

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting December 03, 2013

Present: Steve Davis, Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Palmer Koelb, Craig Pasco, Ellie Murray, Paul Ducharme, Jeff Ames, George Morrill and Kenyon Karl (recording the meeting)

Randy motioned to open the meeting at 6:00 pm, seconded by Francis and approved.

Steve asked George about the tax extensions that were granted to some property owners last Spring, whose properties were due to be taken by the Town. George stated the Town offered an extension to 4 property owners, and of the 4, 3 paid in full, and the 4th did not. The Town took deed of that property. Steve asked who the property owner was that we took deed of, and George stated that it was the Craverio property.

Randy stated that there was no meeting last week, and the Board signed an Intent to Cut for Noel King.

John Emery gave the Board a status update. He stated that the check engine light came on on the new F550 truck and Meredith Ford is looking at. The issue is in the heater located in the diesel exhaust fluid tank, and the truck is under warranty. John said that Walt's Marine called and said the lettering is done for the new truck. Walt's Marine donated the lettering. John stated the department continues to maintain and clean the trucks. He called HP Fairfield about the sander, they are custom building the sander for the truck, and should be available mid-January. John also spoke of the chain in the sander, which was in installed backwards, they have fixed it. He had to take the 2001 international to Claremont today, engine issues, it is not climbing hills, might be the turbo not working. He is awaiting the diagnosis from the shop. If it is the turbo, the cost could range from a few hundred dollars to a few thousand dollars. John stated the truck has many issues, and is very tired. In regards to the roads; they continue to cold patch. The John Deere backhoe had a flat tire again today. The rear tires are new, the front tire is the one going flat. John discussed the road temperature gauge and explained how a road surface temperature works and the benefits of using one. He stated the State uses them. Steve asked about the cost. John stated \$670.00 total. Steve spoke about putting it on the Warrant for next year. John discussed the purchase of a cordless drill. Steve stated that it has already been approved. Francis offered to purchase it and then be reimbursed.

John asked the Board if they wants figures for gravel and sand for drafting budget figures; the Board said yes.

The Board discussed the January 21st Special Election. Steve stated the school is discussing the date, and wants me to look into having it at the Town Offices. The Board requested I speak with Supervisors of the Checklist, George Morrill, and the Moderator. Steve said they must have the decision by the 16th. Steve motioned to hold the Special Election for Ray Burton at the Town Offices, seconded by Francis, and Randy and approved pending the input of the Town Clerk and Moderator.

Steve motioned to approve Deb Koelb's Event Application request. The Board approved, signed and waived the fee.

The Board discussed the Dufour Bridge project. Steve stated it looks good. Steve also said Evans Bridge looks good.

Randy noted that we have received a letter from the State regarding the closure of the bridge at the Town common. They have relocated the concrete barriers to block access.

Steve stated that the Board has made a decision to hire Darlene Oaks to support the Administrative Assistant. The board discussed pay rates. The Board stated the position to be filled until Town Meeting.

Jeff Ames was in attendance. He discussed with the Board the need to have our Emergency Operations plan updated. He stated that we have recently updated our Hazardous Mitigation Plan, and our EO plan also needs updating. He stated the EOP will be more detailed than the HMP, and will come through FEMA. It is a grant that the town applies for, as we did with the HMP, and the time spent by residents, the Board, departments etc., that participate are reimbursed/given credit for time participation. Steve asked if Jeff finds value in this. Jeff said yes, for example the hurricane, (Irene), because we participated, FEMA helped with funds. Steve motioned to sign the agreement, seconded by Randy and approved. Randy signed on behalf of the Board.

Jeff asked the Board to review the 2014 Forest Fire Warden/Deputy Reappointment Forms. Warden: Jeff Ames. Deputy Warden's: Dean Stevens, Paul Davis Jr., Steven Albaugh, and Stephen Welch. Francis motioned, seconded by Steve and Randy.

Jeff discussed a fire hydrant, located by Turner Road, and the need to have this hydrant snow plowed for continuous access. The hydrant is located by the Town Highway garage. The Board agreed to do so, and will speak with the Highway Department.

The Board received and reviewed a Boundary Line Adjustment for Decotis, M/L 05-01-25 and 05-01-27 and a Subdivision for Baker Valley Nurseries, M/L 05-08-06 and 05-06-27.

Steve motioned at 7:00 pm, to go into a Non-Public meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Selectmen discussed a Health Officer's Issue. The Board requested the Administrative Assistant to draft a letter to a resident regarding a recent issue of concern brought to their attention. Francis motioned to come out of the Non-Public meeting at 7:15 pm, seconded by Randy and approved.

Francis motioned to close the Public meeting at 7:15 pm, seconded by Steve and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of December 3, 2013 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned at 7:00 pm, to go into a Non-Public meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Selectmen discussed a Health Officer’s Issue. The Board requested the Administrative Assistant to draft a letter to a resident regarding a recent issue of concern brought to their attention. Francis motioned to come out of the Non-Public meeting at 7:15 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting December 10, 2013

Present: Steve Davis, Randy Morrison, Francis Muzzey and Deborah Vlk

Also Present: Palmer Koelb, Paul Ducharme, George Peterson, Leslie Backstrom, Donna King, Steve Welch, Donna DeSorbo, Al and Francine Monica, Kevin Kay, Peter Holden and Kenyon Karl (recording the meeting)

Randy motioned to open the meeting at 6:00 pm, seconded by Francis and approved.

Francis requested to add a Non-Public meeting at the end of the Public Meeting per RSA 91-A:3, II(a) – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted, seconded by Randy and approved.

Steve noted that the Town thanked Walt's Auto and Marine for their donation of letter on our new Highway Department Dump Truck.

Steve noted that the Town received a report from DRA regarding the results of the 36 properties randomly selected for audit, which shows "0" errors of Avitar's data.

Chief Kay gave a status update. Snow tires are now on the cruiser. There was a fire on Rt 25, and he thanked Weaver Brothers for helping out with traffic. They brought and placed cones out and which was a great help. He is working on budget and a few bills are coming our way for uniforms and ammunition. Crime rate has not been low, mostly juvenile complaints. The Board asked Chief Kay about road conditions, whether there are any complaints about plowing and sanding. Chief Kay said the roads, as far as he was concerned are good, and no complaints. Chief Kay spoke with the bus driver this morning and the roads have been fine. Steve brought up Jan 21 Election with police officers available for this election. Have one office at the election and one patrolling the school bldg. Chief Kay agreed to this.

Leslie Backstrom raised discussion regarding the Common Bridge of her concerns using the bridge for walking as she does not drive. She is asking the Board for their opinion. Steve read an email that he sent to Mark Richardson of the DOT. Donna King mentioned the LCHIP grant, which Steve said it was granted, but it hasn't come thru yet. George Peterson asked where the \$350,000 figure come from. Francis said the application is in process, and \$350,000 is the max that they allow. Steve continued talking about the status of the bridge, lead paint, planks, engineering study, etc. Losing the access across the river is detrimental to people using the bridge on Rt 25. Steve Authorized Peter Holden to do engineering study...Francis said that they can't authorized this because the Town does not own the bridge. The Board will find out where the money will come from. Peter Holden quoted \$1200. Francis motioned to take the funds out of the Highway Funds. Palmer raised the question requiring multiple bids when the cost is over \$500. Francis retracted his motion and modified it to put a bid out and offer \$1200 budget.

Peter Holden gave a status update regarding Dufour Bridge. The bridge is done. New guardrail that was being manufactured will be installed a week from this Friday. State of NH has to have their inspection of the bridge and fill out their report and finalize this project. He'll give Catherine a call if he can make the 23rd meeting to give his final report.

Francis mentioned the Budget Workshops scheduled for Saturday, Dec 14th. The Public is invited.

Mr. and Mrs. DeSorbo and Mrs. Monica were present – Discussed an Outdoor Wood Burning Unit. Mr. DeSorbo stated that the that stove is a Non phase and gives off many toxins in the air. He lives within 100 ft. and the Monica's live 150 ft. away and this stove is burning all day long, getting smoke inside his house and susceptible to many diseases. He has sent a video for the Board to view, their concern is the health hazard. Mr DeSorbo has sent a study to the board for review. Mrs. Monica brought up the covenants stated in the purchase of the property that no nuisance be brought up with neighbors. Selectmen will ask if the neighbor can come in for a meeting on Dec 17th which the DeSorbo's and Monica's were cordially invited. 2nd Tues in January the BOS will report to the Monica's and DeSorbo's a review of their findings into this situation.

Steve Welch discussed the Jan 21st election. We have to use the school. We have a state line that is already in place at the school that is for the handicapped accessible. Steve made a suggestion which he has run by school board and some school officials. 2 officers have to be present during the school hours.

Chief Kay discussed the fees for tires at the transfer station. Revisit fees for the transfer station at next meeting. Kenyon mentioned getting a hold of the North East Resource Association for prices.

Francis motioned to go into a Non-Public Meeting at 7:40 pm, per RSA 91-A:3, II(a) – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted, seconded by Steve and approved. Selectmen discussed Selectmen's Office expenditures. No decisions were made. Motion by Francis to come out of the Non-Public meeting at 7:50 pm, seconded by Randy and approved.

Francis motioned to close the Public meeting at 7:51 pm, seconded by Steve and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of December 10, 2013 Meeting

Present: Randy Morrison, Steve Davis, Francis Muzzey

Also Present: Deb Vlk

Francis motioned to go into a Non-Public Meeting at 7:40 pm, per RSA 91-A:3, II(a) – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted, seconded by Steve and approved.

Selectmen discussed Selectmen’s Office expenditures. No decisions were made.

Motion by Francis to come out of the Non-Public meeting at 7:50 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Budget Workshop, Minutes of Meeting
December 14, 2013

Present: Steve Davis, Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Kevin Kay, Jeff Ames, Ellie Murray, and Kenyon Karl (recording the meeting)

Steve motioned to open the meeting at 9:00 am, seconded by Francis and approved.

Selectmen discussed and reviewed Selectmen/Administrative Budget. Discussion regarding supplies, toner costs etc. Steve requested that the Administrative Assistant add to the weekly Agenda a reminder for the Board to review Budget vs. Profit report every other week. Selectmen reviewed and discussed Executive Budget, which will have a \$450.00 increase due to additional elections, The Financial Admin Budget which shows a \$8,801.00 decrease due to the server which was replaced last year, Assessing/Mapping Budget, which shows a decrease of \$20,030 due to the data verification that took place last year. Other line items showing a decrease include: legal fees, unemployment comp, Medical & Life insurance, and Town Hall repairs.

Ellie Murray presented the Town Trustee Budget in the amount of \$400.00 and the Conservation Budgets in the amount of \$600.00, the same as last year.

Selectmen reviewed Town Clerk/Tax Collector Budget. Selectmen discussed line item budgeting for all expenses. George presented his budget reflecting an overall increase of \$744.00. Budgeted items discussed included increase in wages for the assistant, upgrade of State computer, reduction in costs for postage and software.

Chief Kay presented the Police Department Budget. The drafted budget shows some increases for some line items such as Maintenance and Repairs, Uniforms, and office supplies. The budget also reflects anticipated decreased line items for Fuel, Office Equipment, training and dispatch fees, the overall presented budget shows a decrease of \$335.00.

Fire Chief Jeff Ames presented the Selectmen with the Fire Department budget. The proposed budget shows a decrease in the telephone, and an increase in Communications line item. The Board also discussed the new Fire Truck, which was budgeted in 2013. They have not yet received the Fire Truck, but will have bill in hand before the end of the year.

Francis motioned to close the Public meeting at 12:45 pm, seconded by Steve and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of December 14, 2013 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay

Steve motioned at 12:45 pm, to go into a Non-Public meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Selectmen discussed Police Department staffing. No decisions were made. Francis motioned to come out of the Non-Public meeting at 1:00 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting
December 18, 2013

Present: Steve Davis, Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Ellie Murray, Nance Masterson, Craig Pasco, Jeff Ames, Bernice Sullivan, Brian Dubois, Nora Dubois, Peter Holden and Kenyon Karl (recording the meeting)

Randy motioned to open the Library Budget Workshop at 5:30 pm, seconded by Francis and approved. Nance discussed the need to budget funds for a water leak; whether to budget this amount into the library budget, or whether to have a separate warrant article for this item. Nance anticipates this to cost approximately \$15,200.00. Randy suggested they budget for general maintenance and repair for \$1,500, and then suggested breaking the expense out into a separate line item, such as "Moisture Repair/prevention". Randy motioned to come out of the Budget Workshop at 5:53 pm, seconded by Randy and approved.

Francis motioned to open the regularly scheduled Selectmen's meeting at 6:00 pm, seconded by Randy and approved.

Selectmen reviewed and approved Sewell Mapping's request to share the Town Mapping data with CAI Technologies, who is taking over Mapping from Sewell. Francis motioned to have Randy sign the authorization.

The Board reviewed an application for an Elderly Exemption. The Board approved and signed the application, pending verification of age.

Randy motioned to send Thank You letters to Dubois & King and A.J. Coleman for their work on the completed Evans Bridge Project, seconded by Francis and approved.

The Board reviewed, discussed and approved a request for approval for an upcoming Biking Event called the Granite State Grind. The Event, which is scheduled for late Fall of 2014, will bike round trip from Franconia to Plymouth, and will pass through Wentworth. The Board asked for Chief Kay's input. Chief Kay said he was fine with it. Randy motioned that he sign the approval on behalf of Board, seconded by Francis and approved.

Chief Kay said he met Saturday for the budget meeting and one of the reminders was that they are looking at a mobile base radio for the PD. Wants to make an official motion to put it on this year's budget, even though it wasn't something they were necessarily planning on, but it will take away from next year's budget. He is working with a company and they may be able to use used radios that will cost approximately \$300 - \$325 vs. \$800 - \$1000. Chief Kay said the cruiser is having hard time starting in cold weather, it has a battery issue and they will be replacing it this week. Also, some additional issues, such as check engine light. The Highway Department radio licensing is still having some hold up issues; the frequency channel had been issued, and then Canada denied using the channel. The FCC has now issued a secondary channel, and Canada has again denied.

Chief Kay stated there was an untimely death on Cape Moonshine, Joan Phillips, and the cause of death is to be determined.

The Board received and reviewed Holden Engineering's proposal to review the Town Common Bridge, for \$500.00. Randy motioned to accept, seconded by Francis.

Kevin McKibben of McKibben environmental was in attendance and presented a proposal for 2014 Landfill Closure Testing. Francis asked why this is still necessary. Kevin said they are required to test for 30 years for the possibility of leaching out. Steve questioned credentials, and Kevin stated he would send them to the Board. The Board thanked him.

Steve stated he wants to add something onto the agenda regarding a Highway Complaint. The Board discussed the complaint with Chief Kay. Chief Kay stated he is aware of the complaint, and does not feel at this time it rises to the level of harassment.

Peter Holden stated the Dufour Bridge is now completed. He is planning on attending next Monday and will bring the final closeout documents. He will also send final payments from Holden and the Subcontractor. They will return in the Spring/Summer to recheck the bridge. They will also remove any plastic retaining items in June/July. He will write a final report that the town will then release the bond for the subcontractor.

Next he discussed the Town Common Bridge. He has offered to review and report back to the board, a preliminary basic study for a fee of \$500. Peter discussed the 2012 Inspection Report. He discussed with the Board possible options and costs.

Randy discussed a Town owned property on Frescoln Road. The Board received a letter from someone that had looked at the property as a result of his interest in the property. He raised concerns of safety and liability to the town, that the structure is unsafe and should be posted. The Board discussed this and agreed to have the Highway Department look at the property as soon as time allows and to either place plywood over the entrance or change the lock.

Steve discussed the request from the Road Agent, to allow John Corso to remain on board at 40 hours until Spring.

Steve discussed the Winter Plow Policy. He requested I send him a reminder email and he will forward to me a copy so that I can give a copy to the Road Agent.

Francis reviewed a Current Use application submitted by Frederick Thomas, M/L 07-02-03C. Francis stated he would like to see a map outlining the Current Use area. Francis and Randy approved and signed the application.

The Board reviewed, approved and signed an Intent to Cut for Thompson, M/L 07-04-06.

Selectmen discussed scheduling the Annual Budget hearing for February 4th at 5 pm. Francis motioned and Steve and Randy approved.

Francis discussed with the Board, his cousin, Doug Muzzey who has been looking into operations at Fairlee Town Offices regarding outsourcing. He would like to schedule a Selectmen from Fairlee to come to one of Wentworth's Selectmen's meetings to discuss the topic. The Board agreed to do so in January.

Steve would like to make a motion, to have a Warrant Article this year to bring the Wentworth Board to a 5 person Board. Steve stated he feels there is too much power concentrated between 3 men. Both Francis and Randy stated they are opposed to having a 5 member board, but are willing to have Steve to put it on Warrant. Steve said he is not running for the School Board or Town Selectmen. Steve stated that should the Warrant Article pass at the Town Meeting 2014, it would be on the ballot for 2015.

Bernie Sullivan asked the Board about an item on the New Business list; the one referencing the request for data from Doug Muzzey. She asked who Doug is doing this for, if the data was of the entire town, and if the town is supplying that. Francis said Doug was doing it for himself, but would share the information with the Town. Bernie asked who was paying for it, and stated that she is concerned that work that the Town is paying for, that we are giving out.

Steve made a motion to sign the 2014 HealthTrust renewal rates for retirees, seconded by Francis and approved by Randy.

The Board discussed an application from the Work Experience Program (WEP) program. They will discuss the subject again Monday evening, at the next Board meeting.

Francis discussed the report presented to the Board regarding Wood Burning Units, he stated that it is opinion, not fact.

Francis motioned to close the Public meeting at 7:30 pm, seconded by Steve and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting
December 23, 2013

Present: Steve Davis, Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Ellie Murray, Craig Pasco, John Emery, John Corso, Paul Ducharme and Betty Dube, Palmer Koelb, Peter Holden and Kenyon Karl (recording the meeting)

Randy motioned to open the Highway Department Budget Workshop at 4:02 pm, seconded by Francis and approved. John presented two drafts, one budgeting 2 additional full time employees and the second budgeting 1 additional full time employee. The Board and Road Agent discussed the proposed increase in vehicle fleet, costs and volume of winter sand, options for delivery vs. Town pickup, salt amount and usage, Francis stated he is not in favor of using salt, would like to reduce the amount in John's drafted budget. The Board also discussed using the unused amount in Highway Budget next year to reduce the amount that will be needed to raise in taxes.

Steve joined the meeting at 4:45 pm-4:50 pm and signed payroll and vendor checks.

The Board reviewed and discussed having 1 or 2 additional Highway employees.

Randy said we need to put a Warrant Article in for the resurfacing of Beech Hill Road. Steve stated that we will outsource it, Randy agreed. Randy discussed getting a quote for Beech Hill and asked John Emery if he wanted help in getting a quote. John said he will call around. Francis also stated that we will need to have it in a Warrant Article.

John discussed a possibility of having a Warrant Article with a quote from John Deere for a wrist that attaches to the backhoe; the quote is for \$10,000. John said he highly suggests having a WA to include this.

Randy motioned to close the Budget Workshop at 5:05 pm, seconded by Francis and approved

Randy motioned to open the regularly scheduled Selectmen's meeting at 5:05 pm, seconded by Francis and approved.

The Board reviewed and signed payroll and vendor payments. The Board also reviewed and signed a Timber Warrant for Brown M/L 13-05-08B and a Status Inquiry Form from Berkley Regional Ins Co regarding the Dufour Bridge project.

The Board discussed and agreed to reduce the Transfer Station disposal cost of tires. Disposal fees for vehicle tires (16" and under), which are currently \$6.00 will now be \$3.00 and disposal for larger tires (17" to 24") which are currently \$8.00 will now be \$4.00.

The Board reviewed and discussed 2 proposals received for 2014 Groundwater Sampling at the Transfer Station. Randy motioned to accept the proposal of McKibben Environmental, LLC, seconded by Francis and approved.

John Corso, from the Highway Department was in attendance. Francis stated that due to the nature of the questions he would be asking, and the fact that the meeting had to do with personnel issues, he suggested a Non-Public meeting. Francis asked John if he wanted non-public or public meeting. John stated that either was fine. The subject of meeting is John Emery's request that John Corso be able to continue at 40 hrs per week until Spring vs. reducing his hours to 20 hours at end of December, as had been originally agreed. John Emery stated that John Corso is a good worker, and he would like him to stay on at 40 hours. Randy motioned to have John Corso remain at 40 hours until the end of April 2014, seconded by Francis and approved. John Corso also asked what the Board's intention was beyond that time frame, stating that if the Board would not be keeping him on, he is considering running again in Warren. John also asked if he will need to fill out another application at end of April, and the Board said no. The Board stated it is their intention to keep him on full time after April.

Ellie asked about the plowing on East Side Road. She said that last year her mailbox was broken and ended up in middle of road and that it has again been knocked over. Ellie said her son tried to right it, but it broke off. She is going to fix it herself, does not want the town to fix it, but doesn't want this to happen every year.

Randy invited Peter Holden of Holden Engineering to speak. Peter said Dufour Bridge is now done and presented a letter from Holden stating that the bridge is officially done. The Board discussed the invoice presented for the Subcontractor and Holden and discussed using funds from the Capital Reserve. Francis motioned to pay the bill out of the Capital Reserve Fund, seconded by Randy and approved. Peter Holden stated he would like to do a ribbon cutting ceremony in April for the Bridge.

Francis stated the Town has received a letter from the LCHIP organization, stating the Town has been denied their application for a grant for the Town Bridge on the Common, because it is a State owned bridge. Paul Ducharme questioned the \$500.00 which was authorized to have Holden Engineering do a preliminary study of the Bridge, and questioned whether this was lost monies because it is a state bridge. Francis said probably so. Paul Ducharme and Palmer Koelb suggested the Board have the bridge placed on the historical list.

Francis discussed scheduling the Annual Budget Meeting on February 4th. Randy and Francis discussed opening the Selectmen's Meeting at 5 pm, then having the Budget Meeting begin. After the Budget Meeting is completed, they will finish the regularly scheduled Selectmen's Meeting.

Randy and Francis briefly discussed the January 21 special election in regards to Selectmen coverage. The Board decided to revisit the subject at the January 14th Selectmen's Meeting.

Ellie discussed an event which is scheduled at the Town Hall for January 4th. The Board directed Ellie to contact Deb Koelb and coordinate the event including the starting of the fire stoves.

The Administrative Assistant asked the Board if they would be interested in having a guest speaker come to a Selectmen's Meeting and speak about the process of using a company for grant writing. The Board said that would be fine. Randy motioned approval of the request, seconded by Francis and approved.

The Administrative Assistant asked the Board for permission to present them with quotes to outsource processing payroll. The Board said it would be ok to do so.

Motion by Randy to go into a Non-Public Meeting at 6:30 pm per RSA 91-A:3, II(d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Francis and approved.

The Board discussed an offer made for the purchase of 2 Town owned properties.

The Board previously received an offer of purchase on one of the properties, and the Board requested the office to contact the first potential buyer and offer them 30 days in which to complete the sale. Randy motioned, seconded by Francis and approved, that if the first potential buyer does not complete the sale within 30 days, the Board will accept the second potential buyer's offer.

In regards to an offer of purchase on the second piece of property, the Selectmen made a counter offer, and extended an approximately 30 day period (February 4, 2014) for the buyer to consider and accept.

Randy motioned to come out of the Non-Public Meeting at 7:05 pm, seconded and approved.

Francis motioned to close the Public meeting at 7:05 pm, seconded by Randy and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of December 23, 2013 Meeting

Present: Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Craig Pasco

Motion by Randy to go into a Non-Public Meeting at 6:30 pm per RSA 91-A:3, II(d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Francis and approved.

The Board discussed an offer made for the purchase of 2 Town owned properties.

The Board previously received an offer of purchase on one of the properties, and the Board requested the office to contact the first potential buyer and offer them 30 days in which to complete the sale. Randy motioned, seconded by Francis and approved, that if the first potential buyer does not complete the sale within 30 days, the Board will accept the second potential buyer's offer.

In regards to an offer of purchase on the second piece of property, the Selectmen made a counter offer, and extended an approximately 30 day period (February 4, 2014) for the buyer to consider and accept.

Randy motioned to come out of the Non-Public Meeting at 7:05 pm, seconded and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by
