June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.
Select Board Present: Francis Muzzey, Palmer Koelb and Omer C. Ahern, Jr. (via telephone)

Other Attendees: Randy Rugar, Chief Trott, Linda Franz, Kay Bailey and Janice Thompson, Paul Manson.

Call to Order:
Chairperson Francis Muzzey called the meeting to order at 5:05 p.m.

- Check signing
  - The Board signed checks.

- Budget Updates
  - The Board received a budget briefing from the Chief Trott for the Police Department and Linda Franz for the Treasurer, Bookkeeper and Administrative Assistant’s budgets. Tentative revisions were made.

- Administrative Matters.
  - The Board reviewed and approved the letter Avitar plans to send to all property owners to let them know that a representative from Avitar will be visiting properties for an exterior and interior assessment for an ongoing process that will continue throughout 2020. Homeowners can decide to opt out and are asked to inform the Town if this is their decision. The Board also signed abatements and reviewed other correspondence.

- Public Comments.
  - None.

- Transfer Station.
  - The Transfer Station Attendant, Randy Rugar informed the Board that he is almost done with his budget.
    - The Highway Road Agent, Paul Manson wanted to let R. Rugar know that he had pushed the refrigerators out of the way because he’s not allowed to take them to Whitcher’s (C M Whitcher Rubbish Removal) until the freon is out of them. R. Rugar said that he had called twice to have that done. P. Manson said it was fine for the Winter and asked if R. Rugar could let him know in the Spring, but R. Rugar said he needed to have 50 refrigerators. The Town has about 25-30, so P. Manson said he’d see if he could find more to add.
• Planning Board.
  o F. Muzzey announced that O. Ahern requested if he could be relieved of his Planning Board duties and if P. Koelb would be the Select Board representative for the Planning Board. P. Koelb agreed.
  
  o Motion. F. Muzzey made a motion that Palmer Koelb has been appointed as the Ex-Officio member of the Planning Board for the Select Board office. O. Ahern seconded the motion and both voted yes. Motion carried.

• Administrative Assistant
  o Tanya Vela gave the Board an update on when the Electrician would be returning to complete the replacement of spotlights on the Town Office gables and install a spotlight for the American Flag.
  
  o T. Vela announced that the next Hazard Mitigation Planning meeting would be at Wentworth Elementary School on Monday, January 13th at 6pm. She explained the monetary credit that the Town would receive for each resident who attends and invited the public to come to the next meeting.
  
  o T. Vela provided the budget planning schedule/dates to the Board, based on the responses she received to her email with Select Board’s request for budget briefings from the different departments and town offices.
  
  o T. Vela informed the Board that Omer had provided comments to the updates they made to the Personnel Policy Handbook, so they would need to review his notes so they can sign off on the updates.
  
  o The Board decided to meet again to review the Personnel Policy Handbook on Wednesday, December 18th at 1:30 pm.
  
  o The Board said meeting on Tuesday, December 24th is tentative and likely to be canceled, but that the Select Board will definitely be meeting on December 30th to sign payroll and to encumber any funds that need to be encumbered before the end of the year.

• Highway Department
  o Paul Manson informed the Board that he had received a copy of the agreement/contract from Innovative Surface Solutions for the Magnesium Chloride with the Town of Wentworth, signed in March 2018 to expire in March 2021. He read the part of the contract where K. Gilbert certified that he was the Road Agent of the Town of Wentworth and that he was an authorized officer of the town and certified to sign contracts and other legally binding documents. The Board said that they would need to check the minutes of that meeting to see if the Select Board authorized that contract.
P. Manson said that Rick Govoni from Innovative Surface Solutions would like to come in to give a presentation to the town about the pros of using Magnesium Chloride. R. Govoni said that most residents are ill informed about the benefits of Magnesium Chloride and the amount of money its use could save the town in the long run. The Board said that if this is going to help in the Highway Dept’s budget determination, then he should try to set up the briefing as soon as possible. P. Manson agreed and said he would try to schedule the meeting for 5pm on December 30th so that the Administrative Assistant (AA) could post it.

P. Manson asked about the memorandum he gave to the Board for the purchase of two rear tires for the backhoe, which included three quotes. The Board discussed the different quotes and said they wanted the lowest bid. The Board asked P. Manson to negotiate the best price you can get less than or equal to $1562.50.

P. Manson informed the Board that his computer is no longer working properly and asked the Board for recommendations. O. Ahern suggested P. Manson contact the County Commissioner’s office as they have a number of used computers for sale and said he would email the AA with the office phone number for Commissioner Morris.

Select Board Comments.
- O. Ahern’s discussed better utilization of the town’s resources to include the gravel pit. O. Ahern also suggested the Board look into resurrecting the old Town Hall as it is an asset and gem to the town. F. Muzzey agreed. He mentioned some budget options that could be used and suggested forming a committee to focus on using the Town Hall. P. Koelb added that the Board needed to be concerned about losing Riverside Park due to erosion from the river and mentioned an $82,000 grant that a previous Select Board chose to ignore. O. Ahern whole-heartedly agreed that Riverside Park is another asset/gem to the Town of Wentworth worth saving. F. Muzzey mentioned a small brook next to a gravel pit that has been overtaken by the river and there was discussion about identifying the challenges so that the town could work to resolve that situation.

- F. Muzzey said he requested a nonpublic meeting and that it had to do with a personnel issue. Chief Trott informed the Board that he is happy to stay, but if the personnel issue pertained to Paul Manson, then Paul had the right to decide who can be present. Paul said he did not mind if Chief stayed for the nonpublic meeting.

- Motion. Francis Muzzey made a motion to enter into a nonpublic meeting having to do with personnel and said he would be asking for permission to have a certain letter put on file. Second by Omer. Francis voted “yes”, Omer voted “yes”. Palmer abstained. Motion carried.

  o All agreed to meet on January 7, 2020 for a nonpublic at 4pm.

  o Motion. P. Koelb made a motion to adjourn from the nonpublic meeting at 7:40pm. F. Muzzey seconded the motion. All voted yes. Motion carried.
Motion made to adjourn regular. Motion carried. Meeting adjourned.

Respectfully submitted by:
Tanya Vela
Administrative Assistant to the Select Board

Chairperson, Francis Muzzey          Board Member, Omer C. Ahern, Jr.          Board Member, Palmer Koelb