

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Meeting of March 04, 2014

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Craig Pasco, Steve Welch, Palmer Koelb, and Kenyon Karl
(recording the meeting)

Francis motioned to open the public meeting at 6:02 pm, seconded by Steve and approved.

Steve motioned to send letters out written by the Road Agent, thanking Larry King for wood which was donated for a bridge project and a letter to PSU for the donation of a computer for the Highway Department. The motion was seconded by Francis and approved.

In addition, the Board also reviewed some updates from the Road Agent:

- There have recently been people getting into the salt shed and helping themselves. The Board responded that people are not to do this, they may help themselves to a bucket or two of sand, but not salt. Palmer suggested putting up a sign, and Steve said he agreed and would go along with that.
- Roads will soon be posted for mud season.
- Most bridge signs in town are up to date by State recommendations, there are two left needing posts, and when the ground thaws, they will be done.
- The engine light has come on twice on the 2014 F550. Ford is aware of the problem, and are working on coming up with a solution

The Board reviewed and signed payroll checks and vendor checks. Steve inquired about the Administrative Assistant's clerk's payroll check; wondering why there were 20 hours and why the pay rate differences. Francis stated that there are 2 different positions, one for the Tax Clerk's Assistant and one for the Administrative Assistant Clerk, both worked by the same person, but different pay rates.

Francis read a portion of the notice from DRA regarding the equalization ratio which has been determined to be 107.5% for the Tax Year of 2013.

The Board read and discussed an email from Webster Library regarding placing/having available at the School on Town Meeting day, a survey regarding library usage. Francis motioned to approve the request to have the survey be available, seconded by Steve and approved.

Steve Welch was in attendance and discussed next week's Town Meeting. Francis agreed to meet at the town offices on Monday at 4:30 pm, to get equipment to take to the school for set up. Craig Pasco also offered to assist. The Board discussed with Chief Kay the fact that school will be in session for a half day. Chief Kay said he will be there during the day and can give coverage. Steve Welch said as long as at least one Board member was there during the day that would be fine. Steve Welch discussed with the Board who will be covering which Warrant Articles. Craig Pasco asked the Board if they thought it premature to ask the public for input regarding the Town Common Bridge. The Board said no, and said handouts or a survey would both be acceptable.

The Board reviewed and signed the Meeting Minutes of February 18 & 25th and a Current Use application submitted by the Wentworth Baptist Church.

Randy joined the Meeting at 6:32 pm.

Chief Kay gave a status update. The Cruiser will be going into Meredith Ford next week to address some issues, it is no longer in warranty. He also updated the Board about the radio frequency application for the Highway Dept radio. Canada has rejected the 2nd application for radio license, stating that "harmful interference is anticipated" (HIA). Chief Kay is in the process of speaking with 2 Way Communication to resolve the issue. He stated the PD is still having staffing issues, which they are trying to resolve. He also noted that he received a verbal notice from an officer in a neighboring town that our Fire Depart recently did a great job on a call out for a fire that occurred in Rumney. They were very pleased and impressed with their professionalism.

Steve Welch stated that Lee Morrison has agreed to give him a hand to be an Assistant Moderator, and he has accepted the offer. He asked the Board if the Town can give Lee a small compensation for assisting. Steve said yes.

Francis discussed a request from Virginia Hutchinson that a Dead End sign be installed on Dufour Road. The Board would like to have the Highway Department install a Dead End sign when weather permits. Chief Kay stated that maybe the Highway Department already has a sign at the garage that could be used. The Administrative Assistant will contact the Highway Department and place this item on the to-do list for possibly springtime.

Steve motioned to use the drafted Complaint Form, seconded by Randy and approved. The form will be available at the Town Offices and on the Town website. Kenyon suggested possibly modifying the form to serve as a complement and comment form. Steve stated that he only wanted the complaints, but understood what Kenyon was saying.

Palmer asked about whether or not a Thank you letter has been sent to Jennifer Meade for her contribution of work at the Town Common, including painting of posts, and flowers in the watering trough. The Board asked if Palmer would draft a letter, and he stated he would.

The Board received and reviewed a letter regarding vehicle damage which occurred on North Dorchester Road. The Board stated they will not assist in the repair, as this is not the fault of the Town. The Board requested the office to draft a letter for their review at the next Selectmen's Meeting.

Craig inquired of who was running in the upcoming election. Palmer mentioned Craig's idea of having a candidate's night. Francis stated he thought it was a good idea when there is more than one candidate. The Board discussed with Palmer, Craig and Kenyon about who could chair the event next year. Steve stated that he would be happy to moderator/sponsor it next year after he was totally out of office.

Francis motioned to close the meeting at 6:57 pm, seconded by Randy and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Meeting of March 18, 2014

Present: Randy Morrison, Pete Santom, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Craig Pasco, Ellie Murray, Pete Daigneault, Palmer Koelb, George Morrill, Francis Muzzey and Kenyon Karl (recording the meeting)

Steve motioned to open the public meeting at 6:02 pm, seconded by Pete and approved.

Steve introduced and welcomed Pete Santom, the new Selectmen. Steve publicly thanked Francis for his years of service as Selectmen.

Steve stated he wants a Non-Public meeting at end of tonight's meeting to bring Pete up to speed with the Non-Public issues.

George Morrill discussed with the Board 2 positions which still are vacant. Town Trustees of the Trust Funds and Planning Board. He does not have these selections filled. He gave a copy of the summary/total of votes to the Board. Palmer Koelb and Francis Muzzey offered to be on the Planning Board, and Ellie Murray and Craig Pasco offered to be alternates. Ellie stated that she and Martha are going to offer Susan Bliss to come on Board for the Trustee's position that is open. If Susan does not want the position, they will advertise. George also discussed the Cemetery Trustee position, which both Paula and Steve Davis tied for. Steve said he would do it. Steve thanked George for a job well done at the Town Meeting.

The Board reviewed and signed payroll. Steve gave explanation to Pete regarding procedure of signing payroll.

Randy joined the meeting at 6:15 pm. The Board discussed the Chairman position. The Board agreed to have Randy as the Chairman, motion by Steve, seconded by Pete and approved. The Board discussed selection of ex-officio for the Planning Board. Steve agreed to do so, Randy motioned to accept Steve's offer, seconded by Pete and approved.

Steve motioned to accept Palmer and Francis on the Planning Board, seconded by Randy and approved.

Steve asked the office to write a short letter to John Vlk of the Planning Board stating they have selected Palmer Koelb and Francis Muzzey to be on the Planning Board and Ellie Murray and Craig Pasco have volunteered to be alternates.

Steve stated he has communicated to Senator Jeannie Forester that he personally supports the new bill up in the Senate regarding a non-compete for Franchise Agreements. Steve stated that FairPoint may have some new technology by the time our Agreement runs out in order to compete with Time Warner Cable. Palmer asked when our contract runs out. Steve said 2019.

Board reviewed and signed vendor payments.

The Board discussed reviewing the Policy Manual next week, will put it on the Agenda at end of next week's meeting.

Chief Kay-gave a status update. The cruiser went in Monday for inspection, was told it would not pass inspection until the brakes were done, which he did get done as well as the oil changed. Now

taken care of and is now up and running. He has received a resignation from Pete Santom that he will no longer be available to assist/support the Police Department in Administrative support, he will try to locate a replacement. Chief Kay spoke about rate of pay increase for officers. Chief Kay will give the new rates to the office. Steve discussed the new rates will take effect next pay period. Chief Kay has received a report of logging trucks on Atwell Hill, he directed them to speak to the Board. Randy stated that log trucks and trailers are allowed to truck between the hours of 10 pm to 9 am weather permitting. The Board also discussed the upcoming mud season and roads.

Chief Kay said he received a call at his home with a potential missing person in the woods and someone had seen what they thought might be someone in the woods. He did not get the call until late. He reminds people to call dispatch or 911 if it is an emergency rather than his home phone. He stated that when he spoke to the caller this morning, it turned out to be a false alarm.

The Board asked for Kenyon's input regarding the House Bill regarding Paint. Kenyon stated it has the backing of NRRRA and Pemi Baker Solid Waste and if passed should mean a substantial reduction in the quantity of stuff collected on hazardous waste day and should be much more convenient.

Randy motioned to approve an application received for permission to sell raffle tickets, seconded by Steve and approved.

Steve asked the Administrative Assistant about the 2014 agreement for CAI (Digital Mapping) The Administrative Assistant told Steve that CAI is taking over for Sewell, and Steve asked if this was budgeted. I told him that, yes, we did budget for this amount for mapping updates. Pete Daignault questioned whether town maps are available digitally to the public. They are not at this time, as the Board in the past has not approved it.

The Board directed the Administrative Assistant to speak with Steve Welch regarding the suggested amount to compensation Lee Morrison for assisting the Moderator at the Town Meeting.

The Board discussed and approved having payroll checks dated for the Wednesday following the Board's review and signature rather than Friday as has been done in the past.

The Board received, reviewed a complaint regarding the replacement of a damaged mailbox. Motion by Steve, seconded by Pete and approved. The property owners will replace the box and the Town will reimburse them.

Francis Muzzey stated that 5 yrs ago he gave permission for the Town to turn around on Saunders Hill on his property. He is now revoking the permission, effective today. Francis gave a written revocation of permission to the Board and stated that he also gave a copy to Chief Kay. Randy asked Francis if he wants boulders placed there. Randy asked Francis when he would want them. Steve requested the office send him a reminder on email and put on agenda for May or June.

Francis stated has received an email from his cousin, Doug Muzzey. Francis said that Doug told him he has not received the requested data that he has been given it in piece meal. Doug also told Francis that he was told the information is only available by property card, and Francis said that is not true. Steve asked the Administrative Assistant to forward it to him, and he will analyze it.

The Board discussed whether the Town requires property owners who have dog kennels to obtain a license. The Board stated they do not need a license to have a kennel, but are required to follow any state regulations. Chief Kay stated this is mainly in Towns that have zoning. The Town does give a discount when licensing 5 or more dogs.

Kenyon discussed the NH DOT Project Viewer with the Selectmen. Kenyon stated that at the last meeting of the Transportation Advisory Committee, a speaker from the Geographic Information System handed out a sheet, which summarized the program. They have been copying from old engineering drawings, into a database which is viewable online. Kenyon was able to see old a complete set of plans for the 1932 Route 25 Bridge. Says the project is ongoing and eventually be able to see old as well as new plans online. Kenyon stated it is on the DOT website under their geographic information service.

Steve read the directive aloud that was signed on March 11 and given to the Highway Department regarding the posting of roads for mud season.

Francis stated that they had a policy that personnel on the road was not to work overtime unless there was an emergency. He stated that in his opinion, Saturday was not an emergency. Steve stated he has spoken with John, and they did work, they had to open roads up, and had frozen ice that they winged out of the way. They worked for 3 hours. Palmer stated he felt the roads were pretty well cared for this winter.

Peter Daigneault spoke with the Board regarding the New Hampshire Electric's right of way on Atwell Hill Road. He told the Board that they will be coming to the Board requesting permission to have another right of way. He is concerned that they will abandon the old poles and place the new poles. Steve spoke of his experience on East Side Road, and stated that NH Elec will have to ask the property owner for permission. The Bard said they will work with him in responding to the Co-Op.

Steve motioned to go into a Non-Public Meeting at 7:55 pm, per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, **RSA 91-A:3, II(e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof. Motion was seconded by Randy and approved. The Board discussed non-public issues currently open at this time, to bring Pete current. No decisions were made.

Motion by Randy to come out of the Non-Public Meeting at 8:05 pm, seconded by Steve and approved.

Motion by Steve to close the regular meeting at 8:05 pm, seconded by Pete and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Meeting of March 25, 2014

Present: Randy Morrison, Pete Santom, and Catherine Stover

Also Present: Chief Kevin Kay, Craig Pasco, Francis Muzzey, Palmer Koelb and Kenyon Karl (recording the meeting)

Randy motioned to open the public meeting at 6:09 pm, seconded by Pete and approved. The Board reviewed and signed vendor payments.

The Board approved 2 requests for timber cut extensions. Morrison, OP# 13-475-13 & OP# 13-475-14, and Thompson, OP# 13-475-26. The Board also reviewed an application for abatement from Northern New England Telephone Operations and requested NNETO to provide additional information.

Chief Kay gave a status update. The cruiser is running good, they are adjusting their staffing. He stated the race track is planning on running again this year, probably the same schedule. With the closure of Caanan, they are unsure of the volume of attendance. He believes the first race is scheduled the 2nd week of May.

The Board received and reviewed a permission from Eric Maki, granting the Town permission to use his driveway and dooryard to turn the 1 ton plow truck around at.

The Board reviewed and signed the MS2 form, the Report of Appropriations Actually Voted.

Francis inquired about Doug Muzzey's request for data. The Board requested the Administrative Assistant to contact Doug and invite him to the next Selectmen's Meeting. Francis stated that the data is available, and has not been given. The AA explained all has been given that is available. Francis stated he believes this is untrue, and that he had spoken with Avitar at one point, and was told Avitar needed the permission of the Town to speak with Doug. The AA stated the office has tried on several occasions to arrange a meeting and/or telecon between Doug and Avitar, which Doug has not accepted. Francis stated that the data should all be extracted from the Avitar software and given to Doug. The Board stated they have written and signed a letter to be sent to be sent to Doug Muzzey, and the Board offered Francis to read the letter. The office will contact both Avitar and Doug Muzzey to see if they are available to attend next week's Selectmen's Meeting. Francis asked if the minutes would reflect that Doug is able to contact Avitar.

The Selectmen discussed the Highway Department's request to subcontract out the manual snow shoveling at the Town Offices. The Board stated they would be in favor of this and asked the Administrative Assistant to contact the Highway Department to get a list of all areas they manually hand shovel. The Board also discussed offering this job to Adam.

The Board discussed damages reported by Adam at the Transfer Station. The oil covering is damaged. Pete said he will go to the Transfer Station tomorrow to look at the damage and see if Adam is interested in doing the snow shoveling.

Motion by Randy to close the regular meeting at 7:04 pm, seconded by Pete and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by
