the report included: Student Council update, Fat Bobs Ice-Cream celebration, Playground Committee and recent effort of everyone to help with recent installment, PTO for providing breakfast during the first week of NECAP, Fall Sports Team update, and grant from the U.S. Dept. of Education to support an after school program starting in December.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the board moves to accept the Principal's report as presented by Mr. Charpentier. Vote was unanimous.

IV. Correspondence – Mail was distributed.

V. Discussion Items

A. The Year Book Advisory Job Description was shared by Mr. Charpentier. The request was to increase the stipend from \$400 to \$800 due to the school events and the hours spent taking pictures, meetings with students throughout the year, etc. After a lengthy discussion, the school board requested that Mr. Charpentier talk with the advisor to consider the same stipend until toward the end of the year. At the end of the year, this issue could be reviewed again depending on the school budget situation.

B. Specialists: Mr. Charpentier discussed Mr. Rondeau and his work with the new school web site, Ms. Kolman's music program, and Ms. Fauteux with the art program. We are fortunate to have superior talent at Wentworth. Ms. Kolman's CD and Ms. Fauteux tapestry were shown as examples of the quality artists within our school.

VI. Recognition and Awards

Mr. Charpentier recognized the following:

Mr. Rondeau was recognized for all his hard work on the schools new webpage and for helping to develop a new electronic report card during in-service day on October. 6th.

Mrs. Gelsi asked Mr. Charpentier to explore the security of the electronic report card.

Mrs. Gaides stated that it was password protected. Mrs. Gelsi expressed her concern that password or not, someone could hack into the program and the data would be lost.

Tristan Blake, Laurie Melanson, and Carrie Brown were recognized for their support with the overnight adventure to Cardigan Mountain with the 7th grade.

The student athletes were recognized for their outstanding efforts and sportsmanship on the playing field.

Andrew Schalm, Melissa LaChance, and Richard Young were recognized for assembling the new 8th grade lockers.

VII. Privilege of the Floor (none)

IX. Consent Items

The manifest AP #10 was signed by the school board members.

On a motion by Mr. Morrison, seconded by Mrs. Gelsi, the Board moved into Non-Public session at 5:58 PM for a Personnel matter. Vote was unanimous.

VIII. **Non-Public** – A Personnel matter was discussed.

On a motion by Mr. Morrison, seconded by Mrs. Gelsi, the Board voted unanimously to re-enter public session at 6:20 PM.

On a motion by Mrs. Gelsi, seconded by Mr. Morrison, the Board voted unanimously to authorize the SAU to explore the technology concerns expressed by administration and to find the location of the new computers. Additionally, a question was raised on the differences in transportation expenses for two students. Mrs. Gaides is to research and report back to the school board these concerns.

Adjournment

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted unanimously to adjourn the meeting at 6:21 PM.

Respectfully Submitted,

Ethel Gaides

AGENDA

Wentworth School Board

Monday, October 2, 2006

5:30 PM

Wentworth Elementary School

- II. Agenda Review and Disposition**
- III. Minutes of September 11, 2006**
- IV. Principal's Report**
- V. Correspondence**
- VI. Discussion Items**
 - A. Year Book Advisory Job Description
 - B. Specialists
 - C. Other
- VII. Recognition and Awards**
- VIII. Privilege of the Floor #1**
- IX. Consent Items**
 - A. Claims and Payroll
- X. Nonpublic Session (RSA 91-A:3)**

(Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation, sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

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**Wentworth School Board
Wentworth, NH
November 13, 2006
Minutes**

Board Members Present: Lee Morrison, Kathleen Mack, Deb Gelsi

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: 8 members of the community

Mr. Morrison called the meeting to order at 6:03 PM.

Agenda Review and Disposition – no changes

Minutes - On a motion by Mrs. Gelsi, seconded by Mrs. Mack, the Board voted unanimously to accept the minutes of October 2, 2006.

Principals Report –

Mr. Charpentier stated that NECAP testing has been completed.

The fall sports season has ended, and Mr. Charpentier commended the soccer and field hockey teams on their sportsmanship.

The dumpster was moved to the far end of the parking lot.

The open house was well attended, and it show-cased a lot of student work.

There were workshops presented on Native American history at WES.

Mr. Charpentier discussed up-coming dates of importance, such as the community Thanksgiving lunch on Nov 15th.

There has been an artist in residence working with the students. There is a mural that the students have been working on.

Mr. Charpentier congratulated Laurie Melanson for meeting with all 6th, 7th, and 8th grade students about NECAP results. The students were commended for their hard work and energy level.

Helen Ray and Charlene Weeks were commended for an excellent job with the meals.

The coaches were commended for doing a great job.

Red ribbon week was excellent.

Mrs. Young was commended for her on-going energy and efforts.

On a motion by Mrs. Gelsi, seconded by Mrs. Mack, the principal's report was accepted, followed by Mrs. Gelsi stating an additional congratulations to Maria Young for a job well done.

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Correspondence: Correspondence was signed and distributed.

Discussion Items: Mrs. Gaides handed out the budget, and explained that this was a first draft. It was discussed that enrollment numbers are going down.

The next public budget meeting was set up for December 11th at 5:00PM. The Board Meeting will be at 6:00 PM on December 11th.

Mrs. Gelsi asked for the safety plan for the school. This policy will be brought to the next meeting and discussed.

Recognition and Awards – Previously discussed in the Principals report

Privilege of the Floor – Mr. Muzzey asked about the plan on mowing for next year. Mr. Millican offered the solution that Eugene can mow more often. It was noted that the selectman should be called if there is a problem.

A discussion regarding the score board ensued. There is a score board in the storage shed that the school purchased 4 years ago for \$1,170.

Consent Items – Items were distributed and signed.

Non-Public

On a motion by Lee Morrison, seconded by Mrs. Gelsi, the Board voted unanimously to enter into non public session at 6:40 PM to discuss resignations and nominations.

On a motion by Lee Morrison, seconded by Mrs. Mack, the Board voted to re-enter public session at 6:55 PM.

The resignation of Kathleen Evans was unanimously accepted.

The resignation of Evie Spodnik was unanimously accepted.

The resignation of Michelle McCauley was unanimously accepted.

Charlene Weeks was unanimously nominated for hot lunch director.

Helen Ray was unanimously nominated for hot lunch assistant.

On a motion by Mrs. Gelsi, seconded by Mrs. Mack, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

Michelle McCauley

AGENDA

Wentworth School Board

Monday, November 13, 2006

6:00 PM

Wentworth Elementary School

- II. Agenda Review and Disposition
- III. Minutes of October 2, 2006
- IV. Principal's Report
- V. Correspondence
- VI. Discussion Items
 - A. Budget
 - B. Other Issues
- VII. Recognition and Awards
- VIII. Privilege of the Floor #1
- IX. Consent Items
 - A. Claims and Payroll
- X. Nonpublic Session (RSA 91-A:3)

(Exclusive allowable purposes are: personnel issues, nominations and hiring, reputation, sale or acquisition of property, litigation; 91-A:2 (non-meetings) consultant with legal counsel or negotiations; 91-A:5 student records or information deemed confidential, personal or invasion of privacy.)

 - A. Resignations
 - B. Nominations

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**Wentworth School Board Meeting Minutes
Wentworth Elementary School
Wentworth, NH
Monday, December 11, 2006**

Members Present: Lee Morrison, Kathleen Mack, Deb Gelsi

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: 11 members of the community

The budget session was called at order at 5:00 PM.

Among the topics of discussion were Kindergarten tuition, adding \$1,200 for back stops, handbook costs, and food service costs.

Mr. Morrison called the Board meeting to order at 6:03 PM, seconded by Mrs. Mack.

Agenda A question regarding the ski program was raised.
Mr. Charpentier explained that he put a stop payment on the checks that were sent out to Tenney Mountain ski area, and he has called other ski areas in order to continue the ski program.

Minutes On a motion by Mrs. Gelsi, seconded by Mrs. Mack, the minutes of November 13, 2006 were approved. Vote was unanimous.

Principals Report

Mr. Charpentier stated that the 4th basketball game had been played today. Scott is doing outstanding as a coach.

Artist in residence is going well. There is a mural in the gymnasium.

Mrs. Duchette is in charge of the play this year. The play will be on March 15th and 16th at the Wentworth town hall at 6:30 pm.

Mr. Charpentier has received tickets to the Manchester Monarchs (hockey). He explained that these tickets can be given out to kids that are on the honor roll. The school will get a bus to transport everyone to the game. Some of this money was raised from a magazine drive, and some was from a grant.

There was a pig drive. There were teams that raised enough money to get the pig, and the goal was to bring the pig from one end of the gym to the other. The 8th grade won.

Term 1 marks closed and report cards were issues. There are new report cards, which were made with a lot of input from the teachers.

Mark Rondeau was able to move some computers from Holderness to Wentworth. Mr. Charpentier recognized Mr. Rondeau's hard work and extra hours with repairing/replacing the outdated computers.

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Helen Ray and Charlene Weeks served 145 different meals to people for the holiday. This was a successful community effort. Heather Clark was also commended for her hard work.

Correspondence

Mr. Morrison read a letter that will be discussed in Non-Public.

Discussion Items

Safety Plan

Mr. Charpentier drafted the safety plan for Wentworth. He explained that the school has had evacuation drills and fire drills, and that the only door open is in the front of the building. Also, each teacher has a whistle, which would allow them to bring all children into the building quickly in case of a reverse evacuation. Mr. Charpentier discussed his concerns with the board, which were a lack of an intercom system, an absence of doors that lock from the inside, and screening for the large windows out back. Further discussion of the safety plan was tabled for the January meeting.

Report Cards This was previously discussed in the Principals report.

Other issues

Mrs. Gaides explained that we are under a Title I audit. As part of that audit, it was discovered that there is no homeless policy. A homeless policy from the New Hampshire School Board Association was given to the Board. The Board will look at this for comments.

Recognition and Awards – none

Privilege of the Floor

It was clarified that the Ski program will be a full day.
Ms. Fryer distributed a job description for the Board.
Melody Funk asked a question about the PTO raising money for the school, and if the Board needs permission. It was discussed that if a fund raising event is happening in the school, the Board needs to be aware. If the PTO had a fund raising event outside of the school, the Board does not need to know.

Consent Items

A. Claims and Payroll –

At 6:30 PM, Mrs. Gelsi motioned, seconded by Mrs. Mack, to enter into Non-Public session to discuss personnel.

At 7:15 PM, Mrs. Gelsi motioned, seconded by Mrs. Mack, to re-enter Public session.

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There will be one teacher for grades 1 and 2, one for grades 3 and 4, one for grades 5 and 6, one for grade 7 and one for grade 8. This totals 5 full time classroom teachers. Karen Fryer will be a .5 reading teacher.

Respectfully Submitted,

Michelle McCauley

AGENDA

Wentworth School Board

Monday, January 8, 2007
Wentworth Elementary School

<p>BUDGET WORK SESSION 5:00</p>

Public Session
6:00 PM

- II. Agenda Review and Disposition
- III. Minutes of December 11, 2006
- IV. Principal's Report
- V. Correspondence
- VI. Discussion Items
 - I. Safety Plan – 1st Reading (Please bring your copy)
 - II. Homeless Policy – First Reading
 - III. Other Issues
- VII. Recognition and Awards
- VIII. Privilege of the Floor #1
- IX. Consent Items
 - A. Claims and Payroll
- X. Nonpublic Session (RSA 91-A:3)

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 - 1. Personnel

Future Meetings: 2/12 3/12 4/9 5/14 6/11

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**Wentworth School Board Meeting Minutes
Wentworth Elementary School
Wentworth, NH
Monday, January 8, 2007**

Members Present: Lee Morrison, Kathleen Mack, Deb Gelsi

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: 10 members of the community

The budget session was called at order at 5:00 PM.

Among the topics of discussion were Kindergarten tuition (Warren tuition rate will be \$6,000), adding \$1,000 for gifted and talented, and a request for the list of expenses for the 2005-2006 school year for co-curricular and athletics salaries. It was requested that Mr. Charpentier create a list of items for all budget lines that increased by 50% or more. A community member questioned as to the guidance position not reflecting retirement costs. Mrs. Gaides will check on this for the Board. The Board would like a descriptor on the budget lines reflecting retirement to represent the percentage of increase over last year. The Board requested the special education numbers for next year.

After a lengthy discussion regarding summer school, it was requested that a Warrant Article be prepared for summer school of \$5,000. The Board requested sample policies from other elementary schools within SAU #48 on retention.

After a lengthy discussion regarding “operating building services” (new equipment and replacement of equipment) proposed budget, it was requested that a Warrant Article be prepared for phone system, doors, and locks utilizing the capital reserve fund. The school board requested that the balance of the capital reserve fund be noted on the corresponding line. It was requested that Wayne Velk be offered an opportunity to bid on the locks. Mr. Charpentier stated that he received another bid of \$8,297 for the phone system.

The next budget meeting will be held on Monday, January 22 at 5:00 PM. It was requested that the dates/times of the budget meeting, budget hearing, and annual district meeting be placed on Channel 3 and in the newspaper. It was noted by the Board that the information could be placed in the newspaper if there were no costs.

Mr. Morrison called the Board meeting to order at 6:08 PM, seconded by Mrs. Gelsi.

Agenda Review No additions or deletions

Minutes On a motion by Mrs. Gelsi, seconded by Mrs. Mack, the minutes of December 11, 2006 were approved. Vote was unanimous.

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Principal's Report

Mr. Charpentier stated that the basketball team record currently stands at 6 wins and 4 losses.

The Healthy New Hampshire Foundation awarded the Wentworth Elementary School a grant in the sum of \$1,227.18 to increase physical activity and promote healthy eating. Kudo's to Marc Rondeau for writing the grant.

The holiday concert was held on Monday night December 18th was wonderful. Ms. Kolman and her students worked hard to put on a nice evening for the community.

Kudo's to Jeph Fillion, Account Executive for providing free tickets to the Saturday, January 6th Manchester Monarch Hockey Game. The transportation was provided with grant money. Seventy-six (students, parents and staff) attended the evening event which was a celebration of Student Achievement/Recognition.

The ski program started on Friday, January 5th and will run for six weeks. The school has worked out a contract with Cannon Mountain for this year. Students and participants depart from WES at 12:00 noon and return to the school at 5:15 PM.

Kudo's to Richard Young for taking a day over the holiday break to paint the hallways and interior doors of the school. Also, appreciation to Laurie Melanson or all her hard work in making sure that WES is in full compliance regarding student evaluations with our special education population.

Correspondence Report of the Auditor's for Mr. Morrison's signature

Discussion Items

Safety Plan: To be revisited at the February meeting.

Homeless Policy: After discussion, it was moved to accept by Mrs. Mack and seconded by Mr. Morrison. Vote was 2 yes (Mrs. Mack and Mr. Morrison) and 1 no (Mrs. Gelsi).

Recognition and Awards Mr. Charpentier for his work with the Safety Plan and staff members for their after school commitment to the students with the Homework Club.

Privilege of the Floor

Community members discussed the need to have Kindergarten and Preschool at Wentworth Elementary School. The Board said that it was not feasible at this time.

Community members discussed the Reading Teacher position. The Board said that the community could petition the .5 position through a Warrant Article.

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Consent Items

A. Claims and Payroll – A/P #20

At 7:00 PM, Mrs. Gelsi motioned, seconded by Mr. Morrison, to enter into Non-Public session to discuss personnel.

At 7:17 PM, Mrs. Gelsi motioned, seconded by Mrs. Mack, to re-enter Public session.

The Board accepted the recommendation of Mr. Charpentier that Dr. Andrew Connery consult with the guidance counselor for the remainder of this school year at a total cost of no more than \$2,700.

At 7:21 PM, Mrs. Mack motioned, seconded by Mr. Morrison to adjourn.

Respectfully Submitted,

Lee Morrison

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**Wentworth Budget Work session Meeting Minutes
Wentworth Elementary School
Wentworth, NH
Monday, January 22, 2007**

Members Present: Lee Morrison, Deb Gelsi (5:20 PM), Kathleen Mack (5:30 PM)

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: 11 members of the community

The budget work session was called at order at 5:10 PM.

Draft #3 of the budget was discussed line by line. Among the topics of discussion were retirement for teachers explanation of increase from 3.7% to 5.8%, a description of the list of expenses for the 2005-2006 school year for co-curricular and athletics salaries, a list of items for all budget lines that increased by 50% or more, and the number of special education students at Wentworth Elementary School. Coaches' salaries were increased by \$100. to reflect a line total of \$3,400. Books and other printed media under the school library services account were decreased by \$1,000 to reflect a line total of \$1,000. School Board salaries account was decreased by \$300. to reflect a line total of \$1,5000. The FICA and associated costs would be adjusted to reflect the salary lines.

Discussion ensued regarding summer school for regular education students. On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to have a warrant article written to reflect \$5,000 for summer school.

The community inquired on the town completing the audit that would be a savings in the school budget. Mrs. Gaides said that it was a function of the SAU office for all of the schools within SAU #48. Mrs. Gelsi left the meeting at 7:00 PM.

After much discussion, on a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to have a warrant article written to reflect \$15,530. for the phone system, doors, and locks. The need for the phone system, doors, and locks reflects safety issues.

There was a lengthy discussion regarding the capital reserve fund. On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to have a warrant article written for \$10,000 toward the capital reserve fund. The current balance is \$17,663.73. The HVAC project during the summer of 2006 was under budget. The capital reserve fund remains intact.

The next regular School Board meeting will take place on February 12, 2007 at 6:00 PM. The Budget Hearing will take place at 7:00 PM on February 12, 2007.

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At 7:30 PM, on a motion by Mrs. Mack, seconded by Mr. Morrison, the Board unanimously voted to enter into Non-Public session to discuss personnel.

At 8:10 PM, On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to re-enter Public session.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to not to use the capital reserve fund as authorized by the March 2006 School District Meeting. Said funds were not necessary to complete the project.

The Board announced a 3.8% raise for support staff. The FICA and associated costs will be adjusted to reflect the 3.8% raises. The School Board also adjusted the salary of the school principal, as he does not take the health insurance benefit. The Board requested that the minutes reflect that the adjusted salary of the school principal for the 2007-2008 school year is a \$15,718. savings over the previous year's principal's office budgeted accounts (salary and health insurance benefits).

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to eliminate the warrant article for special education borrowing.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board unanimously voted to accept Draft #3 of the FY '08 budget, and the warrant articles as presented with the changes noted within these minutes.

At 8:35 PM, on a motion by Mrs. Mack, seconded by Mr. Morrison the Board unanimously voted to adjourn the meeting.

Respectfully Submitted,

Ethel Gaides
Assistant Superintendent

**Wentworth School Board
Wentworth, NH
Minutes
February 12, 2007**

Board Members Present: Lee Morrison, Kathleen Mack

Administration Present: Ethel Gaides, Keith Charpentier

Others Present: 4 members of the community

At 6:07 PM, the meeting was called to order.

Agenda review – The agenda was reviewed by the Board.

Minutes of January 8, January 22 – On a motion by Mrs. Mack, seconded by Mr. Morrison, the minutes of January 8, 2007 and January 22, 2007 were approved.

Principals Report – Mr. Charpentier reported that the boy's Basketball Team's final record stands at 9 wins and 7 losses. The girls had a recent string of victories, (3 out of the last 4 games). It has been a wonderful season to be a spectator. The team will be participating in a postseason tournament in Hanover NH.

The Sixth Grade, along with Ms. Bagley and Mrs. Young, embarked on a 4 day Leaders in Prevention Conference at the National Guard Armory in Center Strafford NH. The students were engaged in a number of seminars designed to enhance leadership skills, relationship building and team work. These skills will be shared at WES. A grant in the sum of \$1,200 per team came via the Teen Institute of NH.

Northern Stage Playwright Project is underway. This unique program is designed to improve reading and writing skills through the study of great works of dramatic literature. From January 29 - April 13, two working playwrights will visit our fifth and sixth grade students. Over the course of five sessions the playwrights will offer lessons designed to complement the school curriculum. A grant of 2,500 was provided from the Northern Stage Theater Company of White River Jct., Vt.

The Pemi-Baker League awarded the Sportsmanship Award to the Wentworth Soccer Team during the 2006 season. Mr. Charpentier expressed his pride for both the student athletes and their coach.

The faculty and staff wish to thank Melody and the PTO for the Ben & Jerry's Coupon & the Hand Cream. Also, thanks to Angela Comeau for the wonderful banana bread.

On January 18th the Wentworth Elementary School had their Title 1 Onsite Visit. This visit was a check on how services are delivered to our students. Feed back from the state was positive.

Unofficial Minutes
Wentworth Elementary School

NECAP Test results are in. The results show that in most cases (grades), WES did well. There are a few areas that need to be addressed. Mr. Charpentier will be looking over these results at the next faculty meeting.

On February 1st Ms. Elizabeth Becker (Medieval Historian), visited Mr. Blake's 7th grade Social Studies class. This visit was in conjunction with his curriculum studying the medieval period in history.

On Friday February 2nd Mr. Rondeau's physical education classes were treated to a kickboxing demonstration. His sister is a champion kick boxer in the state of Rhode Island with her own school.

On Wednesday February 7th Mr. Schalm, along with two 8th grade students received a \$1,000 check from the Wal-Mart store in Plymouth NH. This donation will go towards off setting the cost of the class trip.

Save the dates:

January 29 - April 13 Project Playwright Program at WES.

February 6th 100th's Day program.

February 7th All-Star basketball game at PRHS 6:00pm.

February 12 School Board Meeting 6:00pm at WES.

February 20 PTO Meeting 6:00 PM at WES.

February 23 Winter Carnival

February 26 - March 2nd Winter Break

Kudo's

To Ms. Bagley & Mrs. Young for their extra time, support, and efforts at the Leaders in Prevention Conference.

To Mr. Schalm, Mr. Rondeau & Mrs. Young for their support in the development of our new Progress Report.

To Mrs. Fryer & Mrs. Gaides for the time they spent during our teacher in service day. They both provided wonderful workshops to our staff. Also, the time they put into our Onsite Visit for Title I.

To Coach Scott Vien and his basketball teams for an outstanding season. I'm very proud of all their dedication, hard work (both on and off the court) and sportsmanship.

To all the members of the School Board and Mrs. Gaides for all their hard work putting together a sound, fiscally responsible budget.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted to accept the Principals report.

Correspondence

Mail was distributed

Discussion Items

- A. Progress Report – Information is out for the public on this report so that they could see what it looks like.
- B. Safety Plan – On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted to accept the safety plan as written.
- C. Town Request – Janet Woolner asked to use the gym on March 13th to hold elections from 11:00AM – 7:00 PM. On a motion by Mr. Morrison, seconded by Mrs. Mack, the request was approved.
- D. Other – The 8th grade are going to Montreal for their trip in June. The board requested an itinerary. Also, the Board stated that back ground checks need to be completed. The Board will cover the costs of these checks.

Recognition and Awards –These recognitions were given by Mr. Charpentier in his Principals report.

Privilege of the Floor #1 – A discussion ensued regarding the hearing.

A Community member had questions about the Title I program. Mrs. Gaides explained that Title IIA, IV and V money needed to be used for Title I last year. Title IIA, IV and V monies will be extremely limited next year, so that we will be only be funding Title I through Title I.

A question regarding the capital reserve was asked from the community. Mrs. Gaides explained the capital reserve fund, and how the money is used for maintenance and grounds.

A Community member asked about safety issues in the school. Mr. Charpentier explained his proposal of a school lock down from inside the rooms, which would also meet the fire safety codes. A discussion ensued regarding a lock on the front door. Mr. Charpentier responded that he is prioritizing the safety issues. Mrs. Gaides explained that there will be a 3 year plan for the school.

Consent Items

Non Public – none

The Board agreed to change the May meeting to May 7th at 5:00PM.

Respectfully Submitted,

Michelle McCauley

**WENTWORTH ELEMENTARY SCHOOL
BUDGET HEARING
February 12, 2007**

Mr. Morrison moved, seconded by Mrs. Mack, to enter into the Budget Hearing at 7:00 PM.

Ethel Gaides presented each article. Discussion ensued.

At 8:00 PM, Mrs. Mack moved, seconded by Mr. Morrison, to move the budget as presented, which includes all warrant articles, to the March 10th 3:00 PM meeting.

At 8:00 PM, Mrs. Mack moved, seconded by Mr. Morrison, to adjourn the meeting.

Respectfully Submitted,

Ethel Gaides
Assistant Superintendent

**Wentworth School Board
Wentworth, NH
March 19, 2007
Minutes**

Board Members Present: Lee Morrison, Kathleen Mack, Deb Gelsi

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: 4 members of the community

The meeting was called to order at 5:03 PM.

Mrs. Gaides requested a nomination for the Chair. Lee Morrison was elected to the position of chair for the Wentworth School Board, nominated by Kathleen Mack and seconded by Deb Gelsi.

Agenda Review and Disposition – Mr. Charpentier would like to add Handbook Draft under Discussion Items.

Minutes of February 12, 2007 – Mrs. Mack, seconded by Mr. Morrison, motioned to accept the minutes of February 12, 2007.

Principals Report – Mr. Charpentier reported on the following:

The boy's basketball team participated in a post-season tournament in Hanover, NH. They won their first game in a very exciting match against Sunapee. Game two was a nail biter; WES did a great job but lost the 2nd game.

On Friday, February 23rd, students from Plymouth State University's Outdoor Education Program spent the afternoon working with our students during Winter Carnival. Wentworth Elementary would like to thank them for their time, energy and great activities.

WES students, the week of March 5 – 9th, participated in the Read Across America program. They were involved in several activities related to reading. The culminating activity was a birthday cake for Dr. Seuss. The Wentworth Teachers Association was thanked for providing the cake.

During the month of March, students and staff collected Pennies for Patients to support the Leukemia and Lymphoma Society. This is a wonderful opportunity to help others less fortunate than us. Mr. Charpentier distributed information to the Board regarding Pennies for Patients.

Mr. Charpentier mentioned these dates to save:

March 5th – 9th – Read Across America Week
March 9th – Make up day for skiing – 8:30 – 1:30
March 6th – Voting at WES – 11:00 – 7:00 pm
March 10th – Budget Hearing at WES 3:00 pm
March 12th – School Board Meeting at WES 6:00 pm
March 13th, 14th, 21st, 22nd – Terra Nova testing (Gr 3-8) 8:30 – 11:00 am
March 15th and 16th – School Play at Town Hall – 6:30 pm
March 16th – Lakes region Music Festival/2nd Trimester end
March 21st – Cultural Arts Night at PRHS
March 23rd – Report Cards go home
March 30th – ½ day and 8th Grade Semi-formal 7:00 – 10:00 pm
March 31st – Penny Social at WES 6:00 pm
April 1st – Manchester Monarchs game 4:00 pm

The proposed school calendar (for 07-08) was addressed.

On a motion by Mrs. Mack, seconded by Mr. Morrison, the calendar was approved with the following changes.

The teacher work day changed from January 18th to January 22nd.

The teacher work day changed from March 19th to 21st.

There will be a half day on March 11.

There will be a half day on November 6.

Discussion Items

8th grade Montreal trip – Mr. Charpentier distributed the itinerary for this overnight trip.

On a motion by Mr. Morrison, seconded by Mrs. Gelsi, the Board unanimously moved to approve this trip.

School, Community and Home Relations Policy - On a motion by Mrs. Mack, seconded by Mrs. Gelsi, the Board unanimously moved to accept this policy.

Instructional Approach Policy – Mrs. Gaides explained the policy and summarized it for the Board. On a motion by Mrs. Gelsi, seconded by Mr. Morrison, the Board unanimously motioned to accept this policy as written.

Draft of the new Handbook – Mr. Charpentier explained that there were some changes made to the existing handbook. . He explained that he will have to have it ready for the printer at the end of May. A further discussion was tabled until the April meeting.

Mr. Charpentier distributed a 5 year plan, and he discussed some things that he and Jon Francis have been working to achieve under this plan. Mr. Charpentier told the Board that he is looking into getting some money through grants. Also, he will be looking into the possibility of using money that may be left over at the end of the year.

Recognition and Awards – Mr. Charpentier recognized the following people:

Marc Rondeau and Lauren Zimmerman for organizing and putting together the Winter Carnival events.

Karen Fryer for putting together the Read Across America Program, and for organizing the Pennies for Patients drive.

The Wentworth Elementary School would like to thank several community members for their support of the school. Kevin Patten for pushing back the snow banks with his tractor, Randy Morrison for the donated firewood for the school play, and Ellie Murray for her time in keeping “the fire going” during play practice as well as snacks for the actors.

Cathy Bixby and the “Crew” for building the sets for this years’ school play.

Brooke Duchette and the Actors for all their hard work and dedication to this years production of “Nothing But the Truth”.

Privilege of the Floor

Deb Gelsi discussed Rose Muzzey’s kindergarten. A discussion ensued surrounding the school and the future plans of the school.

At 6:10 PM, it was moved by Mr. Morrison, seconded by Mrs. Gelsi to enter non public session to discuss a personnel issue.

At 6:26, it was moved by Mr. Morrison, seconded by Mrs. Gelsi, to re-enter public session.

The maternity leave for Brooke Duchette was approved.
Nominations were tabled until the next meeting on April 9, 2007.

Respectfully Submitted,

Michelle McCauley

**Wentworth School Board
Wentworth, NH
April 9, 2007
Minutes**

Board Members Present: Lee Morrison, Kathleen Mack

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: Melody Gaudette, Lori Melanson. Donna Hurlihy

The meeting was called to order at 6:04 PM.

Agenda Review and Disposition – No additions

Minutes of March 19, 2007 – Mrs. Mack, seconded by Mr. Morrison, motioned to accept the minutes of March 19, 2007.

Principal's Report – Mr. Charpentier reported on the following:

Truant Officer is needed for truant students.

Mr. Morrison seconded by Mrs. Mack, motioned to accept the principal's report.

Correspondence – The School Board reviewed a letter from the moderator regarding town meeting. Mrs. Mack will respond to the letter after meeting with Mr. Morrison.

Discussion Items--

Draft of the new Handbook – Mr. Charpentier explained that there were some changes made to the existing handbook. He explained that he will have to have it ready for the printer at the end of May. A further discussion was tabled until the May 7 meeting.

A copy of the draft of the 21st Century grant was distributed. Mrs. Mack seconded by Mr. Morrison, motioned to accept the 21st grant application. There will be a final meeting of the 21st grant committee immediately following tonight's School Board meeting.

Nominations will be discussed in non-public.

Recognition and Awards – Mr. Morrison recognized Michelle McCauley for extending her time to take the Wentworth minutes.

Privilege of the Floor – Mrs. Mack discussed the need to open up talks with Warren regarding the potential collaboration of the two elementary schools. Mr. Morrison will

call Mr. Bagley. Mr. Morrison seconded by Mrs. Mack, motioned to invite the Warren School Board to a future meeting to discuss this matter.

Melody Gaudette presented the School Board a copy of Wentworth births from the various town reports.

Consent Items--A/P #29 and P/R #22 were signed by Mr. Morrison and Mrs. Mack.

Nonpublic Session --

At 7:10 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to enter non public session to discuss personnel.

At 8:00, it was moved by Mr. Morrison, seconded by Mrs. Mack, to re-enter public session.

Mr. Morrison seconded by Mrs. Mack, motioned to accept the slate of nominations presented on behalf of the Superintendent of Schools.

At 8:05 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to adjourn the meeting.

Respectfully Submitted,

Lee Morrison

**Wentworth School Board
Wentworth, NH
May 7, 2007
Minutes**

Board Members Present: Lee Morrison, Kathleen Mack

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: Melody Gaudette, Tanya O'Brien

The meeting was called to order at 5:00 PM.

Agenda Review and Disposition – No additions

Minutes of April 9, 2007 – Mrs. Mack, seconded by Mr. Morrison, motioned to accept the minutes of April 9, 2007.

Principal's Report – Mr. Charpentier reported on the following:

Both softball and baseball played their first games on Wednesday, May 2nd. The week of April 16th-20th members of the 5th & 6th grade class went to Northern Stage in White River Junction, Vt. in support of classmate, Mary-Kate Melanson, a finalist in Project Playwright.

On May 4th, in honor of Law Day, Assistant County Attorney, Melissa Pierce came to WES and gave a presentation to all students on her role as Attorney.

Mr. Morrison seconded by Mrs. Mack, motioned to accept the principal's report.

Correspondence – The School Board reviewed a letter from the Department of Environmental Services. (See attached) On a motion by Mrs. Mack, seconded by Mr. Morrison the Board voted to approve the payment of \$1,300.00 for an administrative fine to the Department of Environmental Services.

Discussion Items--

Handbook – On a motion by Mrs. Mack, seconded by Mr. Morrison, the Board voted to accept the 2007-2008 Student Handbook as presented by Principal Charpentier.

8th Grade Graduation Date – Graduation has been set for June 13th; the last student day is June 15th.

Waiver – On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted unanimously to approve Mr. Hallorans requesting a four day waiver from the Department of Education due to the recent storm.

Recognition and Awards – The School Board congratulated Assistant Superintendent Ethel Gaides on the completion of her Doctoral program.

Mr. Charpentier recognized Maria Young for her extra help during the recent storm. Mr. Charpentier also recognized Andrew Schalm and the members of the 8th grade class for all their work in preparing the new softball field; the Borger family for building the new backstop and Mr. Patten and Mr. Young for the use of the bucket loader.

Mr. Charpentier recognized Ms. Bagley and Mrs. Duchette for allowing their curriculum to be disrupted during the project playwright.

Privilege of the Floor – None

Consent Items—A manifest was circulated and signed.

Nonpublic Session --

At 5:30 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to enter non public session to discuss personnel.

At 5:52PM, it was moved by Mr. Morrison, seconded by Mrs. Mack, to re-enter public session.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted unanimously to change Karen Fryer’s contract from “Reading Teacher” to “Reading Specialist”.

On a motion by Mrs. Mack, seconded by Mr. Morrison, the Board voted unanimously to approve Deana Toomey request for equal per hour pay that other paraprofessionals receive.

On a motion by Mrs. Mack, seconded by Mr. Morrison, the Board voted unanimously to approve of a grade 6 student that has recently moved out of district to complete their 6th grade year at Wentworth Elementary School.

At 5:55 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to adjourn the meeting.

Respectfully Submitted,

Lee Morrison

**Wentworth School Board
Wentworth, NH
June 11, 2007
Minutes**

Board Members Present: Lee Morrison, Kathleen Mack

Administration Present: Keith Charpentier, Ethel Gaides

Others Present: Karen Fryer

The meeting was called to order at 6:00 PM.

Agenda Review and Disposition – No additions

Minutes of May 7, 2007 – Mrs. Mack, seconded by Mr. Morrison, motioned to accept the minutes of April 9, 2007.

Principal's Report – Mr. Charpentier reported on the following:

On May 8th, the 8th grade class spent the day in Boston walking the Freedom Trail. On May 10th, grades 4-6 spent the afternoon at the Hood Museum of Art in Hanover. On May 11th, grades 5-8 spent the day at PSU working with University students in the Adventure Programming Department. On May 17th, grades 3-5 attended Conservation Day at the Grafton County Farm in North Haverhill. On May 25th, the 8th grade class attended the Operation Impact Program at the Grafton County House of Corrections. On May 31st, grades 3-5 toured the State Capital and visited the Museum of NH History. On June 1, the 8th graders joined Russell Elementary School 8th grades to Montreal for their 8th grade trip.

On June 18th, 8th Grade Graduation will be held at 6:00 PM.

Mr. Morrison seconded by Mrs. Mack, motioned to accept the principal's report.

Correspondence –The letter of waiver from the NH DOE granting four days due to the storm, and response from Warren regarding a joint meeting were read. Mrs. Gaides will invite the Warren School Board to the July 9th meeting.

Discussion Items—The monthly school board meetings for 2007-2008 were set. There was a budget update for 2006-2007. Mrs. Mack moved and Mr. Morrison seconded the motion to encumber \$40,000 from the 2006-2007 budget surpluses for safety issues, energy conservation, and library media center materials.

Recognition and Awards – Mr. Charpentier recognized Jamie Hannon and his students for the wonderful experience they provided WES students and staff; Police Chief Don

Jones for taking time out of his busy day to visit with grades 1-2 to talk about bike safety; Heather Clark for fundraising efforts to purchase equipment necessary for in-house printing of the yearbook; Maria Young for her energy and effort while planning and making this year's 8th grade class trip a huge success; and Jessica Morrell and Nick Jacobs for coaching.

Privilege of the Floor – None

Consent Items—The manifests A/P #37, #38, and #39 were circulated and signed.

Nonpublic Session --

At 6:47 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to enter non public session to discuss personnel and a parent request.

At 7:20 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack, to re-enter public session.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted unanimously to approve Brian Fairbanks as Music teacher, and Sarah Cormier as ½ year long-term substitute teacher.

The parent request was denied.

At 7:22 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to adjourn the meeting.

Respectfully Submitted,

Lee Morrison

**Wentworth School Board
Wentworth, NH
July 9, 2007
Minutes**

Board Members Present (Wentworth): Lee Morrison, Kathleen Mack

Board Members Present (Warren): Nancy Chandler, Don Bagley, Roger VanWinkle

Administration Present (Wentworth): Keith Charpentier, Ethel Gaides

Administration Present (Warren): Don Bagley, Rose Darrow

The joint school board meeting was called to order at 5:30 PM.

“A Proposal For Discussion” (see attached) was presented by the Warren School Board. It was agreed to form a committee with two members from each community and include school board participation. Various joint grant opportunities were discussed. During the 2007-2008 school year, The Even Start Family Literacy and 21st Century Community Learning Center Program grant opportunities will be approached as a collaborative effort between the two schools. A time line is needed “to establish a formalized framework to enhance the success of our students by developing and encouraging joint educational cooperation” between the two schools.

The Wentworth School Board meeting began at 7:00 PM.

Agenda Review and Disposition – No additions

Minutes of June 25, 2007 – Mrs. Mack motioned , seconded by Mr. Morrison to accept the minutes of June 25, 2007.

Principal’s Report – none

Correspondence – Letter of resignation from Deborah Gelsi; Wentworth bridges update.

Discussion Items— There was a 2006-2007 budget update. The request for the phone and paging system and doors/windows were approved with the understanding that approximately \$33,000. would be returned to the town.

Mr. Morrison motioned, seconded by Mrs. Mack to accept the resignation of Ms. Gelsi with regret. The school board requested that the position be posted at town hall and placed in the newspaper.

Recognition and Awards – none

Privilege of the Floor – none

Nonpublic Session --

At 7:30 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to enter non public session to discuss personnel.

At 8:00 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack, to re-enter public session.

On a motion by Mr. Morrison, seconded by Mrs. Mack, the Board voted unanimously to approve Kathryn Ladouceur as 20% P.E. teacher, Julie Panus as 40% computer teacher, and Erin Decotis as 50% reading teacher.

It was moved by Mr. Morrison, seconded by Mrs. Mack to accept the WWEC (Warrant-Wentworth Educational Cooperative) proposal.

At 8:45 PM, it was moved by Mr. Morrison, seconded by Mrs. Mack to adjourn the meeting.

Respectfully Submitted,

Lee Morrison