TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Selectmen's Business Meeting of August 07, 2018

Present: Douglas Campbell, Raymond Youngs, and Arlene Patten

Also Present: Chief Trott, George Morrill, Duane Brown

Ray motioned to open the meeting at 6:22 pm, seconded by Doug and approved.

The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

• Meeting Minutes 7/03, 7/10, 7/17, 7/24, 7/31/2018

The Chief, briefly spoke of his activities over the past week. Chief Trott said He responded to a 911 and medical calls, two missing stolen firearms, report of lost property, report of found property, attempted IRS scam, Eversource conducting inspections of their equipment, Hit and run accident with OHRV on Wentworth Village Rd., a sex offender registration, break in – vehicles vandalized and attempt to steal, and then a vehicle stolen two days later from same business – recovered. Chief mentioned he would like to have Parks & Rec or Conservation Commission look at speaking with the powers to be about the signage on the Friendship Bridge or possible doing some additional postings or possible removing signs that allow the OHRV's on the Bridge. If there's no access to the Bridge on either side, then the signs are misleading. Chief also mentioned that maybe the Town would like to allow this, but currently there's no permission established for OHRV's on Town Roads.

The Administrative Assistant mentioned that she has been working fervently on the FEMA projects for the October 2017 storm and is still awaiting the final completion on the July 2017 storm results.

Selectman Ray mentioned that he would like to get a jumpstart on the Budget season and asked the Administrative Assistant to reach out to Tammy Letson, with Crane & Bell. They are the Financial/Auditors for the Town. She is very smart and he would like to invite her to help in strategizing ways to reduce the budget. He would like to look at the overall values, revenues, where we are now and how we can cut or flatline budgets.

Ray also mentioned that he would like to see a committee of members such as: Chief Trott, Chief Ames, Kevin Gilbert, Pete Santom to gather a figure out what's needed for information within the first 24 hours of a disaster. He suggested daily meetings might be an option during the disaster. The Administrative Assistant will check with local Towns on the how their processes work and develop some sort of tracking or checklist to minimize confusion and simplify the emergency operations and form process. The Admin. Assistant will contact Homeland Security for help. Chief noted that the last storm went smoother, since the change in how the communications were handled.

Mr. Morrill asked if the 15-mph sign leading onto the Wentworth Village Road could be moved to a better site, in between the Post Office and Fire Station for better visibility, or maybe even getting another sign altogether.

Glenn Campbell – Transfer Station gave a status update. He would like for K. Gilbert with the Highway Dept. to do some prep work in the area at the Transfer Station for the Recycling Containers/storage bins to go. Glenn had asked for an extension on the grant for recycling from NH the Beautiful. They gave an extension and have been in discussion about getting the necessary supplies needed to start the process. Glenn also discussed the oil drums needed to be taken to the local business and exchanged for empty drums.

Glenn Campbell – Chairman, Conservation Commission gave a status update. Glenn discussed an issue with the donated resource project / FEMA at the parks. A couple of volunteers are requesting payment. However, if they were paid, it would defeat the purpose and the Town's Procurement Policy. The Board will give this some thought and make comment at the next meeting. Glenn and the Administrative Assistant will be having a meeting this next week and will discuss with FEMA. Glenn asked if the Old Town Hall Insurance Claim had been filed yet, because the Meades had concern with the matching grant process and timeframe.

Duane Brown was invited to speak of which he gave feedback on a recent meeting that he attended with Beckett Family Services. They discussed some recent incidences pertaining to the vandalism and theft at the Patten's Property/Business and a local Warren Business too. Mr. Brown discussed the representatives at the meeting, such as; Jay Walters, Jeff Caron, Mike Adamkowski, Bernie Marvin, Bryan Flagg and Senator Giuda. A few items of topic were discussed and the Beckett School System wants to stay on the good side of the Community. They know they have some improvements to make and are willing to take those steps in correcting the issues.

Selectman Ray motioned to go into a Non-Public meeting at 7:40 pm, seconded by Doug and approved.

Non-Public Meeting #1

NO SHOW

Ray motioned to adjourn at 7:40 pm and seconded by Doug and approved.

Respectfully Submitted by Arlene Patten Minutes accepted by:

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TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (1) of August 7, 2018

Present: Douglas Campbell, Raymond Youngs, and Arlene Patten Also Present:

Non-Public Meeting #1

NO SHOW

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE

OFFICE OF THE SELECTMEN Selectmen's Working Meeting August 14, 2018

Present:

Also Present:

Meeting was Cancelled- No quorum

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Selectmen's Business Meeting of August 21, 2018

Present: Douglas Campbell, Peter Santom, and Deb Vlk

Also Present: Palmer Koelb, Janice Thompson, Kay Bailey, Glenn Campbell

Doug motioned to open the meeting at 6:00 pm, seconded by Pete and approved.

The Board reviewed the Agenda and approved.

Selectmen reviewed and/or signed the following:

- Sign Meeting Minutes 6/26/18, 7/24/18 Correction, 7/31/18
- Sign Approval for Sewage System Construction Wendy DeCato
- Sign Intent to Cut John & Helen Downing
- Review Ford Motor Co Letter Re 2014 Ford Truck F-550
- State Election Law Training
- Review Letter from Primex
- Review Letter on Athletic Field Seeding
- Review Doug Campbell e-mail Highway Dept
- Review UNH Re Kevin Gilbert achieved Roads Scholar Two
- Sign Nortax Rental Agreement
- Sign Highway Dept Priorities
- Review Road Inspections-Buffalo, Goves & Ellsworth Hill
- Review Water Test Results
- Sign Application for Current Use into Stewardship John & Helen Downing

Glenn Campbell – Transfer Station gave a status update. Glenn stated that the electronics were picked up and a new collection boxes/pallets were received. Florescent bulbs were also picked up and new boxes received. Glenn has made calls to have the C&D dumpster emptied so that clean up and wall repair can be done as it is nearly full. Glenn last day at the Transfer Station will be August 22nd. Mr. Folsom will be filling in but will be out for health reasons for a couple of weeks. Discussion amongst the meeting was who was qualified to be an attendant at the Transfer Station. Randy Rugar is our only other person and Doug asked that we call him to cover until Mr. Folsom can return. Doug asked Glenn if he would be willing to fill in when needed at the Transfer Station. Glenn said he would have to discuss with his mother and get back to the Board on this decision. Doug asked that a notice for a Transfer Station attendant be posted on the website.

Glenn Campbell – Chairman, Conservation Commission gave a status update. Still waiting from the State on the approval for the Town to use the landing on Buffalo Rd. Next meeting will be Thu, Aug 23rd ad 7PM at the Wentworth School.

Glenn Campbell – FEMA/Homeland – Letters are need from Arnold Scheller and Paul Davis Sr, stating that the Town of Wentworth had permission to dump the park debris at their private property.

Glenn Campbell – Old Town Hall Building – Wants to know the status of an insurance claim for the foundation repair work has been reported. Select board had not heard at the time of the meeting but will get back to Glenn.

Glenn – Veterans Memorial Group - Glenn stated that the group has been given permission to continue with the planning and execution of the memorial on their site.

Janice Thompson asked how does one become a Roads Scholar Two in reference to Kevin Gilbert achieving this recently. Doug explained that UNH establishes educational and training requirements for municipal level highway practitioners, and recognizes those who have successfully completed specified workshops.

Selectman Doug motioned to go into a Non-Public meeting at 6:30 pm, seconded by Pete and approved.

Non-Public Meeting #1

At 6:30 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

Cancelled and moved to reschedule at a later date.

Doug motioned to come out of the Non-Public at 6:31 pm, seconded by Pete and approved.

Non-Public Meeting #2

At 6:31 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

Glenn Campbell discussed a DOT matter which needs to be resolved by the Town. Select Board made no decision until there is a full Board discussion.

Doug motioned to come out of the Non-Public at 6:45 pm, seconded by Pete and approved.

Non-Public Meeting #3

At 6:45 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Select Board discussed the Joint Loss Maintenance issue, no decisions were made.

Doug motioned to come out of the Non-Public at 6:50 pm, seconded by Pete and approved.

Non-Public Meeting #4

At 6:51 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Select Board discussed a private matter, and no decisions were made.

Doug motioned to come out of the Non-Public at 7:00 pm, seconded by Pete and approved.

Doug motioned to adjourn the Meeting at 7:01pm and seconded by Pete and approved.

Non-Public Meeting #5

At 6:37 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Select Board discussed a private matter, and no decisions were made.

Doug motioned to come out of the Non-Public at 6:45 pm, seconded by Pete and approved.

Doug motioned to adjourn the Meeting at 6:45pm and seconded by Pete and approved.

Respectfully Submitted by Deb Vlk Minutes accepted by:

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TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Selectmen's Meeting of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom, and Arlene Patten

Also Present: Chief Trott, Janice Thompson, Kay Bailey, George Morrill, Palmer Koelb, Randy Ruger, Patti Welch, Stephen Welch

Pete motioned to open the meeting at 6:00 pm, seconded by Ray and approved. The Board reviewed the Agenda and approved as written.

Selectmen reviewed and/or signed the following:

- Payroll & Vendor Checks
- Business Meeting Minutes (corrected 7/24/18)
- Septic Approvals M/L 4-3-9 & 11-1B-5
- Election Training Please advise
- NH Division of Historical Resources Jen Meade
- Gardener Fulton & Waugh PLLC
- Thom Pfiefer FEMA
- Grafton Regional Development Corporation Meeting
- North Country Council
- Public Health July 5th results copy given to Ms. Thompson
- Training for Tax Rate Setting
- NHDHHS Warning Alert for NH -Legionnella Pneumonia

The Chief gave a status update on the Police Dept. Chief Trott mentioned that he took a couple of reports of a domestic issue between a mother and adult son, after some lengthy discussion the matter was resolved amicably. He also conducted a civil standby between a resident landowner and a foreman overseeing a job site on an adjoining lot. The request was made by a Wentworth Resident to ensure that their issues would be resolved amicably. The Chief facilitated the civil standby and the concerns were voiced and the issues resolved without incident. The PD took in some found property that had been discovered on the roadway in town. Arrangements were made to have the property returned to its owner in Baath, NH. The PD issued a trespass notice to a Lebanon, NH resident for the Legion Speedway due to an incident that occurred on August 10th at the race track. This trespass notice was also supported by the managers of the race track. The Chief conducted an assist with the WFD regarding a reported propane leak at a residence in Wentworth. Scene was cleared. While on patrol conducting speed enforcement, Officer Eck arrested a Warren resident for operating after suspension. The PD also conducted a department assist with New Hampshire Fish & Game and the New Hampshire State Police Troop - F regarding a suspicious vehicle and an abandoned boat in Warren, NH area of the Hildreth Dam. The owner was located later and assistance was rendered to him.

Chief Trott also mentioned a real concern for the Security and Camera system that is currently at the Town Offices. It's not working properly and we need to consider something different. The Select Board asked the Administrative Assistant to look into some pricing for a new system. The Board

agreed that 3 bids must be submitted for review, of which should include a DVR. They questioned fixing the system that is already in place. Chief Trott has looked into this issue and a camera has also been exchanged out, yet it still fails. Possibly an issue with the wiring in attic.

The Administrative Assistant gave a status update for the Selectmen's Office. She confirmed that the appointment has been scheduled with Crane and Bell, Tammy Letson, CPA for a Strategy and Budget Planning Workshop, 6:00 pm on Sept. 25, 2018 at the Town Offices.

Ms. Patten also mentioned that she posted on the Town's website by the Boards request to close the Transfer Station on Wednesdays, until further notice. This closure was posted on the website, and at the Town Offices by the Administrative Assistant and the Board is to post at the Transfer Station.

Ms. Patten also mentioned that paving is to begin in Town tomorrow. Chief Trott will assist with patrol and detail.

The Board extended an invitation to Privilege of the Floor:

George Morrill questioned the Board and The Police Chief as to whether or not we could recoup the expenses for the Animal Control Officer that made two calls to the Town of Warren. The Administrative Assistant will call the Town of Warren to see if we can be compensated for the expenses.

The Select Board asked the Administrative Assistant to schedule the Kevin Gilbert, Road Agent for a Non-Public next week in questions of the new Foley Oil Invoice.

Ms. Janice Thompson questioned the Board about the Parks, recent water testing, and if further testing would be done. The Administrative Assistant gave copies of the July testing results to Ms. Thompson per her request. She also asked if any money has come in from the FEMA storm of July 2017. The Administrative Assistant replied yes. A check was just deposited for roughly \$2700.00 and change. The other two categories (Road/Bridges & Debris) for July 2017 were just signed off and she said the check should be deposited within the next 30-60 days according to FEMA.

Selectman Pete motioned to go into a Non-Public Meeting at 6:51 pm, seconded by Doug and approved.

Non-Public Meeting #1

At 6:35 pm, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Selectmen discussed a

A health concern with involving unregistered vehicles in a flood plain. Ray motioned to come out of the Non-Public at 6:38 pm, seconded by Pete and approved.

Ray motioned to return into a Public Session, seconded by Pete and approved.

There was a brief discussion of the primary election set up at the school. Pete agreed on Sept. 10th to help set up for the election at Wentworth Elementary School. Mr. Welch reiterated the importance

of at least 2 BOS to be present and if not, they need at least one other person to be appointed the task of being there.

Selectman Pete motioned **to go into a Non-Public** Meeting at 6:51 pm, seconded by Doug and approved.

Non-Public Meeting #2

At 6:40 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Board of Selectmen discussed a personal matter and agreed to <u>seal the minutes</u>. Ray motioned to come out of the Non-Public at 7:05 pm, seconded by Doug and approved.

Non-Public Meeting #3

At 7:08, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen listened to complaints, and concerns about performance issues, a failed expectation of Select Board Members, and a desire for Zoning or at least to start a discussion in a public hearing session. No decisions were made. Pete motioned to come out of the Non-Public at 7:25 pm, seconded by Doug and approved.

Selectman Ray motioned to go into a Public Session, seconded by Doug and approved.

Ray asked that we place on the Agenda in the near future, a discussion for Town Zoning. We must Post a Public Notice in Town and in the Local Newspaper of 14 days minimum, for a discussion at the Wentworth Elementary School. The date is to be determined and announce. Projected for October.

The Administrative Assistant is to file a claim with the Primex Insurance on Property Liability for the Old Town Hall.

The Administrative Assistant was asked to notify the Road Agent to do an examination of the needs on Beech Hill and Rowentown Road.

Ray motioned to go into a Non-Public, seconded by Doug and approved.

Non-Public Meeting #4

At 7:27, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen listened to the requests and concerns from Randy Ruger about the Transfer Station. Randy asked for a pay increase. Ray counter offered a lower amount. The Board and Randy agreed. An increase was given, and the Board will reevaluate in the future. Randy discussed wanting a full-time position with the Town. No decisions were made. Randy agreed to be

a Fill-In /Supervisory Attendant, but noted he couldn't do every weekend, with a full-time job already. Doug motioned to come out of the Non-Public at 7:40 pm, seconded by Ray and approved.

Selectman Ray motioned to go into a Public Session, seconded by Doug and approved.

Chief Trott questioned the Board on a topic that he forgot to mention. The Race Track manager asked that Chief Trott seek permission for and extension on Sept. 14th to run over the time limit set, but not to exceed 10:30 pm. This is a one-time only request to run over schedule. The Chief also mentioned that the Race Track has recently sold to a new owner. The owner does have a racing mentality, and He's hopeful it doesn't draw in a rough crowd.

Non-Public Meeting #5

At 7:45, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved. The Selectmen listened to a concern the Administrative Assistant brought forth from a resident, in regards to a tax lien and associated interest accruals, which was causing a hardship. The Board asked that the resident be invited to a Non-Public for further discussion. Ray motioned to come out of the Non-Public at 7:55 pm, seconded by Pete and approved.

Non-Public Meeting #6

At 8:00 pm, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved. The Selectmen discussed a private matter about the Buffalo Road Dam and a need for legal service advice. Ray motioned to come out of the Non-Public at 8:17 pm, seconded by Pete and approved.

Pete motioned to adjourn at 8:18 pm and seconded by Doug and approved.

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (1) of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten Also Present:

Non-Public Meeting #1

At 6:35 pm, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Selectmen discussed a health concern, involving unregistered vehicles in a flood plain.

Ray motioned to come out of the Non-Public at 6:38 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (2) of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten Also Present:

Non-Public Meeting #2

At 6:40 pm, Doug motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Board of Selectmen discussed a personal matter and agreed to seal the minutes.

Ray motioned to come out of the Non-Public at 7:05 pm, seconded by Doug and approved.

Respectfully Submitted by Arlene Patten

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TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (3) of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten Also Present:

Non-Public Meeting #3

At 7:08, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved.

The Selectmen listened to complaints, and concerns about performance issues, a failed expectation of Select Board Members, and a desire for Zoning or at least to start a discussion in a public hearing session.

No decisions were made.

Pete motioned to come out of the Non-Public at 7:25 pm, seconded by Doug and approved.

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (4) of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten Also Present:

Non-Public Meeting #4

At 7:27, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved.

The Selectmen listened to the requests and concerns from Randy Ruger about the Transfer Station. Randy asked for a pay increase. Ray counter offered a lower amount. The Board and Randy agreed. An increase was given, and the Board will reevaluate in the future. Randy discussed wanting a full-time position with the Town. No decisions were made. Randy agreed to be a Fill-In /Supervisory Attendant, but noted he couldn't do every weekend, with a full-time job already.

Doug motioned to come out of the Non-Public at 7:40 pm, seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (5) of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten Also Present:

Non-Public Meeting #5

At 7:45, Ray motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Pete and approved.

The Selectmen listened to a concern the Administrative Assistant brought forth from a resident, in regards to a tax lien and associated interest accruals, which was causing a hardship. The Board asked that the resident be invited to a Non-Public for further discussion.

Ray motioned to come out of the Non-Public at 7:55 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE OFFICE OF THE SELECTMEN Non-Public Minutes (6) of August 28, 2018

Present: Douglas Campbell, Raymond Youngs, Pete Santom and Arlene Patten Also Present:

Non-Public Meeting #6

At 8:00 pm, Pete motioned to go into a Non-Public Meeting - per **RSA 91-A:3**, **II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Doug and approved.

The Selectmen discussed a private matter about the Buffalo Road Dam and a need for legal service advice.

Ray motioned to come out of the Non-Public at 8:17 pm, seconded by Pete and approved.

Respectfully Submitted by Arlene Patten