

**Wentworth Select Board  
Meeting Minutes (1)  
March 17, 2020**

**Those present:** Arnold Scheller, Omer Ahern, Jordan King, Paul Manson, Linda Franz

**Called to Order:** Arnold Scheller called the meeting to order at 1:45pm.

Purpose of the meeting was to interview three engineering firms for the Frescoln Road and Crossroad bridges.

First interview was with Klienfelder. Representatives were Thomas Marshall and Sean Sweeney. Large firm with many locations. Klienfelder subcontracts for surveying and easements. SWPPP (Storm Water Pollution Protection Plan) is done by construction contractor. Plan probably not required. Bid broken down by study, design and construction phases with line item costs. Inspections done on average twice per week. Suggested possibility of changing location of Frescoln Bridge, but would have to get permission from landowners. This may save some money. Select Board liked this suggested alternative.

Second interview was with DuBois & King. Representatives were Bob Durfee and Jim Hall. Mid-sized, employee owned firm. Some in-house services, subcontracts out many services. DuBois & King gave similar information as previous interviewee with the exception that SWPPP is mandatory. Also talked about invoicing. Invoices come to Town, D&K approve for accuracy based on their bids. Town pays invoices and submits to FEMA and State for reimbursements. Discussed inspections of precast vendors and regular site inspections, determined to be adequate. Discussed temporary solutions during construction phase. Relocation of Frescoln Bridge was brought up by Select Board. Town would have to get permissions from abutters, if not, would have to go through eminent domain which could take 1-2 years. They use seasonal employees.

Third interview was with HEB Engineers. Representatives were Chris Fournier and Josh McAllister. Small firm with representatives being owners. There would be in-house project engineers through all phases. They provided a detailed Scope of Services that included all phases of project with timeline. Suggested that SWPPP plan not needed due to applications of Federal and State aid. Chris Fournier has a strong relationship and negotiating skills with FEMA and State Aid and has a successful track record in getting funds required for projects. They have also completed hydraulic studies and wetlands permitting on these projects, quite familiar with our needs.

Select Board met privately to discuss interviews to choose a firm that best suits the Town's needs. Unanimously chose HEB Engineers.

**A.Scheller made a motion to choose HEB Engineers for bridge engineering, design and construction to begin negotiations. Seconded by J.King. All voted yes, and motion carried.**


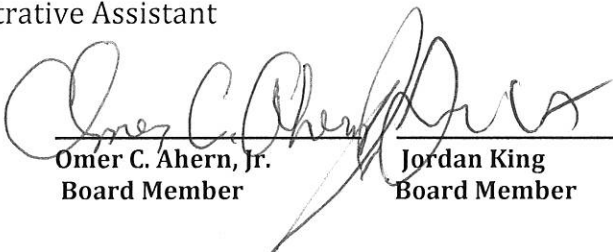

Select Board, Road Agent, and others to review Scope of Services and add or delete items as needed. The group will meet Thursday, March 19, 2020, time to be determined.

HEB will determine the fee and advise. Select Board and HEB to meet at later date to discuss.

Points of contact will be Arnold Scheller for Scope of Services and fee, and Paul Manson, Road Agent, for construction phases.

**A.Scheller made a motion to adjourn. Seconded by J.King. All voted yes and meeting was adjourned at 4:23pm.**

Respectfully submitted by:  
Linda Franz, Administrative Assistant

 _____ Arnold Scheller Chairperson	 _____ Omer C. Ahern, Jr. Board Member	 _____ Jordan King Board Member
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