

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting May 3, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Larry King, Shelia Quinto-Truszkowski, Bobby Cass, Ellie Murray, Commissioner Ray Burton, Carol Friedrich, Eugene Garrett Jr., Palmer Koelb, Donna King

Steve moved to open the Meeting at 6:00 pm, seconded by Randy and approved.

Bobby gave a Highway Department status update. The department is currently working on fixing posts, sweeping and grading. He had a problem with the 450 and he is unable to find out why. Bobby would like to have it looked at. Randy stated that he can have his mechanic can look at. A motion was made by Francis and seconded by Steve and approved to have Randy's mechanic, Shawn Paiva, look at it.

Bobby talked about the signs on Saunders Hill Bridge. Per a letter from DOT (Nancy Mayville's office) dated 03/16/11, their bridge inspector indicated that Saunders Hill Bridge is missing the recommended posting signs. Bobby stated that currently there are postings noting that it is a "Narrow Bridge". Per the letter, they also state that width postings are not posted. The Administrative Assistant has already placed a call to DOT to clarify if both "Narrow Bridge" signs and Width posting are required. The AA will follow up with Bobby and the Board after speaking with DOT.

Bobby stated that Atwell Hill is done. Bobby said he spent the last 4 days up on Atwell Hill spreading gravel, although there is still mud. The Board members and those in attendance discussed the fact that this last spring has been the worst in many years in terms of the mud, ruts and so forth. Bobby expressed that the Highway Department is working hard to fix these issues. He stated that Frescoln Road has also had gravel spread and winged. Steve inquired about the use of Calcium chloride. Bobby stated that this is purchased for dust control, and although we have no problems with that currently, the department orders this ahead of time to be prepared for the upcoming dust issues. Steve inquired about sweeping. Bobby stated that the department will begin doing so next week. Randy asked about unposting the seasonal signs on roads. Bobby stated that although some signs could be removed as soon as next week, some will still remain posted for a bit longer.

The Board discussed the results of the inspection of Thayer Bridge regarding corrosion/rust. Per an email received from John Dopp of Dopp and Dopp on May 3, 2011, he has inspected the bridge and found that "it was a stain (discoloration) that was on the trusses not rust". He further stated that this discoloration can be wire brushed off as it is only on the top of the galvanizing and not on the steel. Mr. Dopp stated that he inspected the underside of the bridge as well and found the beams and stringers to be in excellent condition and that the galvanizing is doing its job of protecting the structural steel. The Board discussed the warranty. The Administrative Assistant contacted Voigt & Schweitzer (Columbus Galvanizing) regarding the warranty. Per an email from Terry Wolfe of Voigt & Schweitzer, he stated that the Town never returned their warranty receipt as required.

Chief Kay gave a Police Department status update. They are having some schedule challenges, as Spring is a busy time. Officer Pivrotto is still working on the burglary investigation work. They have met with the County office and 2 indictments are pending with more coming. Chief Kay stated that they

are beginning to receive both dog complaints and ATV complaints. Chief Kay stated that he has contacted the Fish and Game Department regarding the ATV issues. Steve stated that he has noticed some activity by his property, and Carol Freidrich said there has been activity by her home as well. Chief Kay also stated that he is in the process of getting a printed jacket for the Animal Control Officer. Steve suggested that he contact Patty Welch.

Chief Kay stated that there is funding available in his budget for administrative help, and is talking with Deb Vlk to assist with the back log of paperwork.

Selectmen discussed the Warren Wentworth Ambulance case. Steve read a notice from our legal department that the case is in settlement; the court has made an order and stayed the proceedings pending finalization of settlement. Ellie inquired about the settlement, and the Board stated that when the case is finalized, they will discuss it further.

Larry King discussed with the Board his concerns and issues which were raised during the April 27 meeting which was held at the Town Offices with Christopher Collins from Congressman Charles Bass' office. He stated that Precision Lumber belongs to an organization which seeks the enforcement of the Softwood Lumber Agreement which was established in 2006 between the US and Canada. He stated that Canada heavily subsidizes their lumber industry. Larry discussed his concerns regarding lumber trade laws which are unfair and/or not followed, creating unfair trading practices and the US lumber companies inability to compete with Canadian companies. The Board discussed supporting writing a letter. They asked if Larry would write a letter for their review, or offered that the Administrative Assistant could write a letter.

Donna King gave a status update regarding the hiring of a new Deputy Tax Collector. She stated that as previously discussed, because the law requires that the Deputy be a resident of the town, she has sworn in a Deputy in name only for the position, Daniel Stover, who is a resident of Wentworth. She is currently in the process of hiring someone to be her assistant.

Congressman Ray Burton was in attendance and addressed the Board and attendees. Mr. Burton passed out handbooks, titled *Your 2011 Grafton County New Hampshire Government*. He discussed with the Board the new corrections facility which is in progress with an anticipated completion date of May 2012. He invited the board to tour both the new and old facility.

Francis stated he would like more info about the Board that he mentioned that will form to discuss the use of the soon to be abandoned/empty corrections building.

Chief Kay inquired about dispatch services/fees. Mr. Burton referred to letter regarding the fees that have not been set up. He said that as it now sits, it is use/pay as you go. The fees will stay as they have. He also stated that Grafton County approved the budget today which it is up about 11-12% from last year. Fuel and health costs have contributed to the increase. Mr. Burton stated that a Budget Hearing will be held on May 18th at Grafton County .

Larry King thanked Ray Burton for all he has done for Precision Lumber. The Board also thanked him for coming.

Steve discussed our web host site which will soon be discontinued; the town will need to select a new one. The web master has suggested a few options, and the Board have agreed to go with GoDaddy to both host and register the website. There is approximately \$4.99/monthly fee and a registration fee of \$14.99.

Francis gave an update regarding Saunders Hill Bridge. He stated that he has spoke with Wesley Muzzey and Wesley is satisfied with the location with the gate. He is still unhappy with the guard rail; but the rail cannot be changed.

Randy updated those in attendance regarding the Graham case. There was a brief discussion regarding some of the history of the case. Randy stated that all parties have now been notified and the court has issued docket markings that the matter is now settled.

Selectmen reviewed Abatement requests. Cross Country has reviewed them and made recommendations. The board reviewed and has made the following decisions:

Nadeau, M/L 05-05-07 abatement request Denied
Winchester Realty (Dinner), M/L 08-11-08 abatement request Denied
Melanson, M/L 11-01-17 abatement request Denied

The Selectmen also reviewed and signed the following:

- Highway requisitions
- Meeting Minutes of April 19, 2011 (No Meeting was held April 26, 2011).
- Payroll & Vendor checks
- Offer to repurchase deeded Fletcher property M/L01-02-20
- Timber Tax for Palmer, M/L 05-08-06, OP# 10-475-02 & 10-475-20
- Intent to Cut for Carlisle, M/L 08-04-10 & Camp Pemi M/L 04-03-06
- Septic System Design for Clark M/L 11-07-30 & Desorbo M/L 13-03-31
- Disability application of resident

Ellie asked permission to allow both Francis and she a key to look in the "Doll House" building vault to check the records that are stored there. The Board agreed. The office will provide a key to Francis and/or Ellie to do so.

Steve asked if the Board would entertain a request to store documents from the Wentworth Cemetery Association in the Doll House safe. Steve stated that these are critical records regarding all 3 town cemeteries.

Francis requested that he be allowed to have the outdated Law books that the office no longer needs. The Board agreed that Francis may have them. Motioned by Randy seconded by Steve and approved. The Administrative Assistant inquired also about excess Town Reports. We currently have some years that have 30-60 extra copies. The Board does not want to destroy them and would like them to be kept and stored. Discussion regarding where they should be stored. Francis stated that he would be more than happy to store them at his house, as he already has numerous volumes of other years as well.

The Board discussed the recycling of aluminum and tin at the transfer station. They stated that although residents no longer have to sort recyclables, the attendants are pulling out all tin cans and aluminum and these items will be sent off site as they will generate income.

The Selectmen discussed a broken window at the old town hall. Ellie brought the damaged screen in. She stated that she noticed the window has been repaired, but she feels that there is no need to replace the storm window at this time.

Chief Kay brought to the Boards attention that heat in his office seems to be running and he is unable to shut it off. The thermostat shows that it is off, but it continues to run and is very hot in the office. The Board asked the Administrative Assistant to contact Dorchester Plumbing and Heating to come and look at the problem.

Ellie stated that there is a dog is running loose that she came in contact with on her property. Chief Kay said the owner was given a warning last week, and suggested that if the problem continues, to call dispatch, and the Animal Control Officer will come out.

Motion by Steve at 8:29 pm, seconded by Randy and approved to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. The Board discussed employee personnel issues, welfare applications and the hiring of a new employee. No decisions were made. Motion by Randy, seconded by Steve and approved to come out of the Non-Public meeting 8:55 pm.

Randy motioned, Francis seconded and approved to adjourn the meeting at 9:00 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____.

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of May 03, 2011 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Motion by Steve at 8:29 pm, seconded by Randy and approved to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. The Board discussed employee personnel issues, welfare applications, the hiring of a new employee. No decisions were made. Motion by Randy, seconded by Steve and approved to come out of the Non-Public meeting 8:55 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting May 10, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, George Morrill, Carol Friedrich, Al Crossman

Randy motioned to open the Meeting at 6:00 pm, seconded by Francis and approved.

Francis asked Chief Kay if he might have anyone in mind that would be able to volunteer time to do some yard work at the Town Offices; raking, trimming of shrubs, reseeding grass, edging the grass etc. Chief Kay stated he does not have anyone right now, and reminded the Board that due to their age, they are limited regarding some tools that they can use, such as trimmers.

Chief Kay presented the Humane Society Contract. He stated that there are no changes from years past. The board reviewed the contract. Francis motioned that Randy, as chairman, signs the contract on behalf of the Selectboard, seconded and approved.

Chief Kay stated that the department received a call yesterday regarding a trespass issue. They arrived and arrested a person that was inside. The property was not burglarizing.

Selectmen discussed with Chief Kay police department scheduling. He reported that the cruiser has had some maintenance done on it. He told the Board that the Animal control officer is up and running, and can now handle incoming calls. He also stated that the police department is still having heater issues in the office. Selectmen requested we call Dorchester Heating again.

Francis motioned for Randy to sign Saunders Hill Bridge, Payment Application #8, on behalf of the Board, seconded and approved.

Chief Kay asked the Board for feedback regarding how the town is doing with the new recycling program, Zero Sort. Selectmen agree that the residents are doing a good job of bringing in their recyclables, and we are starting to see the household garbage/compactor volume reduce, which is our goal. The Board stated that the residents as a whole seem very excited about the recycling program.

Francis discussed the request from Simon Thomson of Senator Kelly Ayotte's office to hold office hours here at the Town Offices on Tuesday, May 24, 2011 between the hours of 11:30 pm – 12:30 pm. Motion by Francis to accept, seconded by Randy and approved.

Randy motioned, seconded by Steve and approved to go into a Non-Public Meeting at 6:35 pm, per **RSA 91-A:3, II(b)** – Consideration of the hiring of a public employee. The Board discussed hiring of an employee. Randy motioned, seconded by Frances and approved by Steve to come out of the Non-Public meeting at 6:42 pm.

The Board discussion the replacement of windows at the old Town Hall. Francis suggested that we invite residents to come in and look at the work that needs to be done, and see what work the residents may be willing to offer their assistance in. The Board has decided to hold off on repairing the newly damaged screen and want to repair all windows at the same time.

Randy motioned, seconded by Steve and approved to go into a Non-Public Meeting at 6:30 pm per **RSA 91-A:3, II(b)** – Consideration of the hiring of a public employee. Selectmen discussed hiring of employee. Randy motioned, seconded by Francis and approved to come out of Non-Public Meeting at 6:40 pm.

Randy motioned, seconded by Francis and approved to accept Donna King's request to hire a Tax Clerk Assistant for her office, Darlene Oaks. Selectmen welcomed Darlene on board, and Darlene thanked the board for their time. Donna stated that Darlene will begin working later this week, on Thursday, May 12, 2011.

Randy motioned, seconded by Francis and approved to go into a Non-Public Meeting at 6:45 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Steve motioned, seconded by Randy and approved to come out of the Non-Public Meeting at 7:00 pm.

Francis motioned, seconded by Randy and approved to seal the minutes of the meeting.

Francis stated that the Board has decided to move forward this year on the Evans Bridge project under Dubois & King. The Dufour Bridge is scheduled for repair in 2012 and will move forward under the direction of Holden Engineering Services.

The Selectmen noted they signed and reviewed 5 letters of Notice to vacate. These properties are Town Owned Properties.

The Selectmen also reviewed and signed the following:

- Highway Requisitions and Weekly Safety Inspection Report
- Meeting Minutes and Non-Public Minutes of May 3, 2011
- Vouchers/Vendor payments
- Septic Design for Branco M/L 02-04-03
- Intent to cut Sanborn M/L 04-02-08
- Report of Cut, Cersosimo M/L 04-03-05
- Excavate/driveway permit for Booth on Cape Moonshine Rd

Doll house discussion. Francis and Ellie went to the Dollhouse to look for Matthew's collection of documents for the Historical Society. The documents were located, and Francis has requested that a member of the board, other than himself, not associated with historical society, observe the transfer of these documents from the Doll house to the Historical Society building. Steve stated that he will do this.

Al Crossman discussed M/L 08-02-05 , located at 33 NH Rte 25A. He inquired about the assessed value, as this property is for sale, but believes the assessed value listed of \$152,800 is very high, as he stated that the house is falling apart and will most likely need to be demolished. Selectmen stated that

the prior value will not affect this year's taxes, but may be reassessed, and an abatement would be the correct process. They stated that the office will ask our Assessor's to review this property.

Selectmen would also like Cross Country to review Swain Brook Campground, there was a fire on the property last December.

Steve stated that he will review the information that Larry King provided regarding the Softwood Lumber Agreement with Canada and draft a letter.

Steve motioned, seconded by Randy and approved to adjourn the meeting at 7:35 pm

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____.

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of May 10, 2011 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Donna King and Darlene Oaks

Randy motioned, seconded by Steve and approved to go into a Non-Public Meeting at 6:30 pm per **RSA 91-A:3, II(b)** – Consideration of the hiring of a public employee. Selectmen discussed hiring of employee. Randy motioned, seconded by Francis and approved to come out of Non-Public Meeting at 6:40 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting May 17, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Carol Friedrich, Richard Slocum, Randy Comsteller, Jeff Ames, Randy Rugar, Carol, John & Janice Thompson , Palmer Koelb, Eugene Garrett Jr, Helen and John Downing, Donna King, Frank Karcher, Duane Brown, Richard Gowen, Favor Jenkins, Si Allen, Kim & Tim Minear

Randy motioned to open the Meeting at 6:05 pm, seconded by Francis and approved.

Chief Kay gave a brief department status update. Francis asked if the Chief has anyone that might be able to do some community service work, and Chief Kay stated not at this time, and reminded the Board that these community service workers are limited in types of work that might be allowed.

Carol mentioned the Town's website regarding the animal control Regulations and Penalties. She is unable to locate any RSA's referring to these penalties, and questioned when they were adopted. Chief Kay stated and read aloud that the Penalties and Regulations are related to RSA 466, and were adopted by the vote of the Town in 3/96.

Selectmen reviewed and signed the Payroll and vendor checks.

Francis shared with the audience that Larry King attended office hours for Congressmen Charles Bass' office, which were held at the Town offices on April 27. Larry spoke with Christopher Collins of Charles Bass' office and discussed the Softwood Lumber Agreement. Francis stated that he had requested that Larry speak with the board. Steve stated he is in the process of writing a draft and has contacted the Office of Commerce to get background additional information.

Francis informed the audience that Senator Kelly Ayotte will hold office hours here at the Town Office on May 24, 2011 from 11:30 to 12:30, and he encouraged those interested to attend.

Francis read a letter the Town received from Cross Country Appraisal Group dated May 9, 2011.

Steve noted that the Town received a Thank you note from HE Bergeron Engineers. Francis stated that the town has selected Dubois & King for the Evans Bridge Project and Holden Engineering for the Dufour Bridge Project.

Several people in attendance asked the Board about the status of the Transfer Station, and inquired as to Eugene Garrett's employment status. Selectmen allowed questions and comments from the floor, but made no responses and told the audience that they are unable to discuss personnel issues in public.

Selectmen allowed one more question/comment from the floor regarding the Transfer Station and Eugene Garrett's employment status. The Selectmen once again declined to respond in any way to any related questions citing the fact that they were unable to speak about personnel issues in public.

Francis motioned, Randy seconded and approved to end any further conversation related to the Transfer Station for the duration of the meeting.

Next on the agenda, Favor Jenkins, representing the American Legion discussed the race track. He stated that the Legion currently has a potential buyer of the track and land, not including the land and building that the small building is on in which they hold activities. He stated that the property is currently subdivided into 3 parcels. Favor introduced Richard Gowen, a realtor that will be handling the process. Francis stated the Board will assist in any way they can. Mr. Gowen asked if the Board has any legal objections to the track once again being open. Francis said he would encourage the same racing hours. Fire Chief, Jeff Ames mentioned the By-laws, inspections, permit of assembly etc and stated that they must have the Police Dept, Fire Dept and ambulance in attendance at races. Chief Kay stated that this support does not need to be hired from the Town of Wentworth and that a minimum of 2 officers are required. He stated that he cannot guarantee that the various departments will be available, but it was agreed by all that they will work together to coordinate schedules as best they can.

Francis stated that the office will try to locate a copy of the race track by-laws for them.

John Downing asked if the by-laws addressed the noise and dust levels. Selectmen stated that they believe it does address time limits, but there is no measurable "noise level" included that they are aware of.

Carol Friedrich discussed zero sort. Carol inquired about residents being able to place their own recyclables directly into the zero sort containers. The Selectmen stated that currently, due to the stairs that are needed to climb to dispose of recyclables, that the Selectmen prefer that residents not climb the stairs for the purposes of safety. Francis also reminded the audience that the Town is going through a learning curve on what is and what is not recyclable, and the attendants are on hand to help educate residents as we become more familiar with the process.

Eugene Garrett asked the Selectmen about mowing for the Town. The Board stated that he can mow for the Parks and Rec Department.

Carol inquired about transfer station attendant's certification. The Board informed the audience that right now, because the Department of Environmental Services is not providing classes, that attendants must take classes on their own, and a list of some suggestions was given by the state. The state will issue the certification after an acceptable class has been taken.

Tim Minear inquired about the ambulance lawsuit. Francis and Steve stated there has been a tentative settlement, but not yet finalized, and they would discuss the outcome with the town when it is finalized.

Carol Friedrich reminded the Board that the signs at the parks, still state that they are for residents use only, and as they are now open to the public as well, these signs need to be updated. Steve stated that he will do so.

Carol inquired about the notices to vacate. She stated it was her understanding that notices have been sent to previous owners that remain on Town properties. A brief discussion followed regarding taxes, Liening, deeding and welfare assistance.

The Selectmen also reviewed and/or signed the following:

- Highway Requisitions
- Meeting Minutes and Non-Public Minutes of May 10, 2011
- Septic Design approval from the state for Downing, M/L 05-01-22 & Clark, M/L 11-07-30
- Letter from Barnard re: Branco, new construction M/L 02-04-03

Motion by Steve, seconded by Randy and approved to adjourn the meeting at 8:10 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting May 24, 2011

Present: Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Bobby Cass

Randy motioned to open the Meeting at 6:00 pm, seconded by Francis and approved.

Bobby Cass presented the Selectmen with 3 quotes for truck replacement from SG Reed Truck Services, Liberty International TRKS of NH and Clark's Truck Center. Bobby stated that the 3 trucks which he has spec'd out are heavier than our previous truck which we bought 11 years ago. The selectmen stated they will review the information.

Bobby also presented an estimate of repair services from Grappone Ford in Concord for the 04 Ford 450. 6 of the 8 injectors need to be replaced, although they suggest doing all 8. The Selectmen will review and let Bobby know later this week.

Bobby stated the backhoe is having some problems. It was still under the warranty period, and parts have been ordered. John Deere will come to do the repair when the parts arrive.

Randy discussed road concerns with Bobby regarding potholes on East Side Road, Buffalo and South Wentworth. Bobby said they will address the problems as soon as possible, after the equipment is repaired.

Randy also mentioned some trees that are hanging over by Tatham's bridge. Bobby said they can push them down, or hire to have a tree cutting company come in. Randy requested that Bobby call and get a couple of quotes. Randy also asked Bobby to call the NH Ele Co-op as well.

Chief Kay gave status update. He stated that his community service workers are continuing to do roadside cleaning. Chief Kay stated that the Dog Officer was called out today for an animal issue. He also stated that they are scheduled for a grand jury trial. Officer Pivrotto continues to work on the burglary and assault cases.

Chief Kay has spoken with a town resident who is interested in possibly entering the part time police academy to become certified to support the town.

Chief Kay discussed an email he sent to the Selectmen regarding the 2011 NH Telecommunications Summit in Manchester that he attended. He stated that it is his understanding that in regards to Wentworth's lack of internet in some areas, the only solution would be to bring in a small internet service provider. He stated that he reached out to several companies to find out if they have any interest in covering various areas of the town, such as the south end of Wentworth. He asked FairPoint if Wentworth was even on their radar for this service at any time in the future. No answer was given. Chief Kay said in conclusion, he believes the only way Wentworth is going to get internet is through cell service. He encouraged the Board of Selectmen to consider ways in which to encourage cell coverage in Wentworth.

The Administrative Assistant will meet with Ellie tomorrow afternoon at the Doll house to help in moving documents/items that belong to the Historical Society.

Simon Thomson, Special Assistant for Casework & Projects from Senator Kelly Ayotte's office held office hours here today from 11:30 -12:30. Francis attended and gave a brief summary. He said that Larry King also attended the office hours and discussed with Simon his concerns regarding the enforcement of the Softwood Lumber Agreement between the United States and Canada. Simon encouraged him to write to the appropriate offices in government to encourage support. Francis asked Simon what percentage of New Hampshire is employed in government related occupations. Francis said he felt it was about 70% while Simon felt the figure to be closer to 40%. He will look into it and let Francis know.

The Selectmen authorized Randy Rugar to work at transfer station with Randy Morrison this Friday to work on cleaning up the electronics.

Randy motioned to go into a Non-Public meeting per **RSA 91-A:3, II(e)** – Discussion of pending or threatened (in writing) litigation against the Town or Town Officials, Board Members or employees at 7:25 pm seconded by Francis and approved. Francis motioned to go forward with option one, seconded by Randy and approved. Francis motioned to come out of the Non-Public meeting, seconded by Randy and approved at 7:29 pm

Francis motioned to seal the minutes of the Non-Public meeting, seconded by Randy and approved.

Chief Kay stated that there is still a heat/thermostat problem in his office. He explained that the temperatures in the office are still very warm, and they have begun to use an air conditioner.

The Selectmen reviewed and/or signed the following:

- Highway Requisitions
- Vendor checks
- Meeting Minutes and Non-Public Minutes of May 17, 2011
- Applications for Current Use, Cilley M/L 04-02-27, Comsteller M/L 05-01-23 & 05-03-03
- Abatement Application, Brown M/L 13-05-08B
- Intent to cut for King, M/L 05-07-08 & Santom, M/L 08-13-12
- Certificate of Final Completion of the Saunders Hill Bridge Project

Selectmen also reviewed and signed the 2011 1st half Tax Warrant.

The Administrative Assistant requested to attend Welfare Workshop on Thursday, June 16, 2011. The Selectmen approved the request. The office will be closed this day.

Motion by Randy, seconded by Francis and approved to adjourn the meeting at 7:50 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting May 31, 2011

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Susan Moulton, Donna King and Peter Holden

Randy motioned to open the Meeting at 6:00 pm, seconded by Francis and approved.

Francis read an email from Chief Kay reminding people to be diligent in locking doors when using the Town Offices.

Steve asked if the finish work is completed on the Highway Department garage addition. Randy stated that he believes so.

Chief Kay and Selectmen discussed ATV usage, permissions, regulations etc.

The Board reviewed a letter of request dated 05/31/11 from the Wentworth Cemeteries Association Inc. The Association requested permission to store their archived documents and historical items at the Doll House (the old Wentworth Post Office/Historical Society building) on the common for preservation and accessibility by those parties that may need access to them. Francis motioned, seconded by Randy and approved. No key will be given out, as the key will be available at the Town Offices.

Selectmen reviewed and signed letters written by the Board addressed to Senator Ayotte, Congressman Guinta, Congressman Bass, and Senator Shaheen which address concerns raised by Larry King regarding the Softwood Lumber Agreement. ("SLA"). The letters request and urge the Representatives to support the enforcement of the Agreement. Upon Larry's input and approval, these letters will be sent out.

Chief Kay gave a status update. The department had a busy weekend as there were 3 motor vehicle accidents during holiday weekend. Also, another burglary was reported last week. Per Chief Kay, it appears it happened some time ago. The Chief stated that the Cruiser is having some issues, which they will try to resolve on their own before taking it into the shop. He stated there are also some paint issues they will talk with Grappone about. He noted that per the AA, we have had someone review the heater issues in the Police Department's office. Although the problems were not present when the serviceman was here, we will let him know if they arise again.

Steve mentioned to the Board that Flags had not been place out at the cemeteries for Memorial Day. He was able to place a few older ones out that he had, but would like to contact the Legion to see why they Legion did not put them out as they usually do.

Steve requested a non-public meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the

body or agency itself, unless such person requests an open meeting, be held following Peter Holden's presentation.

Steve shared with the Board that Park signs are in the process of being updated to reflect that they are no longer open to residents only.

The Administrative Assistant informed the Board that the Wentworth school called regarding Poison Ivy which surrounds the scoreboard at Hamilton Field ballpark. Ellie stated she has treated Poison Ivy at the old Town Hall, in the past, and still has the product. Ellie offered to spray the Ivy at the ballpark.

Francis stated that the Highway Truck has been repaired, and he returned the used injectors back to the shop in Concord. The town will be reimbursed for the core fee for these parts.

Peter Holden was in attendance and thanked the Board for Holden Engineering's opportunity to serve the Town in the Dufour Bridge Rehabilitation project. He brought a report, Qualifications for Professional Engineering services which he reviewed with the Board. Mr. Holden discussed taking a sample of the existing concrete, exploring decking options, guard rails, options for temporary access to the other side during construction and checking the current abutments. The Board discussed the time frames of events. Peter stated that the Engineering Study could begin this summer, with a submittal of the scope of fees and preliminary plans in late summer. Construction would take place in 2012. Peter stated he will begin to prepare a proposal. He will first check abutments, decking styles.

Randy Morrison stated that he and Randy Rugar worked last week and the electronics are cleaned up and ready for pickup. Chief Kay asked about any oil that is at the Transfer Station. Randy stated it will be removed.

Susan Moulton was in attendance and requested to speak with the Board. Ellie Murray was also in attendance. The Board asked if she would like a Non-public Meeting, and she stated that it was ok for Ellie to remain in attendance. The Board then motioned by Steve, seconded by Randy to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 6:55 pm. Selectmen discussed financial matters. Francis motioned to come out of the non-public session at 7:10 pm, seconded by Randy and approved.

Steve motioned, seconded by Randy and approved to go into a Non-Public Meeting at 7:11 pm per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Selectmen reviewed and discussed a performance evaluation. Motioned by Randy seconded by Steve and approved to come out of the non-public session at 7:15 pm.

Steve motioned, seconded by Randy and approved to go into a Non-Public Meeting at 7:17 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed town owned properties. Motioned by Randy, seconded by Steve and approved to come out of the non-public session at 7:29 pm.

The Selectmen reviewed and/or signed the following:

- Highway Requisitions
- Payroll and Vendor checks
- Meeting Minutes of May 24, 2011 and Non-Public (sealed) Minutes of May 24, 2011
- Report of Cut for Fraser, M/L 12-01-15
- Letter to Brown, M/L 13-05-08B

Motion by Francis, seconded by Randy and approved to adjourn the meeting at 7:30 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____.

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of May 31, 2011 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Susan Moulton, Ellie Murray

Susan Moulton was in attendance and requested to speak with the Board. Ellie Murray was also in attendance. The Board asked if she would like a Non-public Meeting, and she stated that it was ok for Ellie to remain in attendance. The Board then motioned by Steve, seconded by Randy to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 6:55 pm. Selectmen discussed financial matters. Francis motioned to come out of the non-public session at 7:10 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of May 31, 2011 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned, seconded by Randy and approved to go into a Non-Public Meeting at 7:11 pm per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Selectmen reviewed and discussed a 90 day Highway Department employee performance evaluation. Motioned by Randy seconded by Steve and approved to come out of the non-public session at 7:15 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (3) of May 31, 2011 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned, seconded by Randy and approved to go into a Non-Public at 7:17 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 6:55 pm. Selectmen discussed town owned property. Motioned by Randy, seconded by Steve and approved to come out of the non-public session at 7:29 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____