

**TOWN OF WENTWORTH  
PLANNING BOARD**

Minutes January 5, 2015

Board Members Present: Francis Muzzey-Chairman, Palmer Koelb, Terry DeCotis, Stephen Davis-Selectmen Ex-Ofcio

Alternate Board Members Present: Craig Pasco

Board Members Absent: Eugene Page, Ellie Murray

Alternate Board Members Absent: John Vlk

Guests Present: Deborah Vlk Secretary, Jeff McIntyre-recording the meeting.

Meeting called to order at 6:00PM by Francis Muzzey.

Francis Muzzey asked Craig Pasco to step in as alternate for the meeting to meet the 5 member quorum. Craig accepted.

Francis Muzzey asked if all present had read the minutes of December 1st. Francis made a motion to accept the minutes as read with a change to eliminate Kevin French off of minutes as he was not present at the meeting, so moved by Terry DeCotis, seconded by Palmer Koelb.

Francis Muzzey read a letter of resignation from the Planning Board from Brian Dubois. Steve Davis made a motion to accept the letter of resignation, seconded by Terry DeCotis.

Francis Muzzey asked Board members present, that if there were no agenda items to be discussed in upcoming meetings, would the members entertain the idea of canceling the meetings in the future. Discussion followed, with Francis Muzzey making a motion to have Deb Vlk notify members of Planning Board cancellation, so moved by Palmer Koelb, seconded by Terry DeCotis

Francis asked Deb Vlk that the Planning Board Members be listed in the Town Report. Some discussion followed on which board members were up for election in March. It was suggested to ask George Morrill, Town Clerk to clear up this issue and it will be presented at the Selectmen's Meeting tomorrow night.

Francis motioned to adjourn the meeting at 6:20PM, so moved by Terry DeCotis and seconded by Palmer Koelb.

Respectfully submitted,

Deborah Vlk, Secretary

Dates to remember:

Date of the next meeting: February 2, 2015

Last Plan Submission Date: February 19, 2015

Final Public Hearing Date Notice: February 13, 2015

**TOWN OF WENTWORTH  
PLANNING BOARD**

Minutes February 2, 2015

As there were agenda items, the meeting for February 2<sup>nd</sup>, was cancelled.

**TOWN OF WENTWORTH  
PLANNING BOARD**

Minutes March 2, 2015

Board Members Present: Francis Muzzey-Chairman, Palmer Koelb, Terry DeCotis, Ellie Murray, Stephen Davis-  
Selectmen Ex-Ofcio

Alternate Board Members Present: Craig Pasco

Board Members Absent: Eugene Page

Guests Present: Deborah Vlk Secretary

Meeting called to order at 6:02PM by Francis Muzzey.

Francis Muzzey asked Craig Pasco to step in as alternate for the meeting to meet the 5 member quorum. Craig accepted.

Francis Muzzey asked if all present had read the minutes of January 5<sup>th</sup>. Francis made a motion to accept the minutes as read with a change in Board Members Absent to include Ellie Murray on the January 5<sup>th</sup> minutes. So moved by Terry, seconded by Palmer.

Francis read an agenda item to the Board on regards to the Bixby Sub-division approved in August 2014. Issue with Avitar, our assessing vendor, in regards to an existing lien and if the Board required owners to have taxes paid before submitting sub-division. There is no By-Law within the Planning Board regulations requiring this before a sub-division submission. Steve made a motion to submit this to the Select Board for further investigation. Seconded by Francis.

Deb Vlk mentioned that the 2 books ordered on the NH Planning and Land Use Regulations were in.

Francis motioned to adjourn the meeting at 6:20PM, so moved by Terry DeCotis and seconded by Palmer Koelb.

Respectfully submitted,

Deborah Vlk, Secretary

**TOWN OF WENTWORTH**

**PLANNING BOARD**

**Minutes 4/6/15**

**Members Present:** Chairman Francis Muzzey, Ellie Murraray, Quentin Mack, Eugene Page, George Morrill, Martha Morrill & Ex Officio ~~Chris Bassingwaite~~ *Pete Santom*

**Members Absent:** None

**Alternates Present:** ~~Pete Santom~~ *CRAIG PASCO*

**Alternates Absent:** Palmer Koelb

A meeting could not be Called to order as there were insufficient members that had been sworn in.

There not being a quorum no business was transacted.

Respectfully submitted



Quentin P Mack

Acting for the Secretary of the Board

**DATES TO REMEMBER:**

**NEXT MEETING IS : May 4, 2015**

**NUMBER OF DAYS TO THE NEXT MEETING: 27**

**LAST PLAN SUBMISSION DATE: 4/18/15**

**FINAL PUBLIC HEARING DATE NOTICE: 4/23/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 5/4/2015**

**Members present:** Chairman Francis Muzzey, Quentin Mack, Eugene Page, Ellie Murray, Pete Santom ExOfficio

**Members absent:** George Morrill, Martha Morrill

**Alternates Present:** Craig Pasco

**Alternates absent:** Palmer Koelb

Meeting called to order at 6:07 PM by Francis. First order of business was to appoint officers for the year. Ellie nominated and Eugene seconded that Francis remain Chair. Vote was unanimous. Quentin said that George Morrill had agreed to be secretary and nominated him. Ellie seconded and the vote was unanimous.

There was then a discussion if there should be minutes for meetings were a quorum was not present. It was agreed that there should be so that the record would document that a meeting was attempted. The minutes for April were thus approved.

Steve Welsh and Chris Bassingthwaite were both “no shows”. Francis said Chris should be added to the agenda for June. The Formal Hearing for the Mack Subdivision will also be on the June agenda.

No other business was transacted.

Meeting was adjourned at 6:21 PM.

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Respectfully submitted,

Quentin P Mack  
Acting Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS June 1, 2015 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 27**

**LAST PLAN SUBMISSION DATE: 5/15/15**

**FINAL PUBLIC HEARING DATER NOTICE: 5/22/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 6/1/2015**

**Members present:** Chairman Francis Muzzey, Quentin Mack, Eugene Page, Ellie Murray, George Morrill, Martha Morrill

**Members absent:** Pete Stanton ExOfficio

**Alternates Present:**

**Alternates absent:** Palmer Koelb, Craig Pasco

**Guests Present:** **Kay Bailey, Rick Bailey, Chris Bassenwaite**

Meeting called to order at 6:00 PM by Francis.

The minutes for March and April were approved.

Quentin Mack made a motion to rescind a previously approved policy to cancel a meeting if there was no business scheduled, seconded by Ellie Murray. There are items that do not require prior notice. Motion Passed.

Chris Bassenwaite presented a conceptual discussion of a proposed lot line adjustment. There was a general discussion of the basic proposed change. Chris was given the general requirements of the Board, as set forth in the Planning Board Regulations.

Quentin Mack presented the maps and mylars for his Minor Subdivision M/L 08-02-07. Ellie Murray made a motion to accept as presented, seconded by Martha Morrill. Mylars and maps were signed by the board.

Meeting was adjourned at 7:20 PM.

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Respectfully submitted,

George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS July 6, 2015 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 35**

**LAST PLAN SUBMISSION DATE: 6/19/15**

**FINAL PUBLIC HEARING DATE NOTICE: 5/26/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 7/6/2015**

**Members present:** Chairman Francis Muzzey, Eugene Page, Ellie Murray, George Morrill,

**Members absent:** Pete Santom ExOfficio, Quentin Mack, Martha Morrill

**Alternates Present:**

**Alternates absent:** Palmer Koelb, Craig Pasco

**Guests Present None**

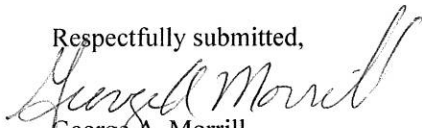
Meeting called to order at 6:05 PM by Francis.

The minutes for June were approved.

No business to conduct.

Meeting was adjourned at 6:20 PM.

Respectfully submitted,



George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS August 3, 2015 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 29**

**LAST PLAN SUBMISSION DATE: 7/17/15**

**FINAL PUBLIC HEARING DATE NOTICE: 7/24/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 8/3/2015**

**Members present:** Chairman Francis Muzzey, Eugene Page, Ellie Murray, George Morrill,  
Pete Santom ExOfficio, Quentin Mack, Martha Morrill

**Alternates Present:** Craig Pasco

**Alternates absent:** Palmer Koelb

**Guests Present :** Denise Pasco, Wayne Decotis, Terry Decotis, Gary Fowler, Glen Hinckley,  
Tom Hahn - FENCO

Meeting called to order at 6:01 PM

Motion to open Ellie Murray, second Quentin Mack. Motion passed.

The minutes for July were approved with the correction of Pete Santom's name.

Meeting was adjourned at 6:20 PM.

6:15 Application for a minor subdivision, Creta M. Brown Revocable Trust. Map 8-11-19

Fee received \$235.00

\$35.00 application fee

25 abutters \$8.00 each - \$200.00

Requested Waivers:

Allow map scale of 1"=200'

Motion to accept waiver; Quentin Mack, second Martha Morrill - Motion Passed voice vote

Waive requirement of full perimeter survey

Motion to deny waiver of full perimeter survey; Quentin Mack, second Francis Muzzey

Voice vote Yes 5 – No 1. Waiver request denied

Contour Map (5 foot intervals)

Motion to accept subject to seeing the 5acre piece which has been completed; Quentin Mack, second Martha Morrill – Motion Passed

Sewage disposal Requirement

Motion to deny waiver for sewage disposal requirement; Quentin Mack, Eugene Page

Motion passed voice vote – Waiver denied.

Require opinion by Licensed Subsurface Designer that a suitable site for a subsurface disposal system exists on the property.

Motion to Accept Application with waivers; Ellie Murray, second Martha Morrill

Motion passed - Application Accepted

Motion to enter hearing process; Pete Santom, second Ellie Murray Motion Passed



Motion to Adjourn hearing until September 14, 2015 at 6:15 PM; Quentin Mack, second Martha Morrill  
Motion Passed

List of requested items to satisfy denied waivers

Full survey of full perimeter with monuments (article 7.2)

Add 5 foot contour interval of 5 acre portion that has been completed Lot 2

Opinion of a New Hampshire Licensed Subsurface Designer stating there exists a suitable site for a sewage disposal system on Lot 2

Motion to Adjourn the Meeting; Quentin Mack, second Martha Morrill  
Meeting Adjourned 7:15 PM

Respectfully submitted,

  
George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS: September 14, 2015 at 6:00 PM (Labor Day is first Monday)**

**NUMBER OF DAYS TO NEXT MEETING: 35**

**LAST PLAN SUBMISSION DATE: 8/21/15**

**FINAL PUBLIC HEARING DATE NOTICE: 8/28/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 9/14/2015**

**Members present:** Chairman Francis Muzzey, Ellie Murray, George Morrill,  
Quentin Mack

**Members Absent:** Martha Morrill, Eugene Page, Pete Santom ExOfficio,

**Alternates Present:**

**Alternates absent:** Palmer Koelb, Craig Pasco

**Guests Present:** Wayne Decotis, Glen Hinckley, Chris Bassingthwaite

Meeting called to order at 6:01 PM

Motion to open Ellie Murray, second Quentin Mack

The minutes for August were approved with the correction of September Meeting date

Propose recommendation to the Selectmen to review any State ordinance concerning "Jake" brakes on large trucks. If there is none, consider a town ordinance prohibiting there use within the town.

Quentin Mack

Second Ellie Murray

Unanimous approval

6:15 PM: continuation of hearing for a minor subdivision, Creta M. Brown Revocable Trust. Map 8-11-19

Fenco representing the trust asked in writing for a postponement of the hearing until the October meeting.

6:20 PM : Motion to Adjourn hearing until October 5, 2015 at 6:15 PM; Quentin Mack, second Ellie Murray

6:40PM: Application for a Lot Line Adjustment (2015-3) by Chris and Keri Bassingthwaite represented by surveyor Sabourn & Tower Surveying and Septic Design PLLC is proposing to make a boundary line adjustment between lots 10-5-3 & 12-1-4B.

Application accepted as complete per Planning Board Requirements

6:45 PM: hearing opened for above application.

Application approved by unanimous vote. Mylars and maps were signed.

Meeting was adjourned at 6:52 PM.

Respectfully submitted,



George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS: October 5, 2015 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 21**

**LAST PLAN SUBMISSION DATE: 9/18/15**

**FINAL PUBLIC HEARING DATE NOTICE: 9/23/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 10/5/2015**

**Members present:** Chairman Francis Muzzey, George Morrill, Martha Morrill,  
Craig Pasco

**Members Absent:** Ellie Murray, Eugene Page, Pete Santom ExOfficio, Quentin Mack

**Alternates Present:**

**Alternates absent:** Palmer Koelb,

**Guests Present:**

Meeting called to order at 6:19 PM

Motion to open Martha Morrill, second Craig Pasco

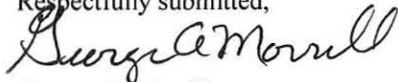
6:22 PM: continuation of hearing for a minor subdivision, Creta M. Brown Revocable Trust. Map 8-11-19

Fenco representing the trust asked in writing for a postponement of the hearing until the November meeting.

6:22 PM : Motion to Adjourn hearing until November 2nd at 6:15 PM

Meeting was adjourned at 6:28 PM.

Respectfully submitted,



George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS: November 2, 2015 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 27**

**LAST PLAN SUBMISSION DATE: 10/16/15**

**FINAL PUBLIC HEARING DATE NOTICE: 10/23/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 11/2/2015**

**Members present:** Chairman Francis Muzzey, George Morrill, Quentin Mack, Eugene Page

**Members Absent:** Ellie Murray, Pete Santom ExOfficio, Martha Morrill

**Alternates Present:**

**Alternates absent:** Palmer Koelb, Craig Pasco

**Guests Present:**

Meeting called to order at 6:00 PM

Motion to open Quentin Mack, second Eugene Page

The minutes for September and October were approved. Motion to approve Quentin Mack, 2<sup>nd</sup> Eugene Page

Francis Muzzey note error in the August minutes. Delete line stating the meeting was adjourned at 6:20. Motion to approve change; Eugene Page, 2nd Quentin Mack.

6:17PM: continuation of hearing for a minor subdivision, Creta M. Brown Revocable Trust. Map 8-11-19

Fenco representing the trust asked in writing for a postponement of the hearing until the December meeting.

6:19 Motion to Adjourn hearing until December 2nd at 6:10 PM

Meeting was adjourned at 6:21 PM.

Respectfully submitted,

  
George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS: December 7, 2015 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 29**

**LAST PLAN SUBMISSION DATE: 11/20/15**

**FINAL PUBLIC HEARING DATE NOTICE: 11/27/15**

**TOWN OF WENTWORTH  
PLANNING BOARD  
Minutes 12/7/2015**

**Members present:** Chairman Francis Muzzey, George Morrill, Quentin Mack, Eugene Page, Ellie Murray, Martha Morrill

**Members Absent:** Pete Santom ExOfficio

**Alternates Absent:**

**Alternates Present:** Palmer Koelb, Craig Pasco

**Guests Present:** Glen Hinkley, Wayne Decotis, Jom Hahn, Jayne Bixby, Sarah Ligsay, Jerry, Bixby

Meeting called to order at 6:02 PM

Motion to open Quentin Mack, second Eugene Page

The minutes for November, amended to correct date of the December meeting, were approved.

Motion to approve Quentin Mack,

2<sup>nd</sup> Ellie Murray

6:19 PM: continuation of hearing for a minor subdivision, Creta M. Brown Revocable Trust. Map 8-11-19

Tom Hahn, representing the trust presented modified copy of the site plan.

Items requested at the August 3, 2015 planning board meeting were reviewed and approved by the planning board members.

Items as follow:

Full survey of the property with monuments placed at strategic points

5 foot contour of 5 acre portion of Lot 2

Opinion of a new Hampshire Licensed Subsurface Designer stating there exists a suitable site for a sewage disposal system on Lot 2

The application was accepted by voice vote of the board members,

The public hearing was opened. There were no objections the plan as submitted,

Motion to accept the plan Ellie Murray, Second Eugene Page.

The plan # 2015-3 was accepted and copies of the plan signed by the chairman and secretary.

Francis noted that the \$51.00 filing fee is due. The fee was received from Sarah Ligsay.

Meeting was adjourned at 6:29 PM.

Respectfully submitted,



George A. Morrill  
Secretary for the Board

**DATES TO REMEMBER:**

**DATE OF NEXT MEETING IS: January 4, 2016 at 6:00 PM**

**NUMBER OF DAYS TO NEXT MEETING: 28**

**LAST PLAN SUBMISSION DATE: 12/18/15**

**FINAL PUBLIC HEARING DATE NOTICE: 12/25/16**