

Town of Wentworth
Board of Selectmen
Minutes of Meeting
January 7, 2025

Present: Arnie Scheller, Richard Ducheneau Sr., Brian DuBois, Chief Trott, Chief Ames, Izzy Mercier,
Admin Asst Dawn Gove

Meeting called to order at 5:05 by Chair Scheller, Pledge of Allegiance

Chris from Oliverian Auto came to the meeting to discuss the transmission issue for the F550. He is in contact with Ford regarding the transmission replacement and should have an answer from Ford by the end of the week. Chris's opinion is the truck is being overloaded and a bigger truck would be more suitable for our needs. He feels there is value in the truck.

Chief Scheller read the email from Webster Memorial Library regarding the \$4,000 matching grant that was awarded to the Library from the NH Preservation Alliance for an architectural assessment. The Library share of \$4,000 will be coming from the library expendable trust. See attached.

Review of letter from Drummond Woodsum regarding updated hourly fees charged by the firm for legal services. The Board believes the legal services budget line should remain the same as last year.

Chair Scheller reported the Planning Board will be including legal fees in their proposed budget for 2025 for Commercial Development Planning.

Engineering Negotiation meeting being held on 1/8/2025 with HEB for budget plan on East Side Road Bridge.

Frescoln Road bridge construction will start with tree cutting in April, to be completed before June.

Annual Report – Chair Scheller asked Department Heads to write a 2024 summary marketing the department and team, include a photo, to be submitted to the Board for use in their State of the Town report. The Board has asked Renee Ferland to assist with the Annual Report.

Chief Trott gave his report, see attached. He is working on the Department year end reporting, along with his assistant, Martha. They are also working with Creig Doyle to redo the Department regulation. All training has been completed.

Chief Ames gave his report, see attached. Chief reported the Selectboard was given authorization to accept funds by vote at Town Meeting indefinitely, until rescinded. The ARPA funds received from Grafton County (\$19,046) should be deposited in Fire Station Expendable Trust.

Chief Ames will be building a team for the Hazard Mitigation update project. June Garneau has been hired for the project. He anticipates 6-8 meetings via Zoom over a 5-6 month period. There is a \$3,000 in kind match.

MOTION made by Rick Ducheneau, 2nd by Brian DuBois, to accept the \$19,046 and deposit in the Fire Department Site expendable trust. All in favor and the Motion passed.

Chief Trott, Arnie Scheller and Brian DuBois met with Craig Clark, aka Chip, regarding the open road agent position. The Board will offer the position to Chip with the same terms as previously offered, start date January 21, 2025. Chip will not be taking the insurance offered. Chief will follow up with Pete Chierichetti regarding a computer from PSU.

Highway Budget will need to be increased for salt and sand line items, no increase in diesel.

MOTION made by Arnie Scheller, 2nd Brian DuBois to offer the Road Agent position to Craig Clark, conditions will be a Doctor's note, raise in 30 days, paid holidays, and no health insurance paid by the Town. All in favor, motion passed.

Discussion regarding Town owned property on Mt Moosilaukee Hwy. The entire amount of taxes and fees will need to be paid, there can be no payment plan, by law. The previous owner will be charged rent for the property in the amount of \$1700/month.

Budget Hearing to be scheduled for January 28, 2025 at 6:00 PM.

MOTION made by Arnie Scheller, 2nd by Richard Ducheneau to close public meeting and enter into Non-Public Session pursuant to RSA 91-A:3, II(c), matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. All in favor.

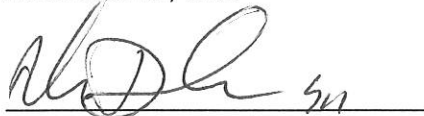
MOTION to close Non public session and return to Public Meeting, 2nd by Brian DuBois, all in favor.

Non public discussion regarding employee issue.

MOTION to Adjourn by Arnie Scheller, 2nd by Brian DuBois, all favor.

Submitted: Dawn Gove, Administrative Assistant

Arnie Scheller, Chair



Richard Ducheneau, Sr.



Brian DuBois

(No Subject)

From: j&l redbones (jlredbones@yahoo.com)

To: jlredbones@yahoo.com

Date: Tuesday, January 7, 2025 at 01:30 PM EST

Calls for service

12/23 mutual aid Warren fire alarm activation canceled en route

12/30 mva mutual aid Warren , eng 2 with rescue tools first due in patient out of vehicle ambulance provided patient assesment

Training

Greenies going over rural hitch, and water supply operatios, discussed various supply methods from drop tank to direct pumping. Will be performing some cold weather pump and hose handling operations this Wed and the following..

Other

Working on Budget finalization and prep for 2025, once final numbers 2024 are in place, i will submit the fialized proposed Budget, Fire station Expendable trust and fire truck capital reserve numbers. The office has received the ARPA grant money applied for and to be used towards septic design and system of the station in process and town office update. I have a foster care home inspection coming up. I wanted to touch base on keeping your smoke and co detectors in working order, as we have been seeing fatalities happen across the state due to no or non working detectors in place.

Working on learning the changes to out incident reporting system.

Worked with HSEM Monay at 10 am to finalize contracts/funding our portion being done in kind(zero cost to town) and vendor selection for the Hazard Mltagation plan update, will be going through the team selection in the next couple weeks then setting up meetings to follow to update the plan It will be an approx time frame of 2 or 3 hrs per meeting once a month for 5 or 6 months . These meeting will consist of mostly zoom meetings

Jeffry Ames

Chief Wentworth Fire Department

Wentworth EMD

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WPD Activity Report Presented 01/07/2025

Please note that the following is a summary of notable activity conducted by the Wentworth Police Department, (WPD), but does not reflect "all" of WPD's activity during this time frame.

We ended 2024 with a relatively quiet uneventful holiday season. Weather also cooperated with us and calls for service were down compared to years past.

We did have two calls for service requesting welfare checks on two different Wentworth residents. One was located and found to be in good health and was asked to contact to concerned party that had called about him. The second was a little more time consuming but eventually Chief Trott contacted him. He had been staying with some relatives after having a surgical procedure and was appreciative that we had checked on him.

Martha Trott has been working well over her normal hours to assist me in the year end compliance reports and transitioning from 2024 reports to 2025 reports. These are tasks that are time consuming and require us to just sit down in front of our computers and input data and ensure that the entered information is accurate and submitted to their perspective destinations.

I have also met the year end training requirements set forth by New Hampshire Police Standards and Training. This ended with a training that I took and completed the last week of December 2025 titled "Engaging Trafficking Victims". The year end training requirements for New Hampshire Law Enforcement officers and the same for ALL New Hampshire Law Enforcement Officers regardless of which agency you are employed by, state, county, or municipal. We are all held to the same high standard.

My year end numbers regarding my budget shows that I am under by \$5,769.69, however, when we remove the \$3,020.00 monies that were left over from the Highway Enforcement Grant and NOT expended, the actual number shows that I am under budget by \$2,749.69.

We are still working on fine tuning my budget for 2025 but we are on time and in line for our next budget presentations whenever they are scheduled.

Chief W. Trott

Town of Wentworth

From: Webster Memorial Library <webstermemlib@gmail.com>
Sent: Monday, January 6, 2025 3:22 PM
To: Town of Wentworth
Subject: Update on library assessment grant
Attachments: Webster Memorial Library_NCA Proposal_7.19.2024.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Dawn,

Could you please give the following grant update to the select board?
Thanks!

The library applied for and received a matching grant in the amount of \$4000 from the NH Preservation Alliance for an architectural assessment, which was finalized late last fall. Attached is the proposal which was used in applying for the grant; this proposal covers the scope of the work required by the NHPA for the assessment. Beth Miller, the architect, has visited the library a couple of times so far. We do not have a date yet for when the assessment will be finished. The library's amount of \$4000 is coming from the library expendable trust; \$1000 has currently been paid out.

This report will be used in applying for larger grants such as LCHIP to repair/restore the library.

Thank you,

Nance Masterson, Library Director
Webster Memorial Library
P.O. Box 105
20 Wentworth Village Road
WENTWORTH, NH 03282
HSHA
603-764-5818
webstermemlib@gmail.com



NORTH COUNTRY ARCHITECT

July 19th, 2024

Nancy Masterson
Library Director
Webster Memorial Library
Wentworth, NH

North Country Architect is pleased to offer this proposal to perform a Historic Building Assessment of The Webster Memorial Library in Wentworth, NH. The proposed assessment report includes the following:

HISTORIC BUILDING ASSESSMENT

1. Executive Summary
2. Summary of History and Development
3. Architectural Description with Character-Defining Features
4. Existing Conditions Assessment
 - a. Exterior Envelope
 - b. Interior Finishes
 - c. Brief Description and Evaluation of MEP systems
 - d. Accessibility
5. General Recommendations
6. Discussion of Solutions for Primary Issues
7. Discussion of Options for Potential Addition
8. Prioritized Scope of Work with Preliminary Cost Estimate
9. Floor Plans of Existing Conditions
10. Floor Plans with proposed options for Addition

WORK NOT INCLUDED IN THE PROPOSAL

Inspection or testing for hazardous materials (asbestos, lead, mold, radon, etc).

COMPENSATION and TERMS

North Country Architect will provide professional services on a Lump Sum basis.

Historic Building Assessment – Inspections, Assessment, Drawings, & Report - \$8,000

Upon approval of the grant and acceptance of the proposal a deposit of \$1,000 is due. At submission of the draft report a payment of \$3,000 will be due. At submission of the final report, the balance of \$4,000 will be due.

I look forward to providing this service for you.

Respectfully,

Beth Miller, RA, LEED AP
North Country Architect
PO Box 609
Franconia, NH 03580

Accepted by

Date
