

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes April 6, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Catherine Stover, Steve Davis, and Janet Woolner

Also Present: Blaine Fish, Scott Brock, Ellie Murray, Gini Gove, Kenyon Karl, Police Chief Kevin Kay, Bobby Cass, William Muzzey, Palmer and Deb Koelb, , Dan Bowne, and Mike Rivers

Steve Davis moved to open the meeting at 5:00 pm, seconded by Francis and approved.

Backhoe discussion, Blaine Fish, Beauregard Equipment, Case: Deere v. Case : comparison of products/costs, delivery options, life span expectancy (abt 20 yrs with good maintenance) , warranty issues, 1yr standard (premier) covers hydraulic, pump, control valves, no extended warranty.

Chris Seta & Mike McManus, Notrax (John Deere). Discussion re warranty. Avg lifetime 2,000 – 15,000 depending on good maintenance. Deere aims for 12-14,000 hrs per machine. Life of sweeper, unkn, depends on use, surface. Life span unknown. Suggest the broom be used with least amt of pressure to extend life of broom. Replacement cost of broom, abt \$450.00. Bobby stated he hopes for the broom to be of use for 1-2 years, depending on where used. Delivery discussion; abt 40 days. Repair issues: Deere has 24/hr support, 5 road technicians.

Francis opened the regular meeting at 6:01 pm, seconded by Randy and approved.

Steve moved to accept the bid from John Deere, seconded by Francis and approved.

Bobby mentioned the beavers have disappeared.

Kevin discussed dog issues. Already this spring they have had several issues. (abt 12 complaints re: unrestrained dogs, unattended dogs). Discussion re: lack of animal control officer, whether Wentworth would be interested in having this coverage. This coverage would come out of the PD budget. Steve suggested enforcing penalties and compiling a report showing expenses/costs related to officers handling these issues compared to hiring an animal control officer. Kevin will invite an animal control officer to come and speak with the Board of Selectman at next week's meeting.

Kevin discussed the Mooseman Triathlon scheduled for Sunday, June 6, which will begin at 7:30 am. This will include a biking portion that will occur at North Dorchester road that potentially will impact traffic. There will be signage and info handed out regarding this. The traffic will be directed to one way traffic

Kevin discussed a protocol list he has compiled regarding a "how to" contact them. (ie phone messages, walk ins at the town office).

Francis requested that the office make it a priority that we look into computer systems.

Randy moved to accept the minutes of March 23, 2010, seconded by Francis and approved.

Randy moved, seconded by Steve and approved to appoint Francis Muzzey ex-office for the planning board.

Selectman reviewed and signed a Land Use Change form in re: to Muzzey ML 11-05-15, 10 & 20

Mike Rivers and Dan Bowne from the racetrack discussed permits to serve concession foods. Also discussion regarding a motorcycle race in June 12, on a Saturday during Laconia bike week. Startup time would be 3:00-9:00pm, and would include exhibition laps. Steve requested that the town be officially informed of the upcoming intent. Francis furthered that a discussion be scheduled to be held at April 20, 2010 Selectman's meeting. Kevin suggested that the event be completed sooner in the evening.

Selectmen reviewed and signed letter to IRS for Berry M/L 04-02-06

Francis made a request to the selectman regarding aerial view photos that are at the town offices. He requests that if they are not being used, if he could have them for personal use to use in a mural. Kenyon Karl stated that he believes that the pictures should be publicly available. Steve requested that these pictures be made available at next weeks meeting to view them.

Selectman reviewed and signed Timber Warrants, Certifications, and No Cuts for Brownson, Coursey (x2), Downing, Boucher, and Weeks. The Selectman reviewed and signed Doomage reports re: Palmer.

Discussion re: auditors. Full audit vs. compilation. Per Janet, there is pending legislation re: required full audit. Janet suggests that the town do a full audit rather than a compilation. Selectman requested that we revisit this issue next week.

Selectman discussed balance due to John Foster from the deeded property payment.

Francis moved, seconded by Randy and approved by Steve to go into non-public session 1 at 7:12 pm per RSA 91-A:3, II (e) to discuss pending or threatened (in writing) litigation against the Town or Town Officials, Board Members or employees. Fracis moved, seconded by Randy and approved to come out of non-public session at 7:40 pm. No decisions were made.

Francis moved, seconded by Randy and approved by Steve to go into non-public session 2 at 7:41 pm per RSA 91-A:3, II (c) to discuss matters which, if discussed in public, would likely affect adversely the reputation of a person. Francis moved, seconded by Steve and approved to come out of non-public session at 8:13 pm.

Francis moved, seconded by Steve and approved by Randy to go into non-public session 3 at 8:15 pm per RSA 91-A:3, II (b) to discuss Consideration of the hiring of a public employee. Francis moved, seconded by Randy and approved to come out of non-public session at 9:05 pm.

Board of Selectman agreed to hire Gary Robinson contingent upon completion of hiring process.

Francis moved, seconded by Steve and approved to adjourn the meeting at 9:10 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-Public Minutes (1) April 6, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Catherine Stover, Steve Davis, and Janet Woolner

Francis moved, seconded by Randy and approved by Steve to go into non-public session at 7:12 pm per RSA 91-A:3, II (e), to discuss pending or threatened (in writing) litigation against the Town or Town Officials, Board Members or employees. Francis moved, seconded by Randy and approved to come out of non-public session at 7:40 pm. No decisions were made.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-Public Minutes (2) April 6, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Catherine Stover, Steve Davis, and Janet Woolner

Francis moved, seconded by Randy and approved by Steve to go into non-public session at 7:41 pm per RSA 91-A:3, II (C), to discuss matters which, if discussed in public, would likely affect adversely the reputation of a person. Francis moved, seconded by Steve and approved to come out of non-public session at 8:13 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-Public Minutes (3) April 6, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Catherine Stover, Steve Davis, and Janet Woolner

Francis moved, seconded by Randy and approved by Steve to go into non-public session at 8:15 pm per RSA 91-A:3, II (b), to discuss Consideration of the hiring of a public employee. Francis moved, seconded by Randy and approved to come out of non-public session at 9:05 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes April 13, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover

Also Present: Ellie Murray, Gini Gove, Kenyon Karl, Police Chief Kevin Kay,
Kenyon Karl, Larry King, Palmer and Deb Koelb, Donna Quinn, Chip Stata

Francis moved to open the meeting at 6:00 pm, seconded by Randy, and approved.

Kevin stated that the Mooseman Triathlon will not be coming through Wentworth, and as such the road will not be closed. He was unable to contact the animal control officer, but will try to have them come to next weeks meeting. Kenyon spoke of an article re: animal control issues, and gave a copy to the selectman.

Steve motioned that the board nominate and re-elect Francis Muzzey as chairman of the board for this year, seconded by Randy and approved.

The board briefly discussed the topic of abandoned vehicles in Wentworth, and decided that the issue will be further discussed in a non-public meeting.

Steve motioned, seconded by Randy and approved that the Highway department shall submit requisitions prior to any purchases that are to be made. Chief Kay questioned whether this is standard procedure for all departments, as he was not aware of a written procedure addressing this issue. Selectman said stated this only applies to the highway and Steve directed him to ask Janet for a copy of procedure.

Donna inquired about computer issues. She needs an upgraded system, as her computer is constantly failing. Francis motioned, Steve seconded and approved that the Town Clerk, tax collector's office may order and purchase a computer for TC office with a spending limit of \$1,000.00. In regards to installation, Donna suggested that Ryan Barton, of MainStay be hired to do necessary installation of system. The Board of Selectman agreed to this.

Abatements. Per Donna, several pieces of properties (10) that belong to the town have not got correct exemption status. The deadline for her to submit the updates is April 20, 2010. We will need to update the status of these properties, so they will be exempt and off of next year's warrant. The Selectman signed Abatement forms for these properties.

Francis discussed a letter requesting an extension of time to pay taxes to prevent property from going to lien. The Board does not believe that there is an avenue to prevent this. Donna will call the DRA to inquire and will report the outcome back to the Board of Selectman.

that holds monthly meetings, but at this time, Wentworth does not have anyone attending. The meetings are public, and anyone can attend. The Board expressed an interest in having the town be involved and she encouraged someone from Wentworth to attend these meetings. She will email re: next upcoming meeting.

Steve requested the treasurer be notified regarding funds that will need to be carefully budgeted to make the upcoming monthly Wentworth school payments.

In regards to the aerial photos, there was discussion of the possibility that a disc copy is available of these pictures. If such a disc exists, Steve made a motion to make a copy of the aerial disk, seconded by Randy and approved. Use of the actual photos will be discussed at a later time.

Randy moved to accept the minutes of April 6, 2010, seconded by Francis and approved.

Selectman reviewed and signed the following documents:

- DOT letter re: Saunders Bridge reimbursement
- Septic design for Cilley M/L 04-02-26
- Letter regarding highway Grader operation
- Intent to excavate for King M/L 05-04-08
- Letter to Foster M/L 13-05-05, check needed
- Letter regarding Xin Leiter
- Driveway permits for Menfi reviewed, but not signed
- Intent to Cut for :True M/L 06-01-10, Gove M/L 08-11-37, Campbell M/L 13-06-03 & Baker Valley Nursery M/L 05-08-06
- Abatement for Linhares M/L 05-03-11
- Health Officer form

Selectman discussed a health issue regarding a complaint concerning a septic system overflowing.

Francis moved to go into non-public session at 7:30 pm per RSA 91-A:3, II c to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Selectmen discussed a welfare application. Francis moved to come out of non-public session at 7:55 pm, seconded by Randy and approved.

Selectman requested more information.

Francis moved to go into non-public session at 8:05 pm per RSA 91-A:3, II b Consideration of the hiring of a public employee. Francis moved to come out of non-public session at 8:20 pm, seconded by Randy and approved. No decisions were made.

Francis moved to go into non-public session at 8:25 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 9:10 pm, seconded by Randy and approved. Selectman will review this again next week.

Respectfully submitted,

Catherine Stover
Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (1) April 13, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover

Also Present: Lori Santelli

Francis moved to go into non-public session at 7:30 pm per RSA 91-A:3, II c to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Selectmen discussed a welfare application. Francis moved to come out of non-public session at 7:55 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (2) April 13, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover

Also Present: Randy Ruger

Francis moved to go into non-public session at 8:05 pm per RSA 91-A:3, II b Consideration of the hiring of a public employee. Francis moved to come out of non-public session at 8:20 pm, seconded by Randy and approved. No decisions were made.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-Public Minutes (3) April 13, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover

Francis moved to go into non-public session at 8:25 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 9:10 pm, seconded by Randy and approved. Selectman will review this again next week.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes April 20, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Janet Woolner
Also Present: Ellie Murray, Gini Gove, Kenyon Karl, Police Chief Kevin Kay, Mike Rivers,
Dan Bowne, Palmer Koelb, George Morrill, Larry King, Jesse Reed & Lee Anderson

Steve moved to open the meeting at 6:00 pm, seconded by Francis, and approved.

Selectmen discussed the computer systems and were advised Mainstay has been scheduled for April 29, 2010. The Board asked if they can come in sooner to review the systems and make recommendations to the Board for all networks and computers.

Bobby Cass said he contacted the bidders on the backhoe purchase and advised all of the Town's decision to purchase the John Deere.

Selectmen agreed to 20 hrs additional work for Randy Rugar to repair a vehicle. They also reminded the Road Agent that all material and supplies must have a requisition. Also discussed is that he is the only one to operate the grader.

Selectman signed three letters to the Road Agent, one denying additional summer help, one stating all purchases (even those under \$100) must be requested on a written requisition form and be preapproved by the Board of Selectmen prior to purchase. The only exception to this policy would be on a time sensitive emergency basis, if a Selectman is not available to authorize the purchase; and that effective immediately, all gravel material purchased from Warren Sand & Gravel must be delivered to the site by the vendor, and not picked up by a town vehicle unless the Board of Selectmen authorize otherwise. The only gravel to be delivered to the town shed will be the 300 yds in the fall for the spring mud season.

Chief Kay discussed the Pond Brook Rd addressing and confirmed that the town addresses are correct and we are not responsible for GPS systems without updated information. He also stated he has been in contact with Bridgewater because they too, have had copper thefts.

Francis moved, seconded by Steve and approved to accept the April 14, 2010 minutes and non public minutes (x3).

Steve moved to appoint Kenyon Karl, second by Francis and approved to serve as ex-officio on the Pemi-Baker Solid Waste District (PBSWD).

Town Clerk Tax Collector advised Liens amounts are down from the previous year. She also requested the minutes for March 16, 2010 be corrected. The Board requested that Minutes should show that the Tax Collector did not lien the properties as previously stated in the March 16, 2010 minutes. She also advised her computer has been upgraded.

Francis moved, seconded by Randy and approved to appoint Piper Construction (subject to NH DOT approval) for both the contract and the ad on.

Selectmen signed Intent to Cut for Downing M/L 05-07-13 and Supplemental Intent to Cut for Cersosimo M/L 04-03-05.

Selectmen discussed campgrounds and Junk cars in town and it was suggested that the Board of Selectmen investigate some kind of program to discourage accumulation of these vehicles.

It was suggested the school children may be interested in a community service project to clean up roads. The town will supply the 13 gallon bags. Several people agreed to donate money to help in the community service project.

Ellie Murray, conservation commission, will visit the area where the junk cars are located in a flood zone.

Selectman discussed a health issue regarding a complaint concerning a septic system overflowing.

Francis moved to go into non-public session (1) at 7:47 pm per RSA 91-A:3, II (b) to consider hiring a public employee. This was seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 7:55 pm, seconded by Randy and approved. Selectmen will plan to meet with this person next week.

Francis moved to go into non-public session (2) at 8:00 pm per RSA 91-A:3, II (c), to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 8:15 pm, seconded by Randy and approved. Selectman discussed a legal matter.

Steve moved to go into non-public session at 8:16 pm per RSA 91-A:3, II (c), to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Francis and approved by Randy. Steve moved to come out of non-public session at 8:40 pm, seconded by Randy and approved. The Board discussed personnel issues.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes April 27, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover

Also Present: Janet Woolner, Ellie Murray, Gini Gove, Donna King, Larry King, Palmer Koelb, Deb Koelb, Mike Rivers, Randy Rugar, Richard Slocum, Carole Cole

Francis moved to open the meeting at 6:00 pm, seconded by Steve, and approved.

Re: Fuller Oil Furnace cleaning: Repairs are needed at both the Fire Dept and Library. Francis suggested we obtain estimates for repairs with the goal that these be done prior to winter.

Discussion regarding, Marie Kauk ML 08-11-05, logging issues, Francis stated, and the Selectmen agreed, that any wood cut and/or sold should have had an intent to cut and report submitted to the town. The Selectman reiterated that it is the responsibility of the property owner to submit the intent and report of timber cut. Francis motioned, seconded by Steve and approved that Bert Von Dohrmann, from the Forest Protection Bureau be contacted and informed that an intent and report needs to be filed and enforced.

Keith Charpentier, principle of Wentworth Elementary School, discussed having the school designated as the emergency location. Ellie Murray state she has the plan booklet and will bring it into the office. Keith discussed the need for the school to have a generator in support of his plan. He has had a company give quotes re: a generator (abt \$36,224.00). Discussion included obtaining grants and GASBY issues. Francis Muzzey asked Ellie Murray to look into information related grants.

Cleanup/safety issues. Per Keith Charpentier the school would like to do a cleanup project. They have not yet decided if they would like this to be school wide or small group. He will try to give some feedback to the Board of Selectman next wee. The 8th grade class has done this in the past to raise money.

Driveway permit re Jesse Reed (M/L 05-07-13). Francis Muzzey motioned to rescind the driveway permit, seconded by Steve and approved. Jesse Reed will need to be informed.

Mike Rivers from the racetrack discussed motorcycle racing on Saturday, June 12, during bike week. Motioned by Steve and approved by Francis that he work it out with Walter Rebele (Pine Haven Campground). The Board agreed that they are fine with whatever agreement that Mike and Walter come to in regards to race time on June 12. This is a one time event.

The Board is in unanimous agreement that sealed bids will be taken regarding Atwell Hill and the garage addition at the Highway Station in the future. Motioned by Francis and seconded by Randy and approved.

Donna King stated that Mainstay addressed several issues and her computers are working fine. Discussions regarding software licenses, off-site v. portable backup, proposal/scope of needed work, ongoing maintenance costs/expenses, new software and computers as proposed by Mainstay. And approved to have Carbonite do offsite backup. Steve will contact Mainstay with a list of follow up questions.

Steve reported that the Wentworth Park Ordinance Committee met last night. A presentation of their recommendation will be made at the Board of Selectman's meeting scheduled on May 11, 2010.

Junk yard issues. Ellie has spoken with him and has discussed issues and will return in September to check and see what issues have been resolved.

DRA will be offering training regarding Current Use. Motioned by Steve and seconded by Randy to send Catherine to this upcoming training.

Discussion re: DRA compliance issues. Janet inquired as to whether the Planning Board might be able to notify the Administrative office after a sub division occurs so that the updated Current-Use information is regularly updated. Discussion regarding re-evaluation process, quarterly vs. yearly.

Selectman reviewed and signed Intent to cut for Kimball M/L 07-02-09 and Thomson 04-05-05.

Francis moved to accept the minutes of April 20, 2010, seconded by Randy and approved.

Francis moved, seconded by Randy and approved by Steve to go into non-public session at 8:05 pm per RSA 91-A:3, II (b) Consideration of the hiring of a public employee. Francis moved to come out of non-public session at 8:15 pm, seconded by Randy and approved. Selectman discussed job description with employee.

Francis moved to go into non-public session at 8:20 pm per RSA 91-A:3, II (c) to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 8:30 pm, seconded by Randy and approved. Selectmen discussed a welfare request.

Francis moved to go into non-public session at 8:31pm per RSA 91-A:3, II (c), to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 8:45 pm, seconded by Randy and approved. Selectman discussed a change of employee hours.

Francis moved, seconded by Steve and approved to adjourn the meeting at 8:50 pm.

Respectfully submitted,

Catherine Stover
Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (1) April 27, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover, Janet Woolner

Francis moved, seconded by Randy and approved by Steve to go into non-public session at 8:05 pm per RSA 91-A:3, II (b) Consideration of the hiring of a public employee. Francis moved to come out of non-public session at 8:15 pm, seconded by Randy and approved. Selectman discussed job description with employee.

Respectfully submitted,

Catherine Stover
Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (2) April 27, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover, Janet Woolner

Francis moved to go into non-public session at 8:20 pm per RSA 91-A:3, II (c) to discuss matters which, if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 8:30 pm, seconded by Randy and approved. Selectman discussed a welfare request.

Respectfully submitted,

Catherine Stover
Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (3) April 27, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Catherine Stover, Janet Woolner

Francis moved to go into non-public session at 8:31 pm per RSA 91-A:3, II (c) to discuss matters which, if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 8:45 pm, seconded by Randy and approved. Selectman discussed a change of employee hours.

Respectfully submitted,

Catherine Stover
Minutes accepted by _____, _____, and _____